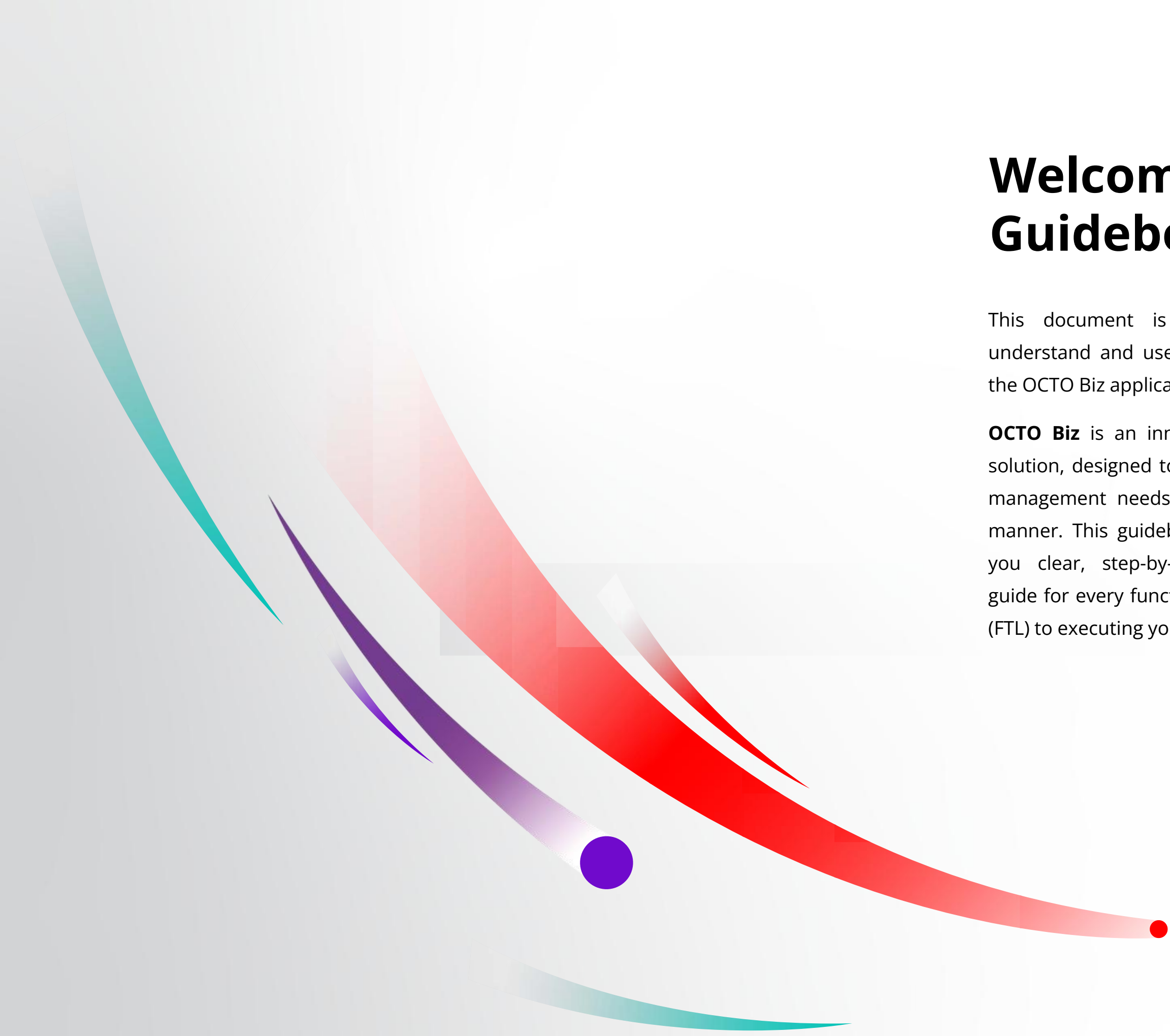


OCTO Biz Tutorial

APPLICATION GUIDEBOOK

OCTO Biz





Welcome to the OCTO Biz User Guidebook

This document is created to help you understand and use the features offered by the OCTO Biz application effectively.

OCTO Biz is an innovative business banking solution, designed to fulfil your business' cash management needs in an easy and efficient manner. This guidebook is compiled to show you clear, step-by-step, and easy-to-follow guide for every function, from First Time Login (FTL) to executing your transactions.

There are 2 different users for Octo Biz :

1. Single Access User
 - Create, approve, and manage your transaction and settings.
2. Multiple Access User
 - Maker : to create transaction.
 - Approver : to approve transactions.
 - Maker + Approver : to both create & approve transactions.
 - System Administrator : manage profiles, roles, companies, and transaction limits.

We hope this guidebook will be useful to help you explore the features of **OCTO Biz**. If you have any questions, please contact our support team through **octobiz@cimb.com**

Regards,
CIMB

OCTO Biz

System Requirement for OCTO Biz

The First Time Login (FTL) Mobile process requires the use of either the mobile application (only) or web & mobile.

The **Web App** can be accessed through:
<https://www.cimboctobiz.com.my>

We recommend accessing the Web App through the following browsers:



Microsoft Edge



Google Chrome



Safari (macOS)

You can download the **Mobile App** from Google Play Store, Apple App Store, or Huawei App Gallery. Please ensure that your device has been updated to version Android 12.0 / Apple iOS 16.0 / Huawei EMUI 13.0.

**Regards,
CIMB**

OCTO Biz

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OCTO Biz Feature Tutorial

FIRST TIME LOGIN

OCTO Biz

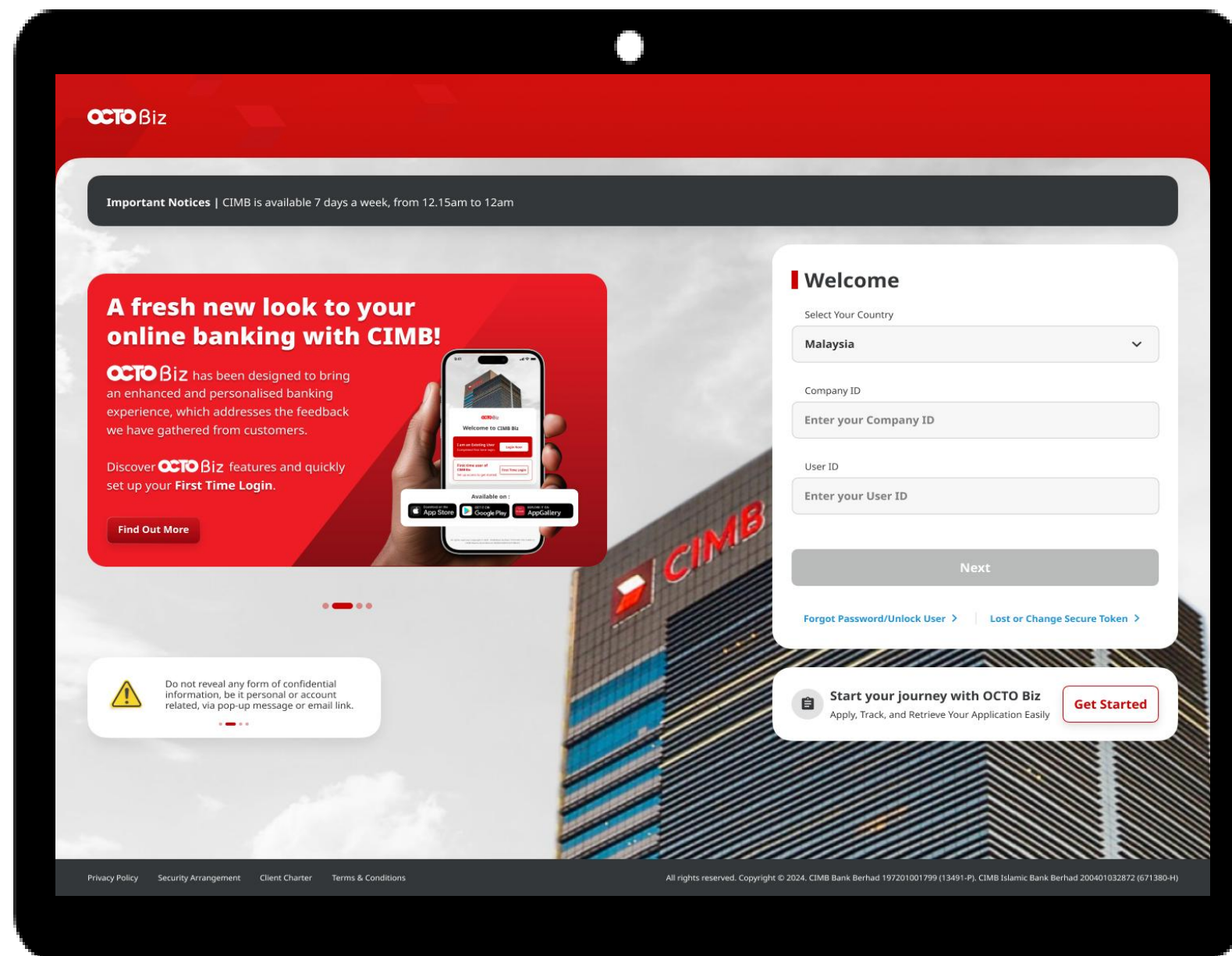


OCTO Biz Feature Tutorial

FIRST TIME LOGIN (Web)

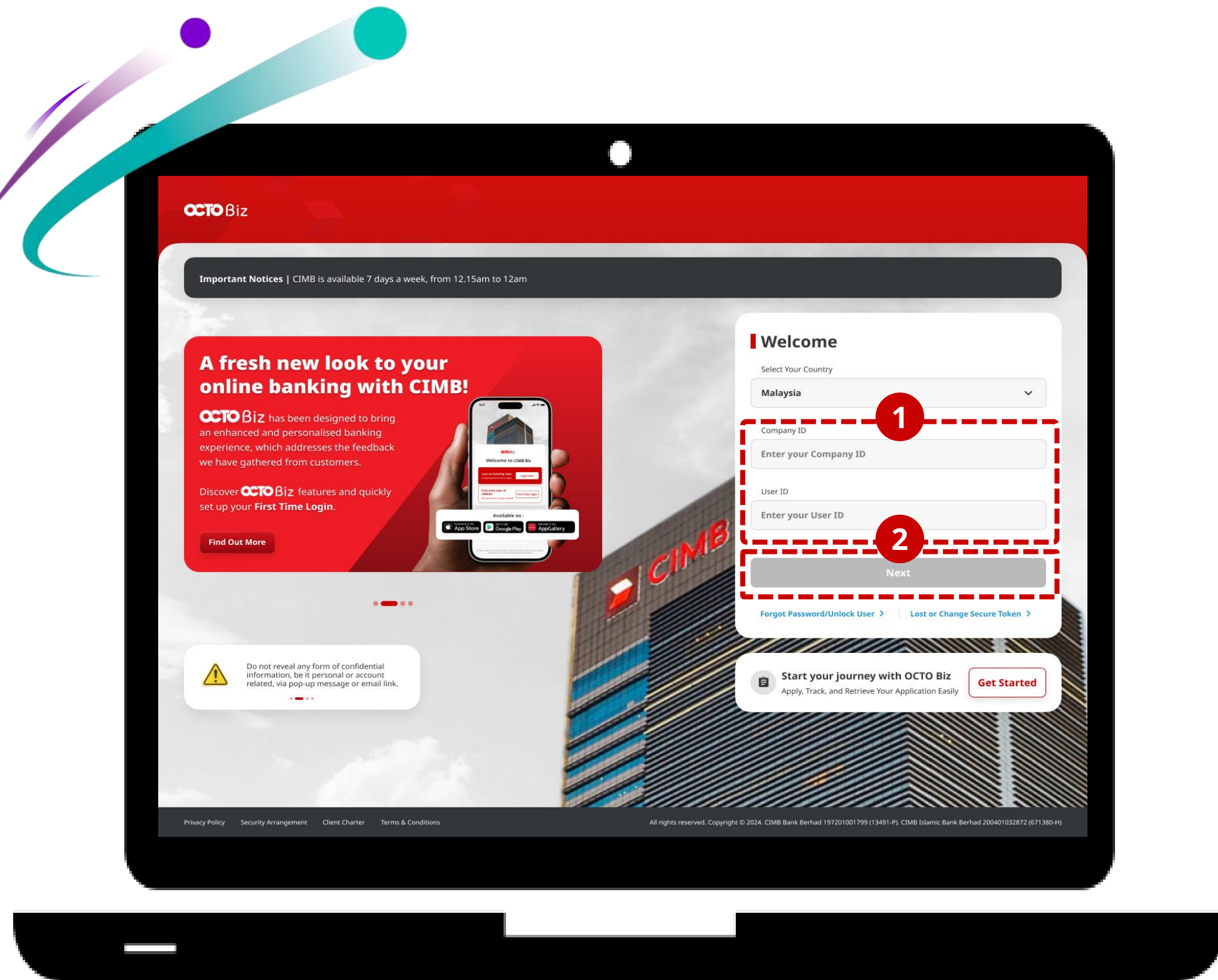
The following steps will guide you through the First Time Login process via web.

OCTO Biz

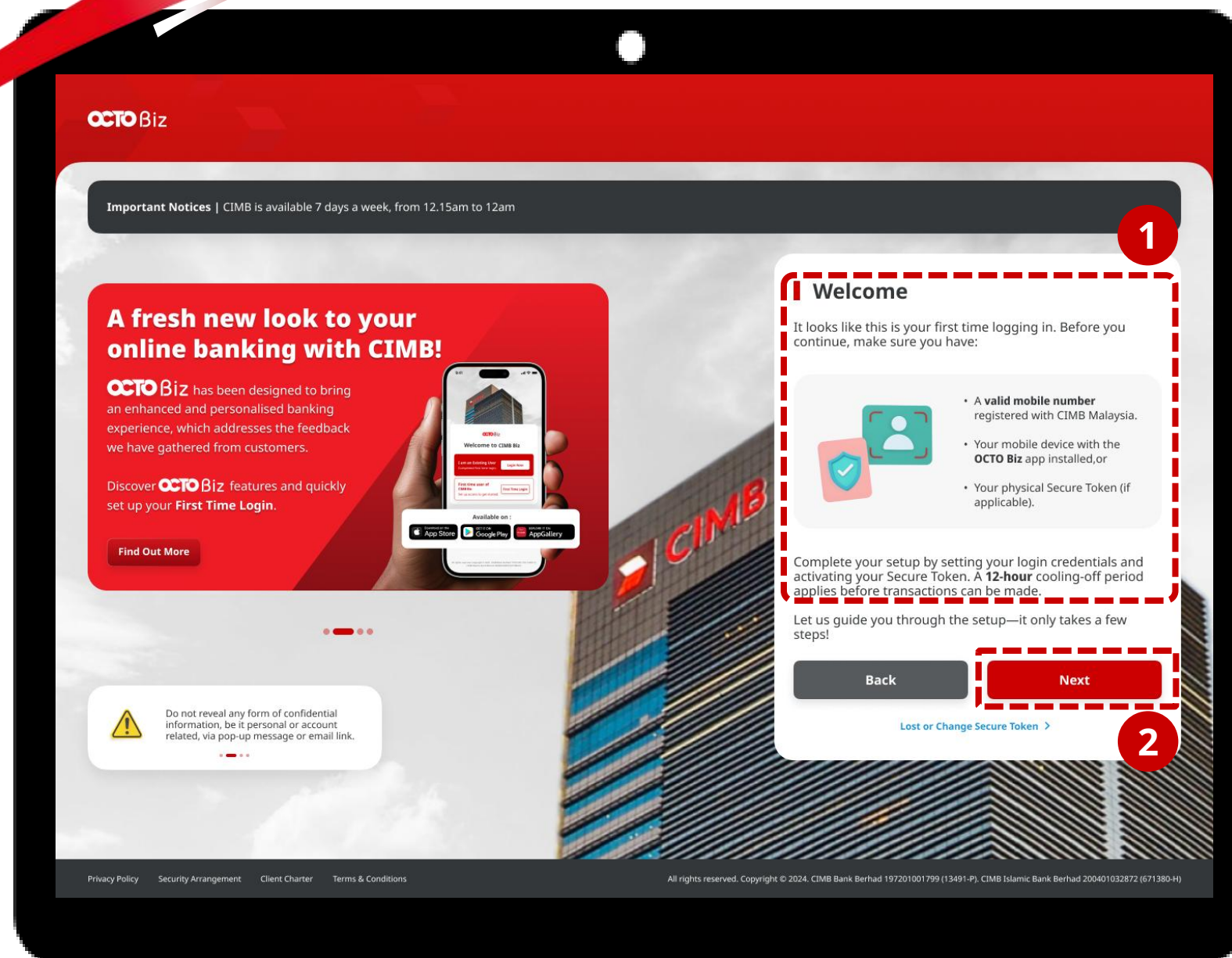


Launch the OCTO Biz website at:
<https://cimboctobiz.com.my>

STEP 02



- 1 From the login page, enter your **Company ID** and **User ID**.
- 2 Then, click **Next**.

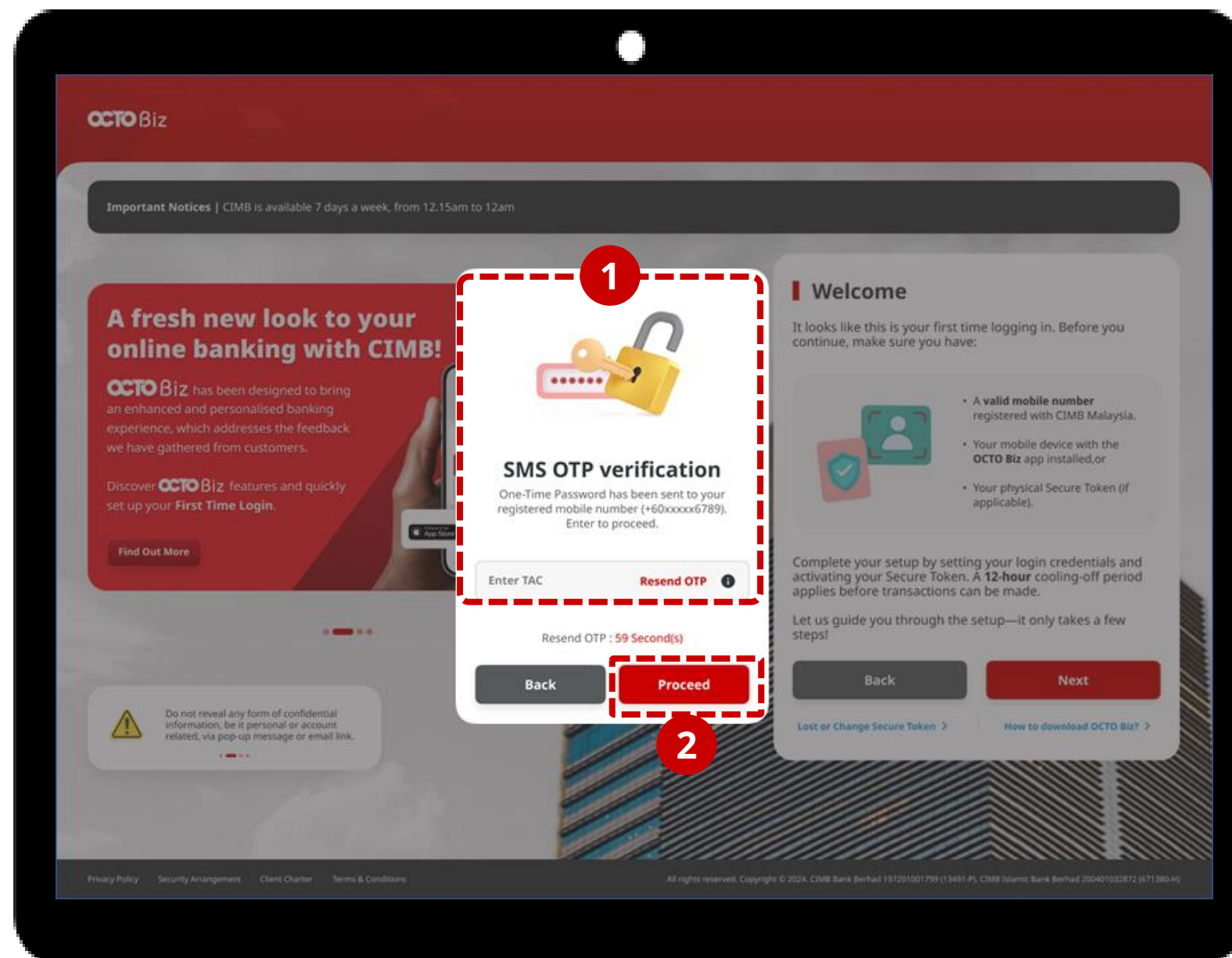


- 1 Have your **mobile number**, **OCTO Biz app**, or **Secure Token** ready to start your First Time Login.

Note:

Secure Token is a security feature required for most OCTO Biz transactions. With Secure Token, you can enjoy an easy and secure approval through the OCTO Biz App instead of SMS OTP.

- 2 Then, click **Next**.



- 1 Next, a **One-Time Password (OTP)** will be sent via SMS to your registered mobile number. If you do not receive it, click Request OTP.

Once received, please **enter the OTP number**.

- 2 Then, click the **Proceed** button.



- 1 Next, enter and confirm the **Secure Word**.

Note:
Secure Word must contain **8 to 20 characters without space or any special characters** (e.g : @, !, \$, %, etc).

- 2 Enter and confirm a **New Password**.

Note:
Password must contain:

- At least 5 characters and maximum of 13 characters.
- Cannot have 3 or more repetitive characters. (i.e: aaa, bbb)
- At least 1 uppercase alphabet and 1 lowercase alphabet.
- At least 1 number and 1 special character.
- Must not match your User ID, Company ID, or the first 3 characters of your user ID.

- 3 Once all the details have been filled in, click the **Submit** button.



1 Scan the displayed **QR code** with your **OCTO Biz** app to activate your Secure Token.

Note:

This QR code will direct you to the Secure Token confirmation page in Octo Biz, and you will not need to submit any personal identifiable information or data.

Welcome
Login with OCTO Biz credentials

Country
Malaysia

Company ID
CORPPT200092

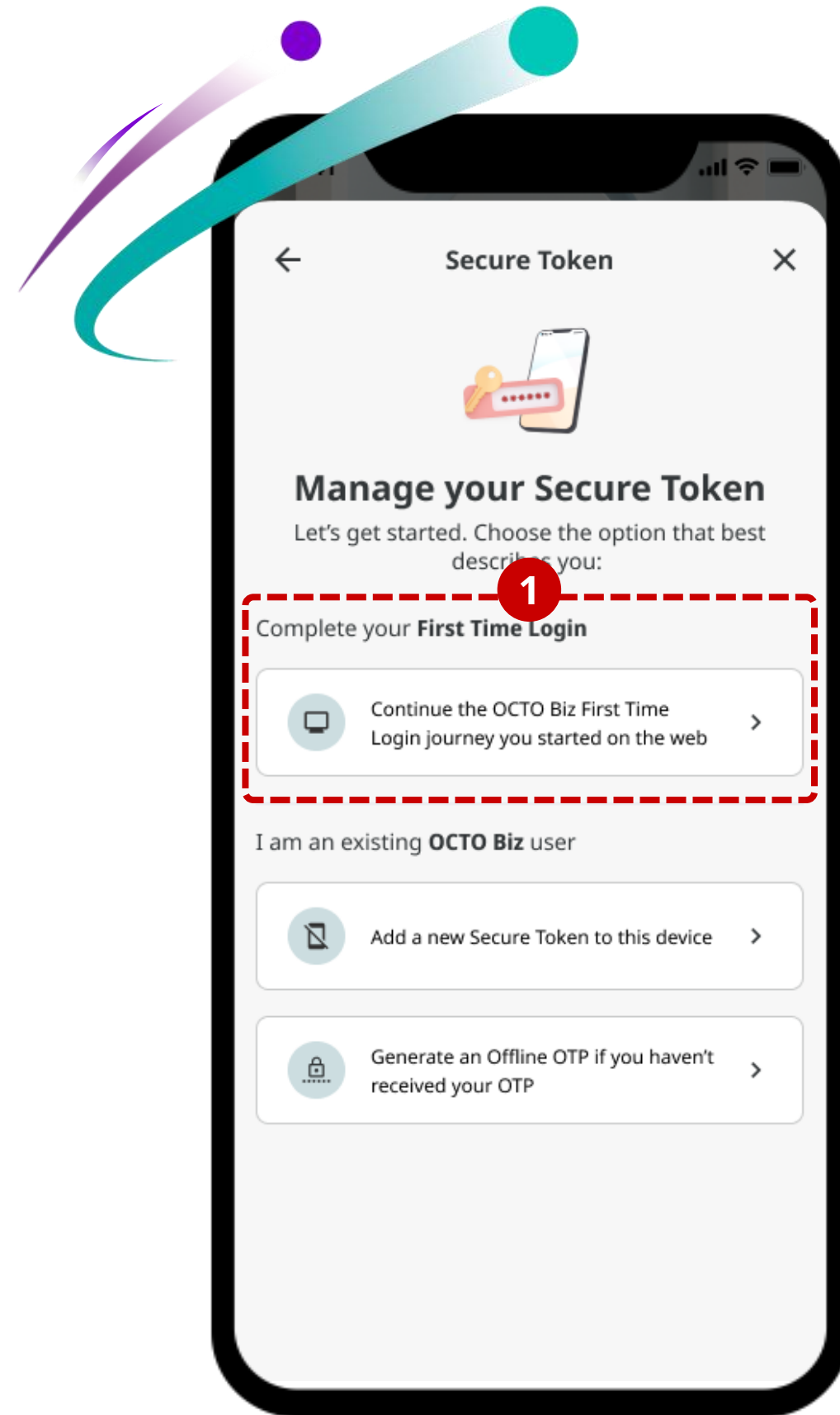
User ID
AMANDA

Forgot Password/
Unlock User > | Lost or Change
Secure Token >

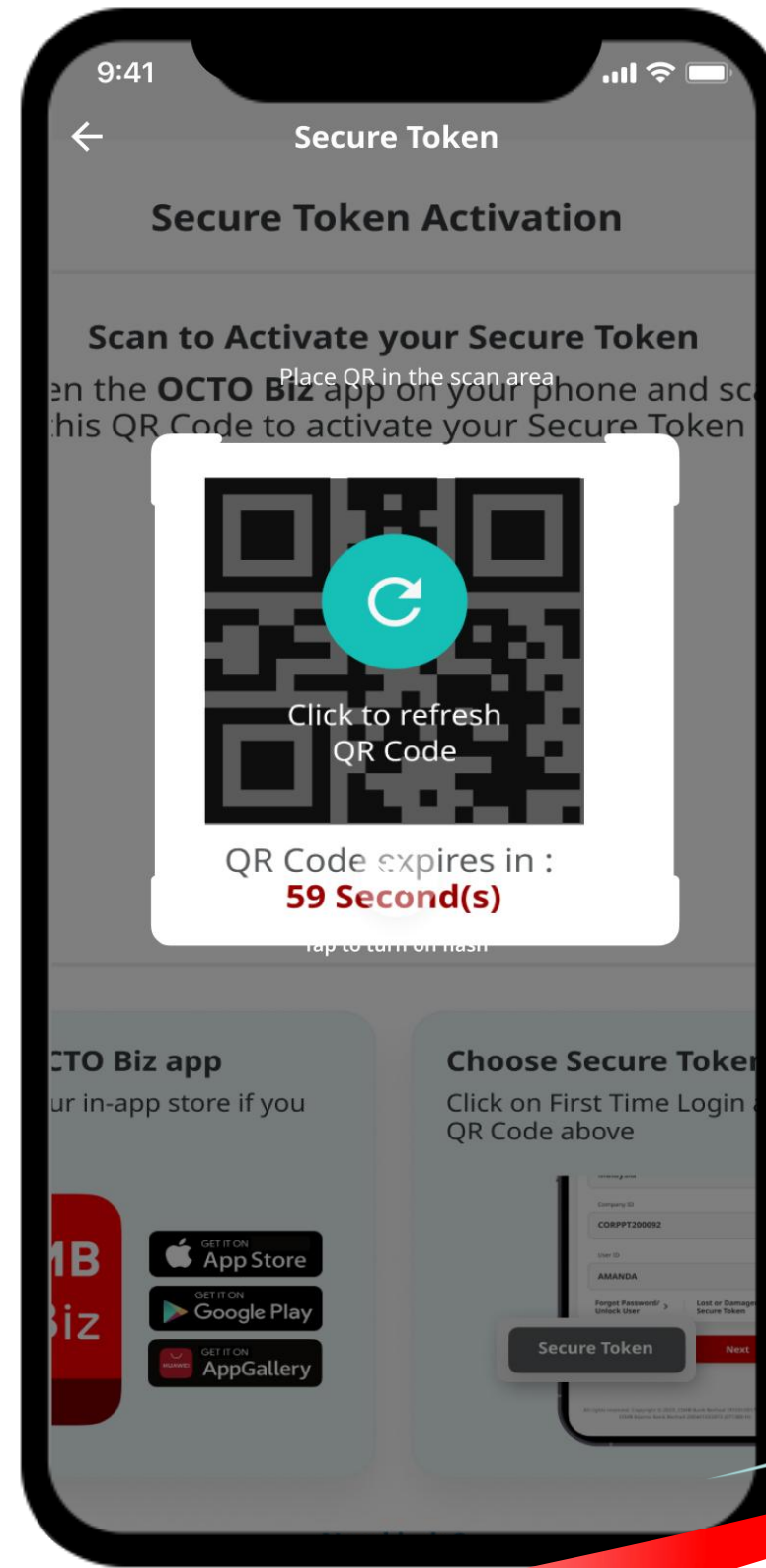
1 Secure Token Next

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CIMB Islamic Bank Berhad 200401032872 (671380-H)

- 1 Download and launch the mobile app. Click the **Secure Token** button.



- 1 Under Complete your First Time Login, tap "**Continue the OCTO Biz First Time Login** journey you started on the web."



- 1 Use your device camera to **scan the QR code** from the OCTO Biz Website.

Note:

- This QR code will direct you to the Secure Token confirmation page in Octo Biz, and you will not need to submit any personal identifiable information or data.
- If the QR code has expired, click on the Refresh Code.

16:45 51%

← 1



Secure Token Activation

Secure Token allows you to login to OCTO Biz and authorise transactions securely via your mobile device.

Company ID

MYM000002724

User ID

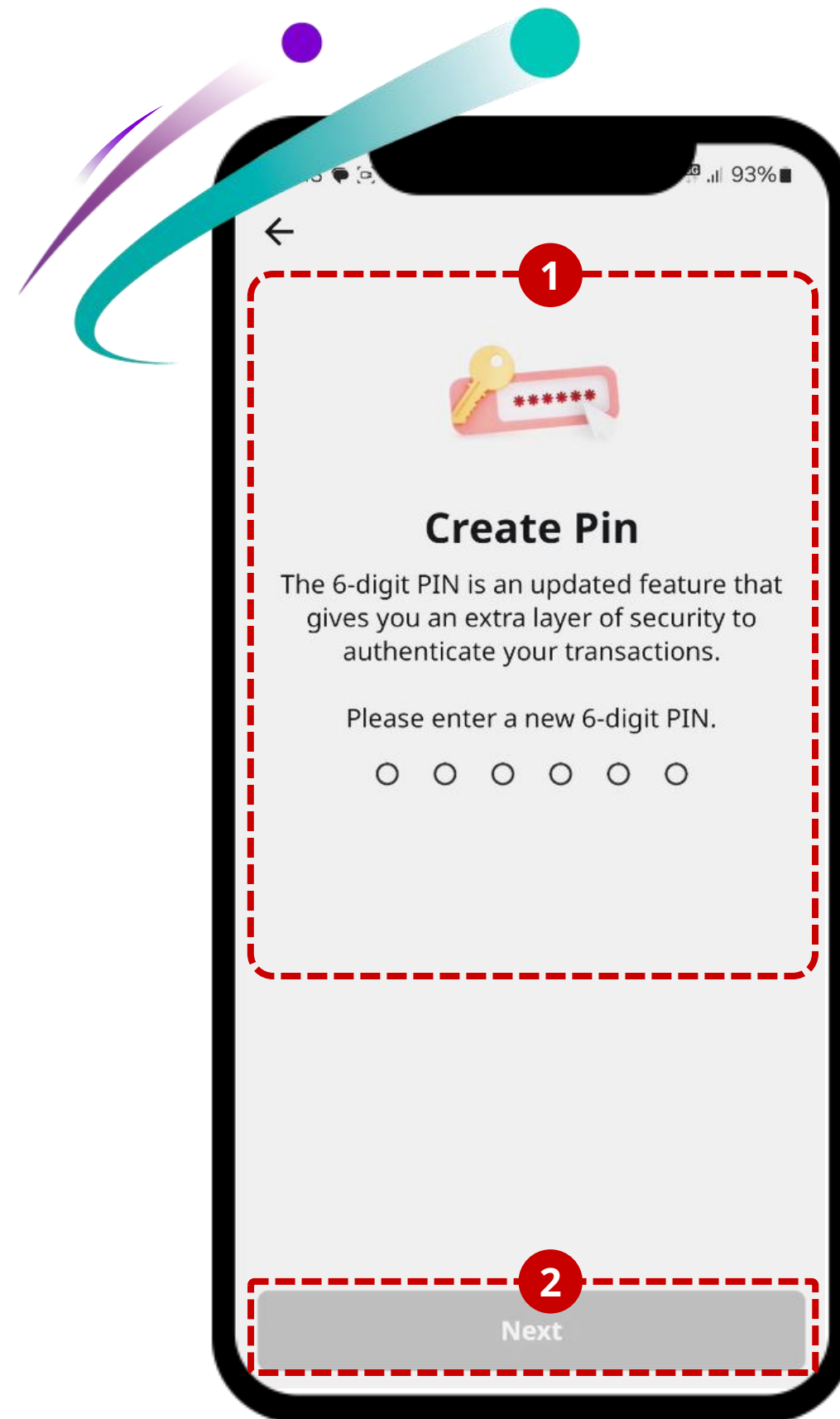
JACKSUNDEV

Important Note
If you have deleted and reinstalled the OCTO Biz app, contact your System Admin or our Business Call Centre to reset your Secure Token before performing First Time

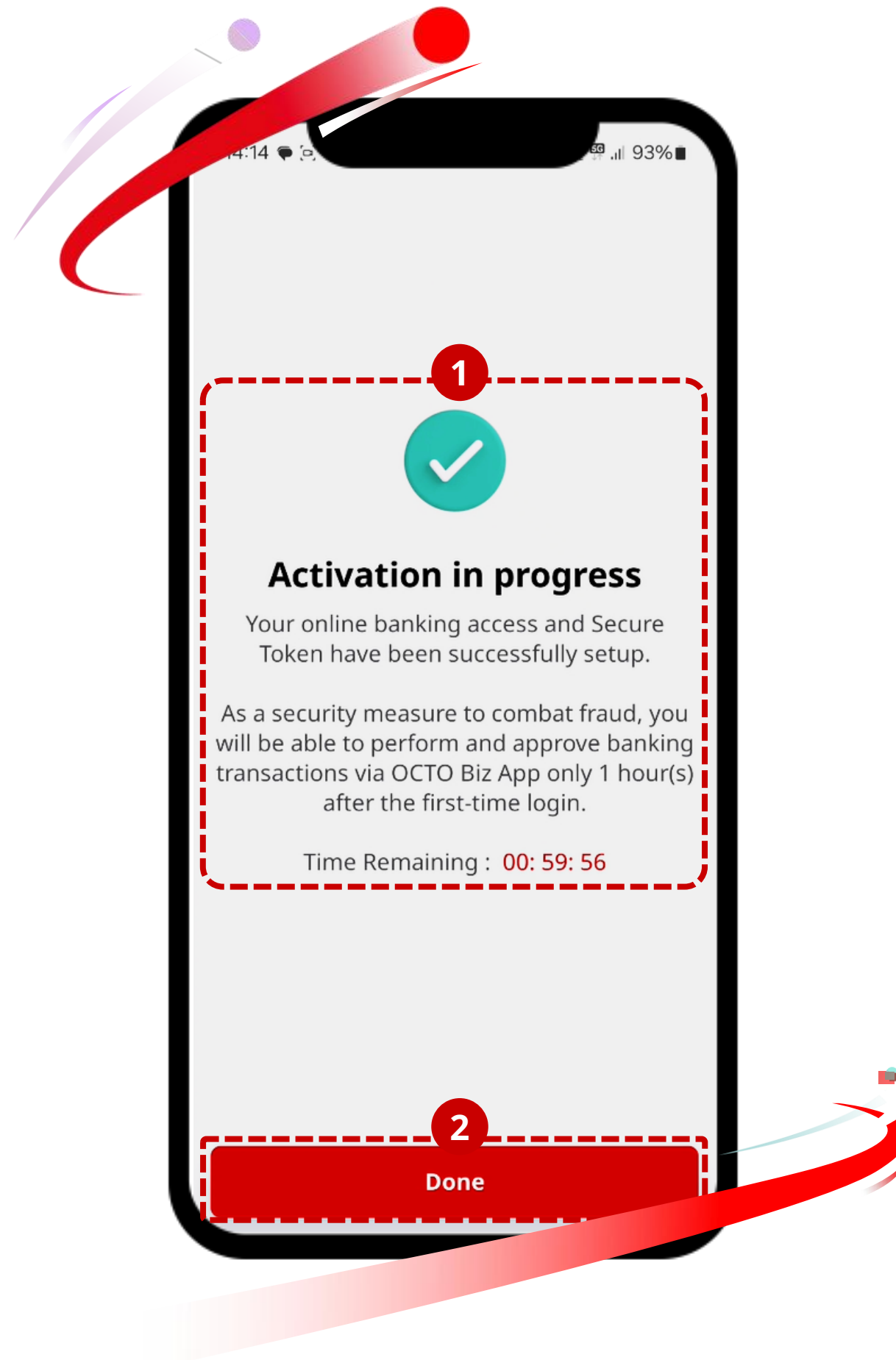
2

Next

- 1 **Confirm** your Company and User ID.
- 2 Then, click **Next**.



- 1 Enter a **new 6-digit PIN number**.
- 2 Once done, click the **Next** button.



- 1 After that, a **12-hours cooling period** will be implemented.

Only applied when performing FTL for the first time.

- 2 Once the 12-hour cooling-off period has passed, you can log in to OCTO Biz.

You will receive an email notification once cooldown period has passed.

Click **Done** to finish.

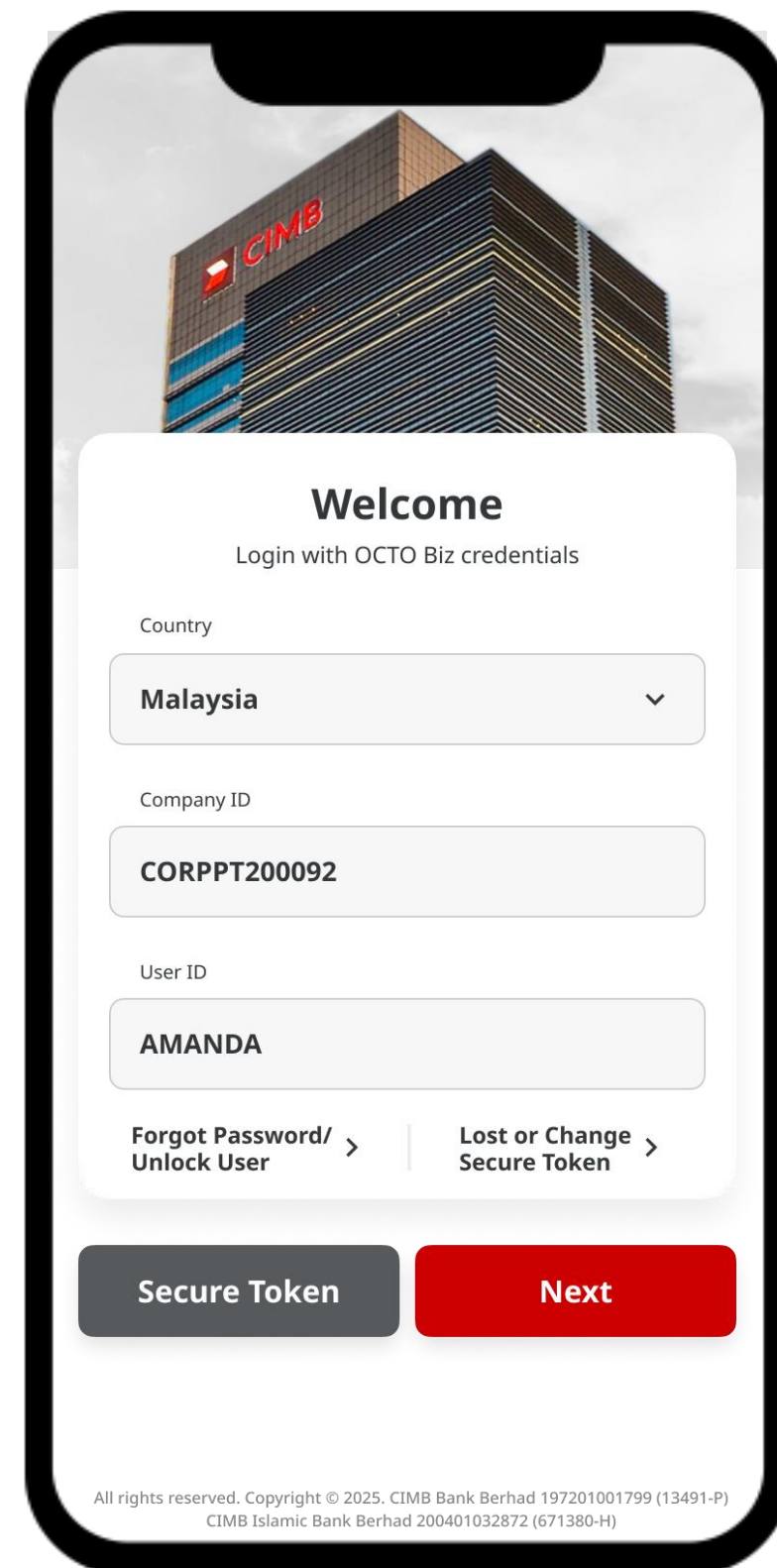


OCTO Biz Feature Tutorial

FIRST TIME LOGIN (Mobile)

The following steps will guide you through the First Time Login process via mobile.

OCTO Biz



Welcome
Login with OCTO Biz credentials

Country
Malaysia

Company ID
CORPPT200092

User ID
AMANDA

[Forgot Password/Unlock User](#) > | [Lost or Change Secure Token](#) >

Secure Token **Next**

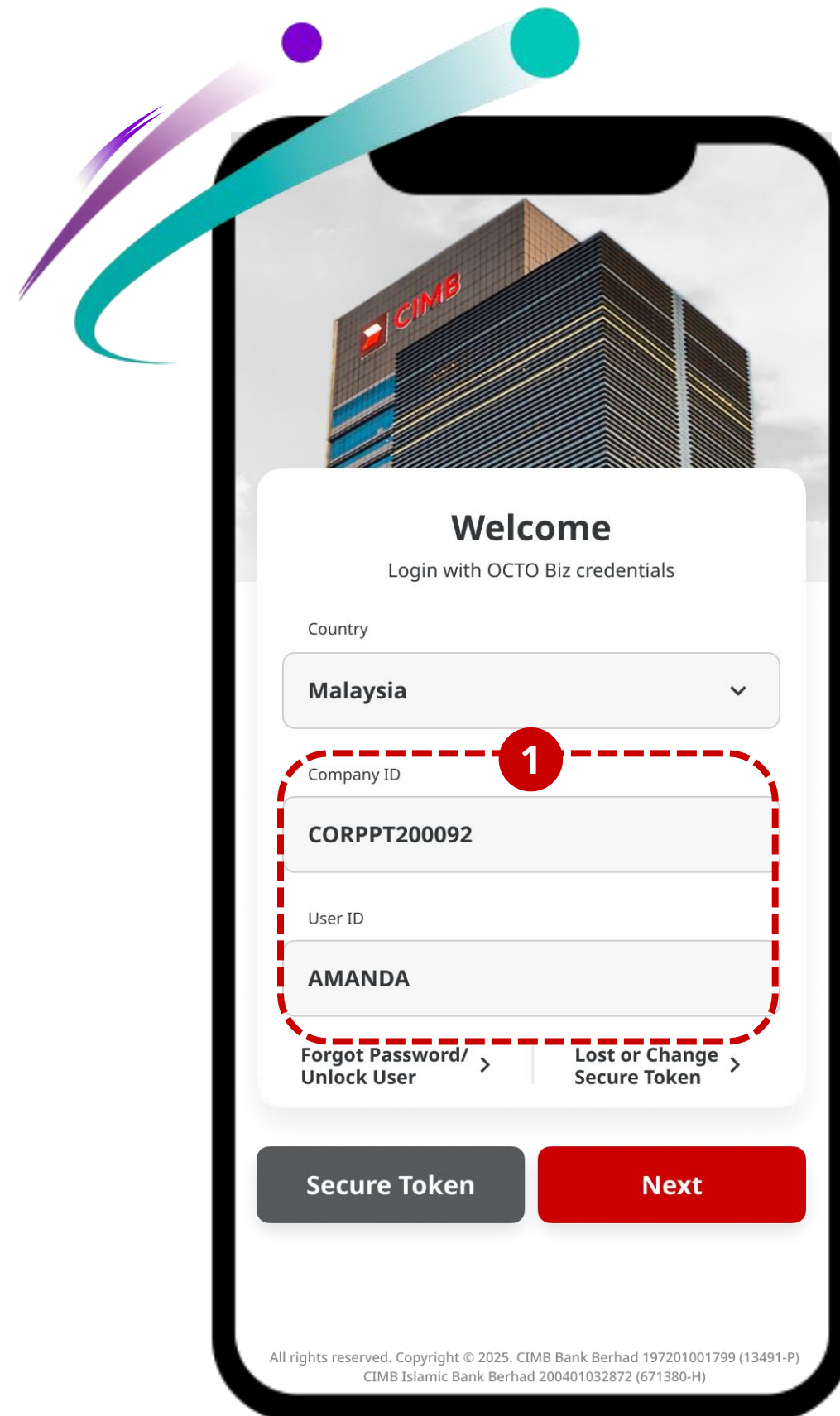
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CIMB Islamic Bank Berhad 200401032872 (671380-H)



Download OCTO Biz app
through *Google Play Store /*
Google Play / Huawei App
Gallery.

Open OCTO Biz on your
phone.

STEP 02



The image shows a mobile app interface for OCTO Biz. At the top, there's a header with a CIMB building image and the text "Welcome" and "Login with OCTO Biz credentials". Below this, there's a "Country" dropdown menu set to "Malaysia". A red dashed box with a red circle containing the number "1" highlights the "Company ID" field, which contains the text "CORPPT200092". Below the Company ID field is the "User ID" field, which contains the text "AMANDA". At the bottom of the form, there are two buttons: "Secure Token" and "Next". There are also links for "Forgot Password/Unlock User" and "Lost or Change Secure Token".

Country
Malaysia

Company ID
CORPPT200092

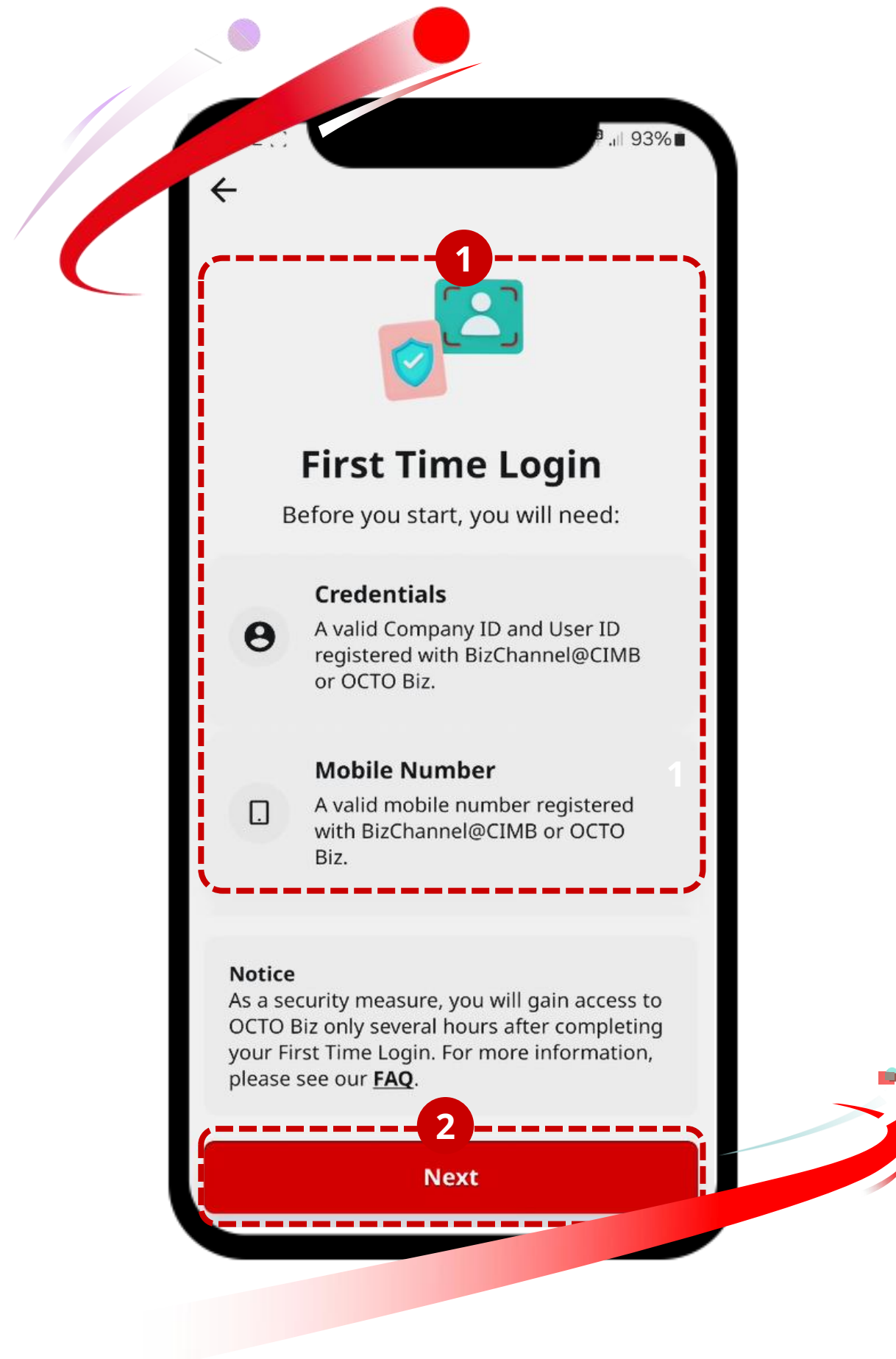
User ID
AMANDA

Forgot Password/
Unlock User > | Lost or Change
Secure Token >

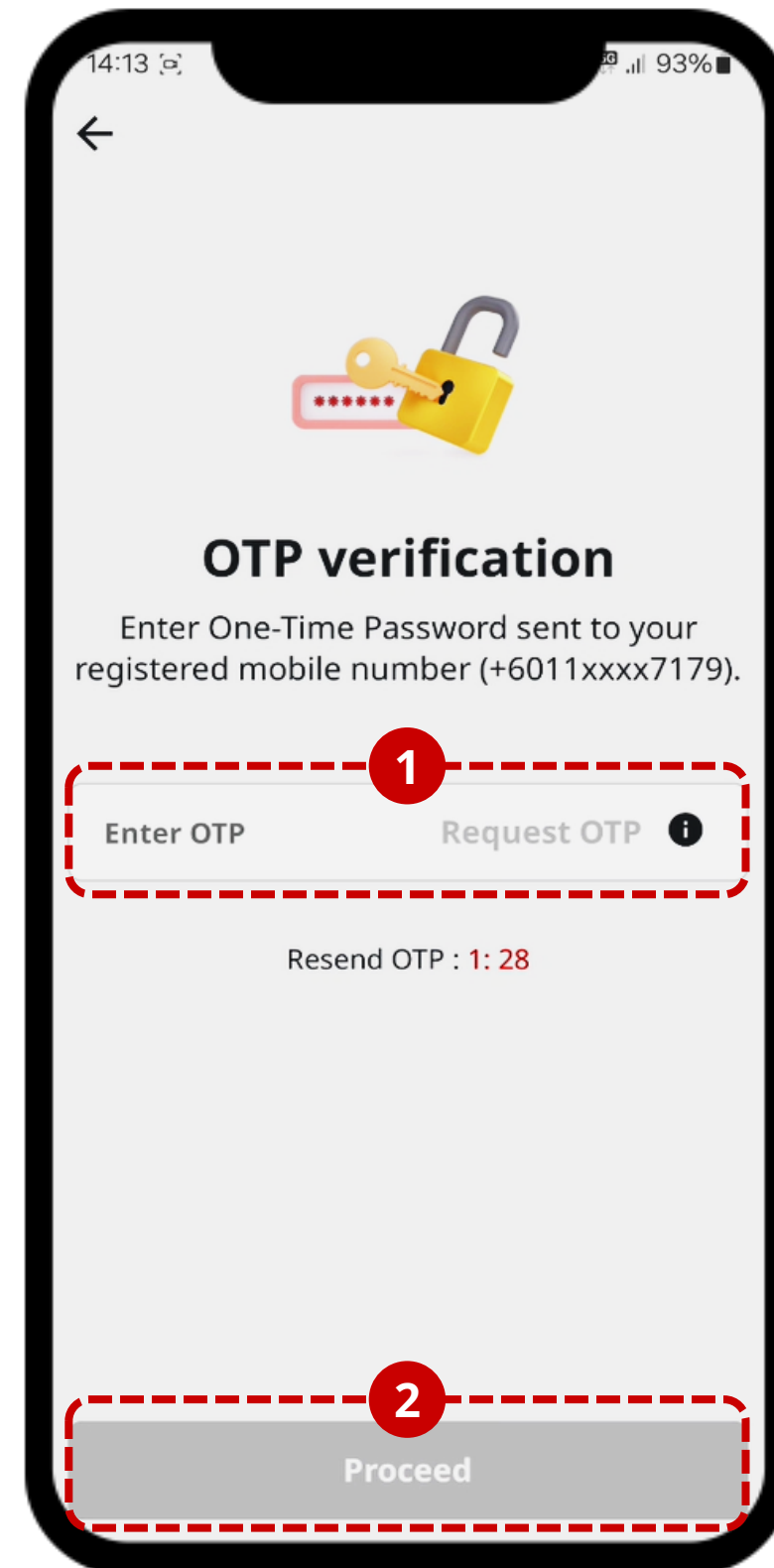
Secure Token Next

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CIMB Islamic Bank Berhad 200401032872 (671380-H)

- 1 From the login page, enter your **Company ID** and **User ID**.



- 1 Have your login credentials and **mobile number** ready to start your First Time Login.
- 2 Then, click **Next**.



- 1 Next, **an OTP** will be sent via SMS to your registered mobile number.

If you do not receive it, **click Request OTP.**

- 2 Then, click the **Proceed** button.

The image shows a mobile app interface for 'First Time Login'. It features two main input sections: 'SecureWord' and 'New Password'. The 'SecureWord' section has a label 'SecureWord' and a text input field containing 'SpaceMan'. The 'New Password' section has a label 'New Password' and a text input field with masked characters. Below the 'New Password' field is a list of password requirements with checkboxes. At the bottom, there is a red 'Next' button. Three numbered callouts are present: '1' points to the 'SecureWord' input field, '2' points to the 'New Password' input field, and '3' points to the 'Next' button. A decorative graphic with purple and teal circles and a swoosh is on the left side of the phone screen.

First Time Login

SecureWord

SpaceMan

Confirm SecureWord

SpaceMan

New Password

.....

- ✓ At least 5 characters and maximum of 13 characters
- ✓ Password can't have 3 or more repetitive characters
- ✓ At least 1 uppercase alphabet and 1 lowercase alphabet
- At least 1 number and 1 special characters
- Password must not match your User ID, Company ID, or the first 3 characters of your User ID

Confirm New Password

.....

Note

Create a strong password by avoiding repetitive characters, personal information, or easily guessed details like names or birth dates.

Next

- 1 Next, enter and confirm the **Secure Word**.

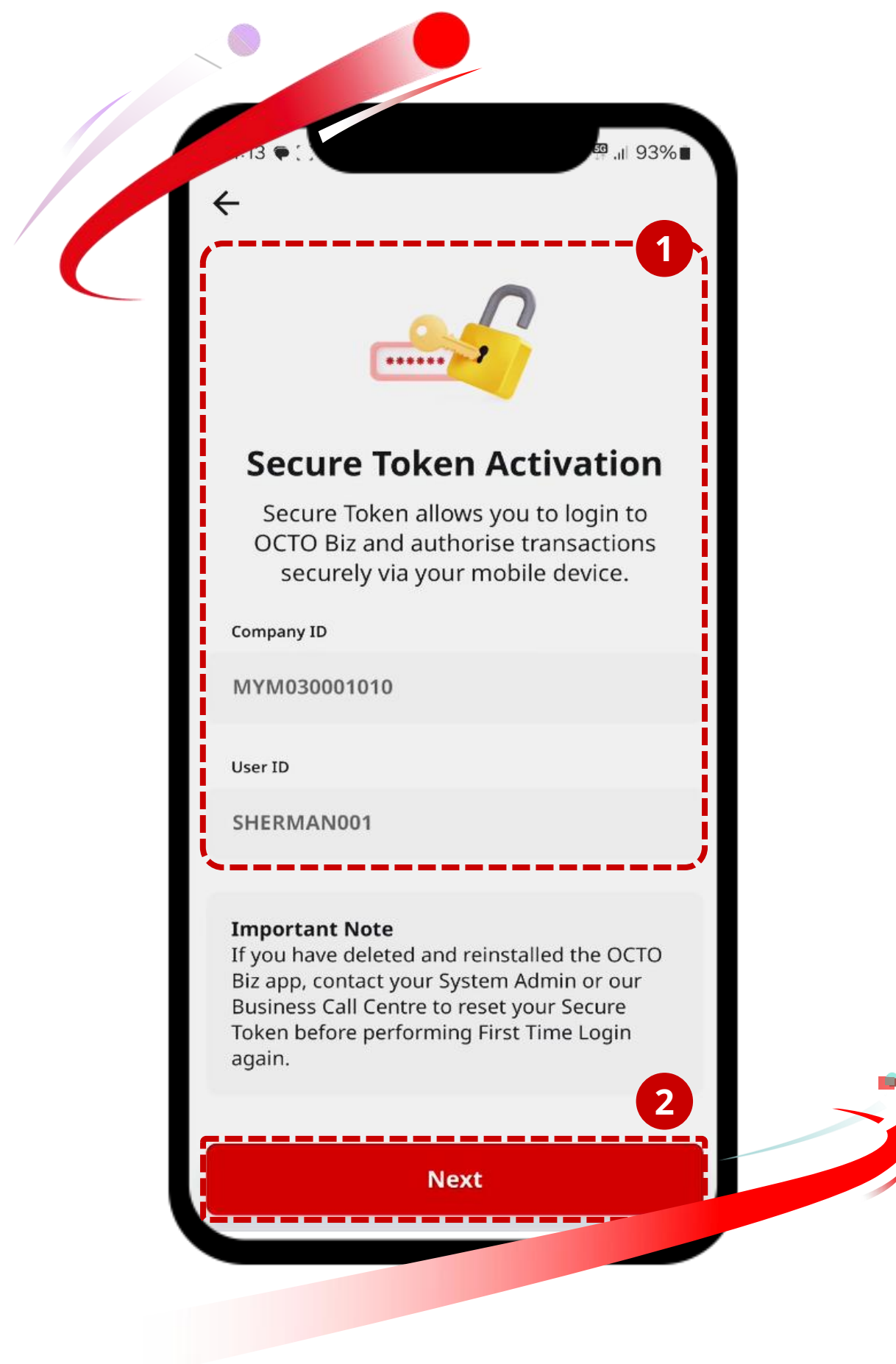
Note:
Secure Word must contain **8 to 20 characters without space or any special characters** (e.g : @, !, \$, %, etc.)

- 2 Enter and confirm a **New Password**.

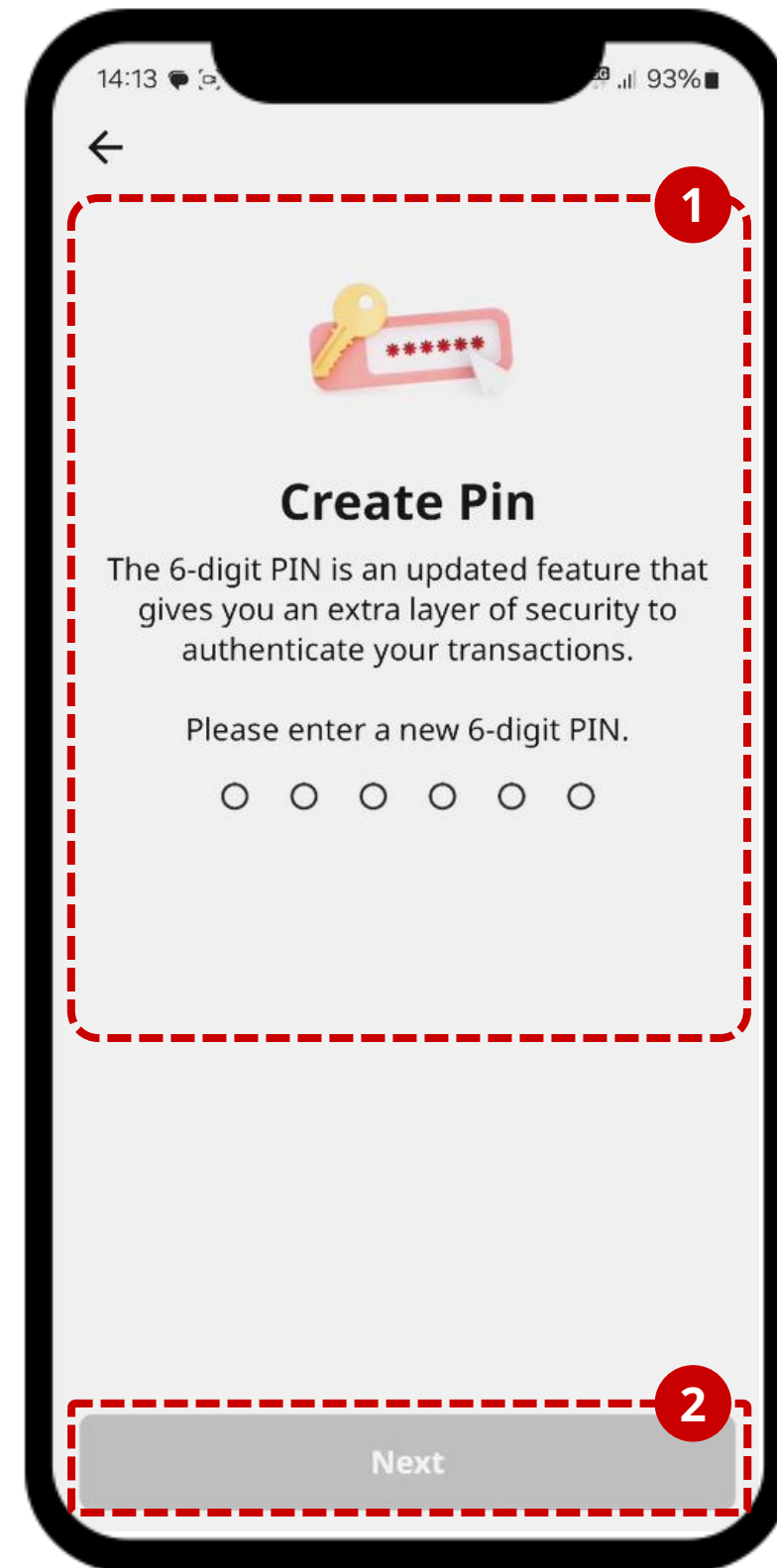
Note:
Password must contain:

- At least 5 characters and maximum of 13 characters.
- Cannot have 3 or more repetitive characters. (i.e: aaa, bbb)
- At least 1 uppercase alphabet and 1 lowercase alphabet.
- At least 1 number and 1 special character.
- Must not match your User ID, Company ID, or the first 3 characters of your user ID.

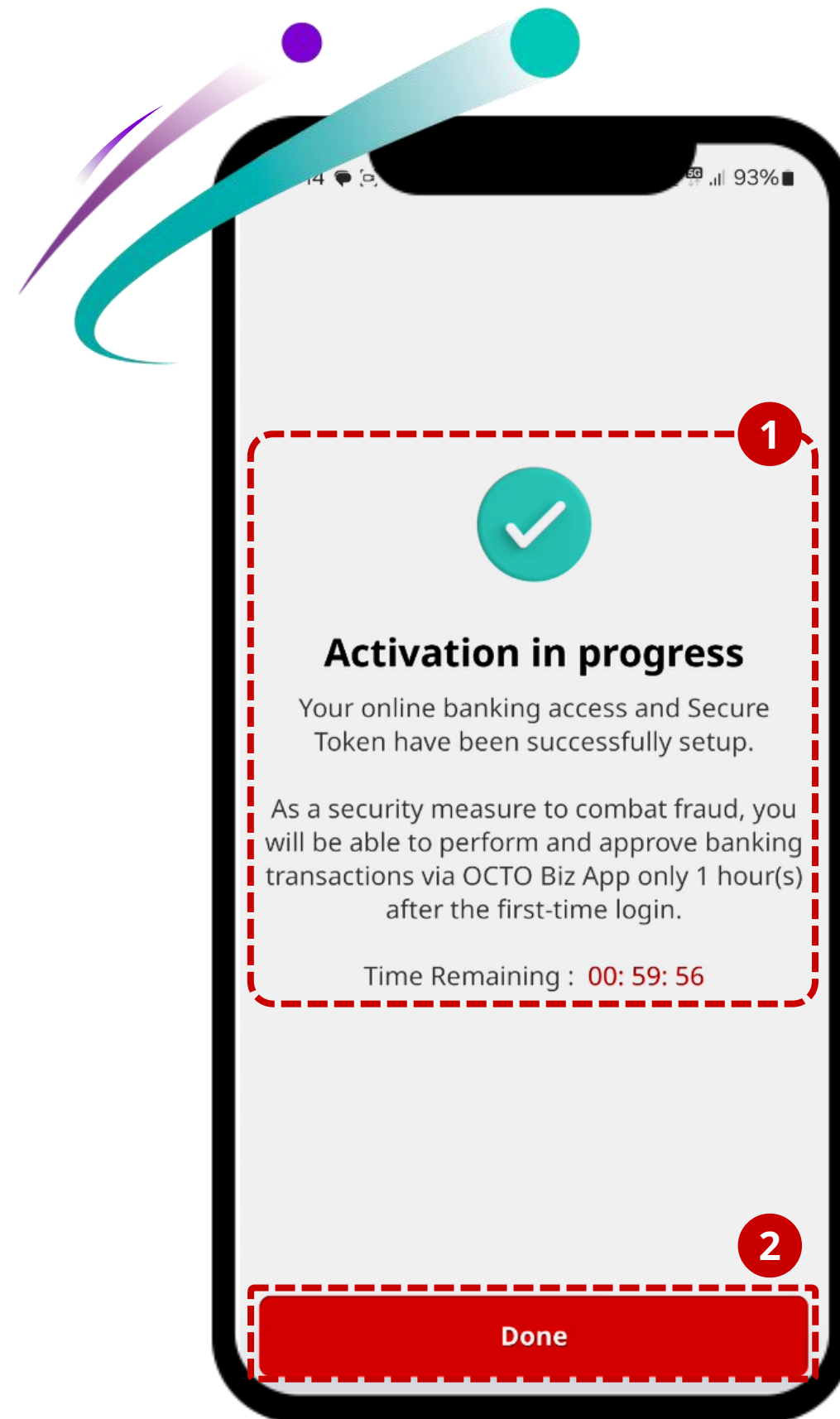
- 3 Once all the details have been filled in, click the **Submit** button.



- 1 Check and confirm your **Company ID and User ID.**
- 2 Then, click **Next.**



- 1 **Enter** a new 6-digit PIN.
- 2 Once done, click on the **Next** button.



- 1 After that, a **12-hours cooling period** will be implemented.

Only applied when performing FTL for the first time.

- 2 Once the 12-hour cooling-off period has passed, you can log in to OCTO Biz.

You will receive an email notification once cooldown period has passed.

Click **Done** to finish.



OCTO Biz Feature Tutorial

DUITNOW

OCTO Biz



OCTO Biz Feature Tutorial

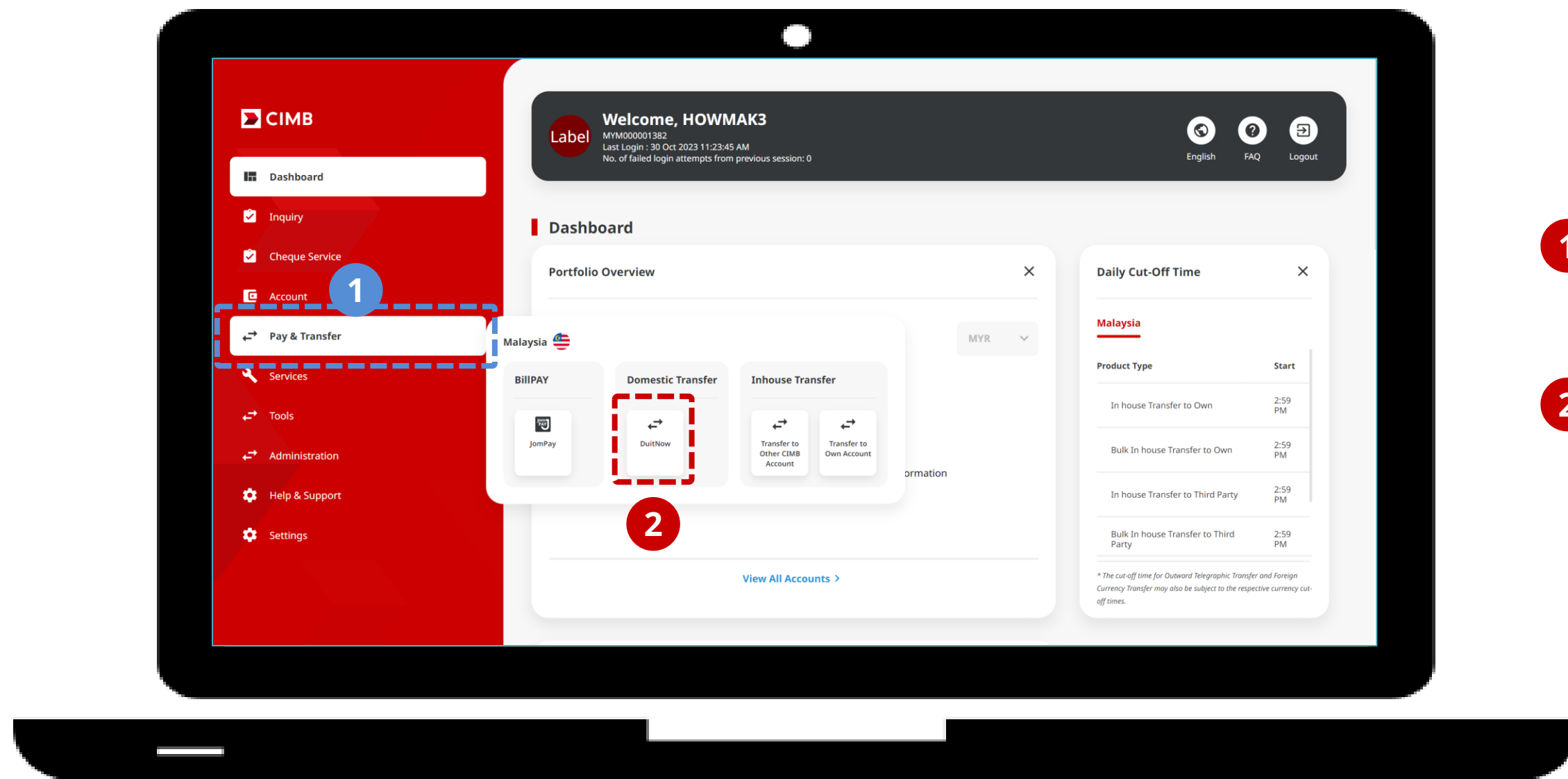
DUITNOW

(Web)

Data Entry – Maker

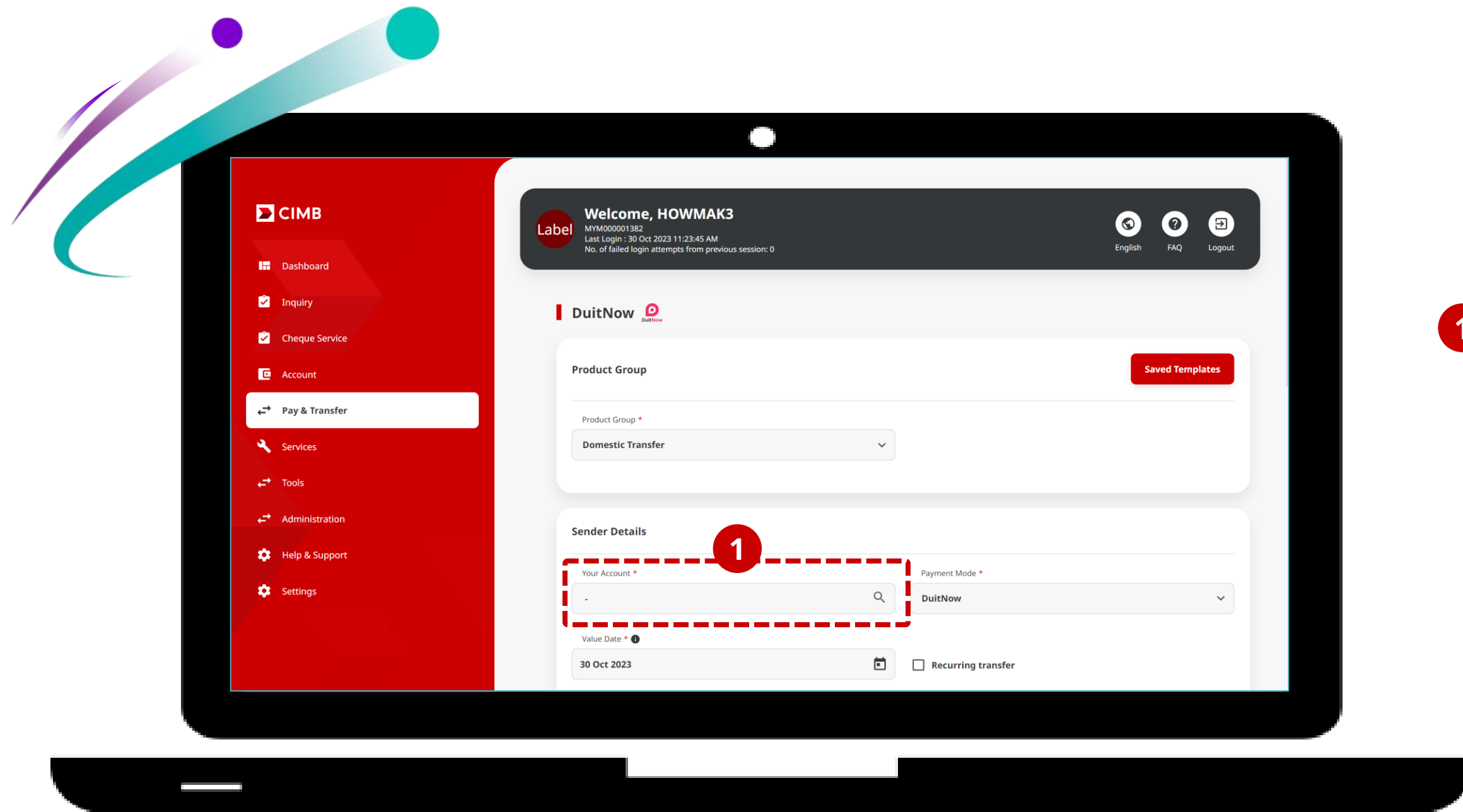
The following steps will guide the Maker Role to enter Data for DuitNow via web.

Maker Role is able to initiate and submit DuitNow Transactions.



- 1 Click **Pay & Transfer** on the left task bar.
- 2 Under **Domestic Transfer**, select **DuitNow**.

STEP 02



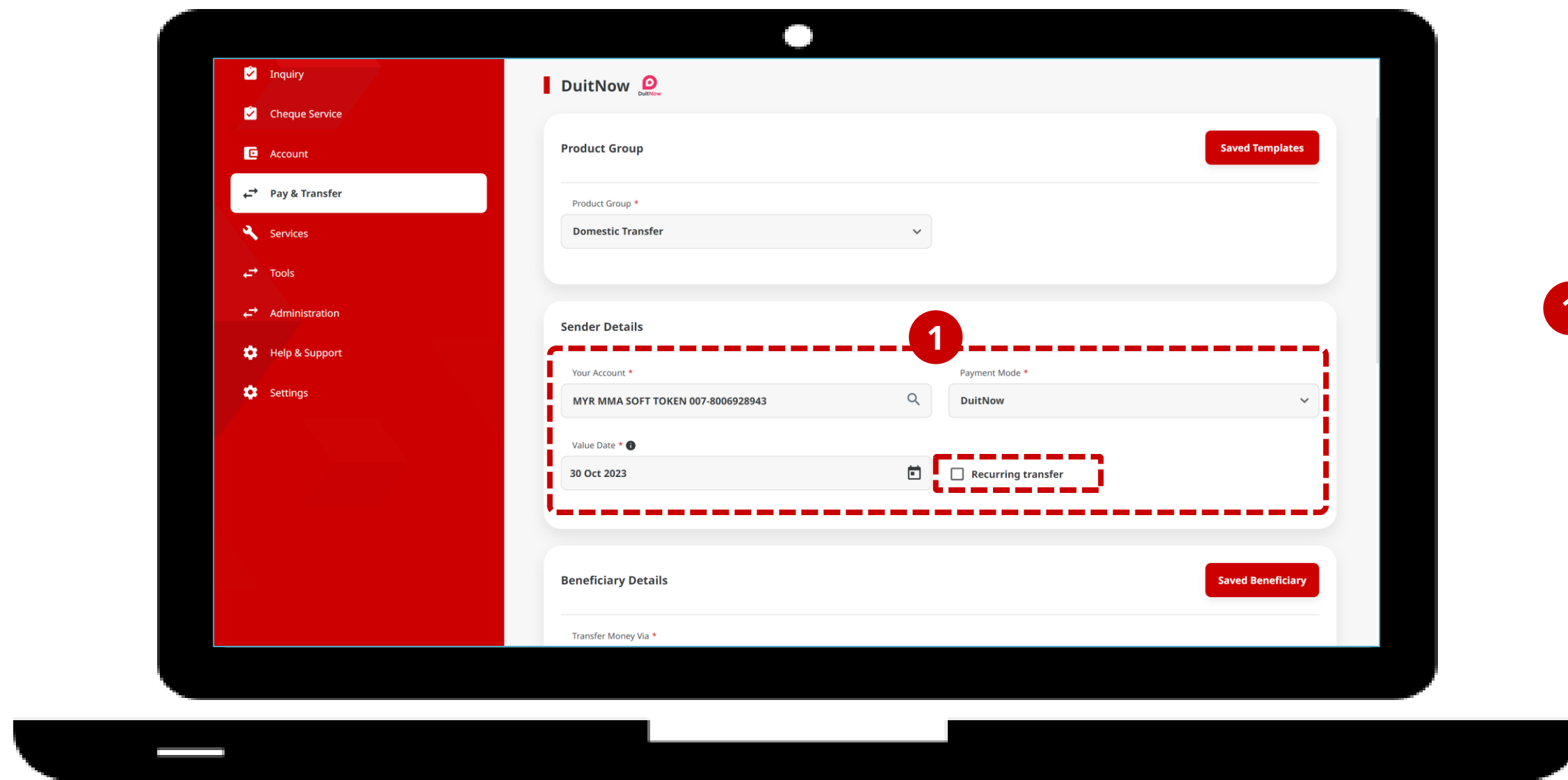
1 Select Your Account.

STEP 03

The search function can be used as well to filter accounts.



- 1 Select the debiting **account** you wish to use.
- 2 Click **Load**.



1 Details are auto-populated to ease your transaction.

Tick the Recurring Transfer check box if you wish to perform recurring transactions.

I.e. "Recurring Transactions are automatic payments that happen on a regular schedule."

STEP 05

The screenshot displays the 'Sender Details' section of the DuitNow (Web) Data Entry - Maker interface. A red dashed box highlights the 'Recurring transfer' section, which includes the following fields:

- Frequency ***: Daily
- Number of Times ***: 10
- Start Date ***: 01 Nov 2023
- End Date ***: 10 Nov 2023
- Recurring Description ⓘ**: Daily payment November

A red circle with the number 1 is placed over the 'Recurring transfer' checkbox, indicating the step to be followed.

- 1 If you select **Recurring Transfer**, enter the recurring transfer details.

STEP 05a

The image shows a laptop screen with the DUITNOW (WEB) Data Entry - Maker interface. The screen is divided into two main sections: a large red rectangular area on the left and a white form area on the right. The form area contains several input fields and a 'Saved Beneficiary' button. A red dashed box with a red circle containing the number '1' highlights the 'Beneficiary Details' section. The 'Beneficiary Details' section includes fields for 'Transfer Money Via *', 'Mobile No.', 'Country Code *', 'Mobile No. *', and 'Beneficiary Name'. The 'Transaction Details' section includes fields for 'Transaction Currency *' and 'Amount *'. The 'Saved Beneficiary' button is located in the top right corner of the 'Beneficiary Details' section.

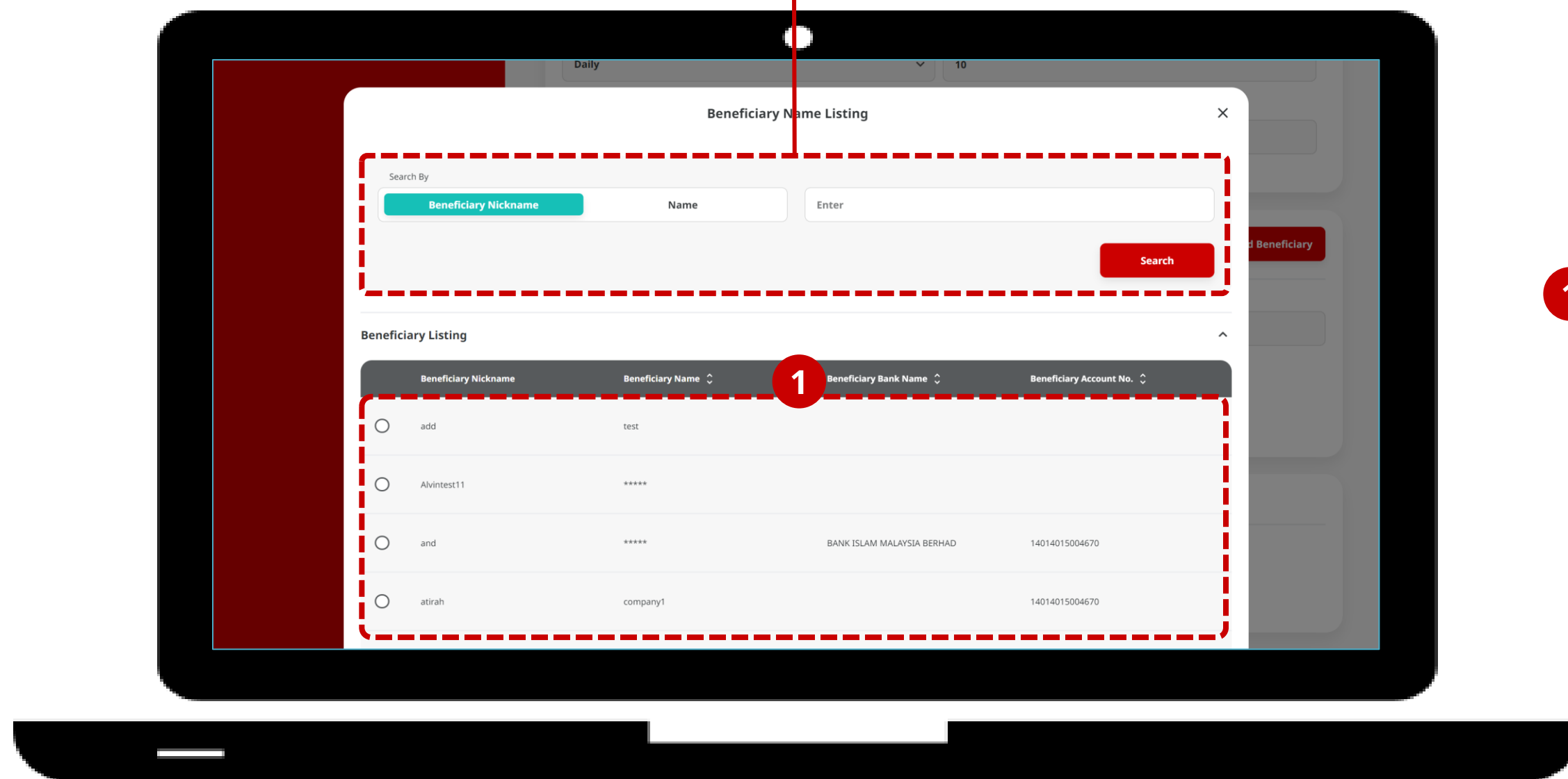
1 Fill in the **Beneficiary details.**

Note :

You may also select from saved beneficiary and the system will auto-populate the information.

STEP 05b

The search function can be used as well to filter Beneficiary.



- 1 If **Saved Beneficiary** is selected, you can choose a Beneficiary from existing list.

STEP 06a

The screenshot displays the DUITNOW (WEB) Data Entry - Maker interface. The interface is divided into two main sections: Transaction Details and Other Details. The Transaction Details section includes fields for Transaction Currency (MYR - Malaysi...) and Amount (100.00). The Other Details section includes fields for Recipient's Reference / Customer Reference No. (Reference number 1), Purpose of Payment (Please Select), Other Payment Details (Optional) (Payment for Invoice 001), and Payment Advice (No/Yes). A red dashed box highlights the Transaction Details and Other Details sections. A red circle with the number 1 is placed over the Purpose of Payment dropdown menu.

1 Please fill in the information under **Transaction Details** and **Other Details**.

Note :

User can include a **Payment Advice** to be sent to the Beneficiary.

Click **Yes** to show the **Payment Advice Information**.

STEP 06b

Recipient's Reference / Customer Reference No. *

Reference number 1

Other Payment Details (Optional)

Payment for Invoice 001

Payment Advice

No Yes

Purpose of Payment ⓘ

Please Select

Required for transfers of more than RM10,000 from or to External Accounts.

BNM Approval Reference ⓘ

Enter if available

Notify Recipient

Beneficiary Email Address

beneficiaryemail1@gmail.com

Please separate out multiple email addresses by semicolon.

Message to Beneficiary

This is the Advice for Invoice 001

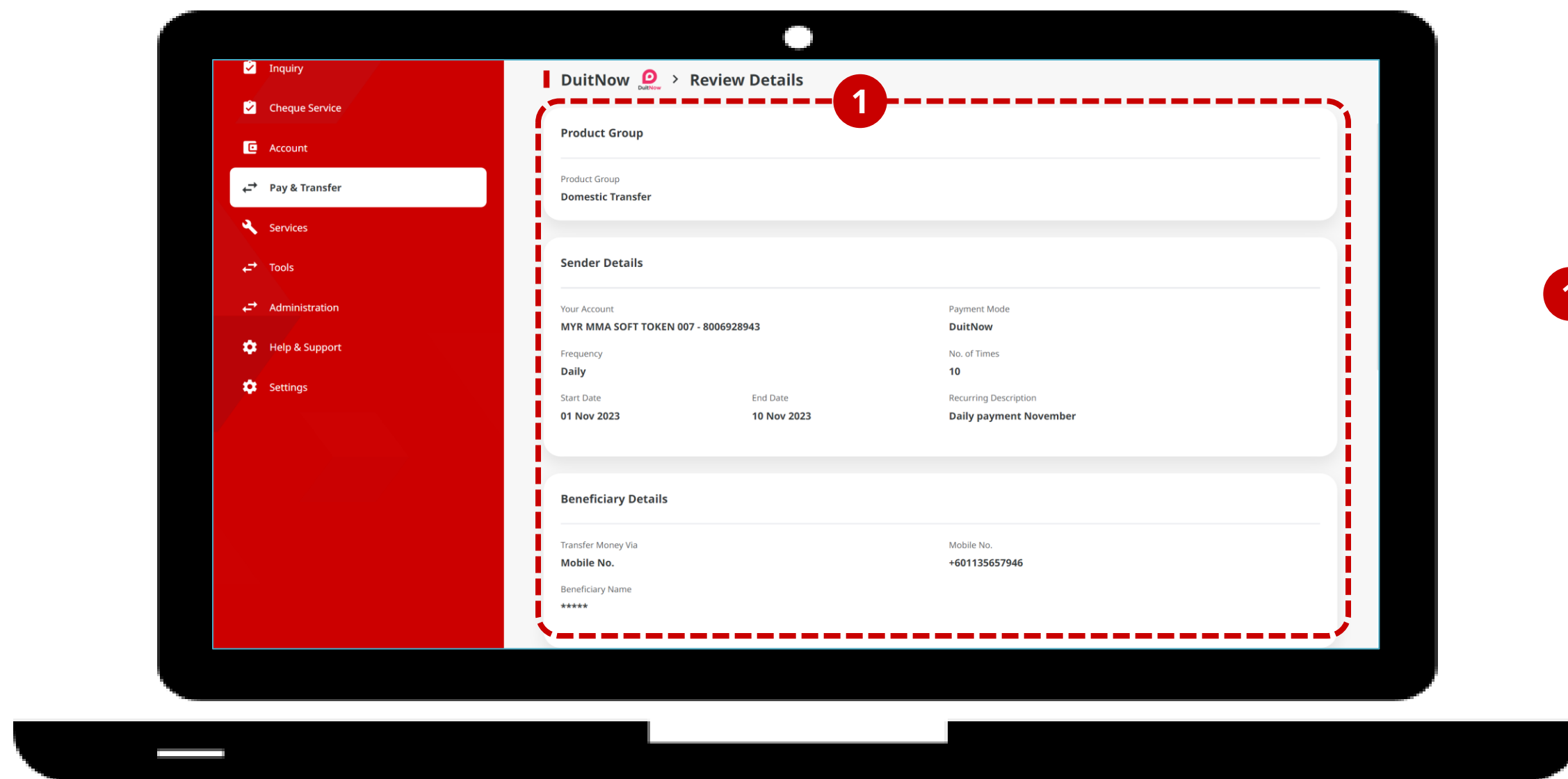
Edit Payment Advice

Back Add Another Transaction Save as Draft Next

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- 1 If you click **Yes** for Payment Advice, a **Notify Recipient** tab will appear for you to fill in the Payment Advice details.

STEP 07a



1 **Verify** the details of the transfer before submitting.

STEP 07b

Transaction Currency
MYR - Malaysian Ringgit

Amount
100.00

Bank Charges
MYR 2.00

Other Details

Recipient's Reference / Customer Reference No.
Reference number 1

Purpose of Payment
-

Other Payment Details
Payment for Invoice 001

BNM Approval Reference
-

Notify Recipient

Beneficiary Email Address
beneficiaryemail1@gmail.com

Message to Beneficiary
This is the Advice for Invoice 001

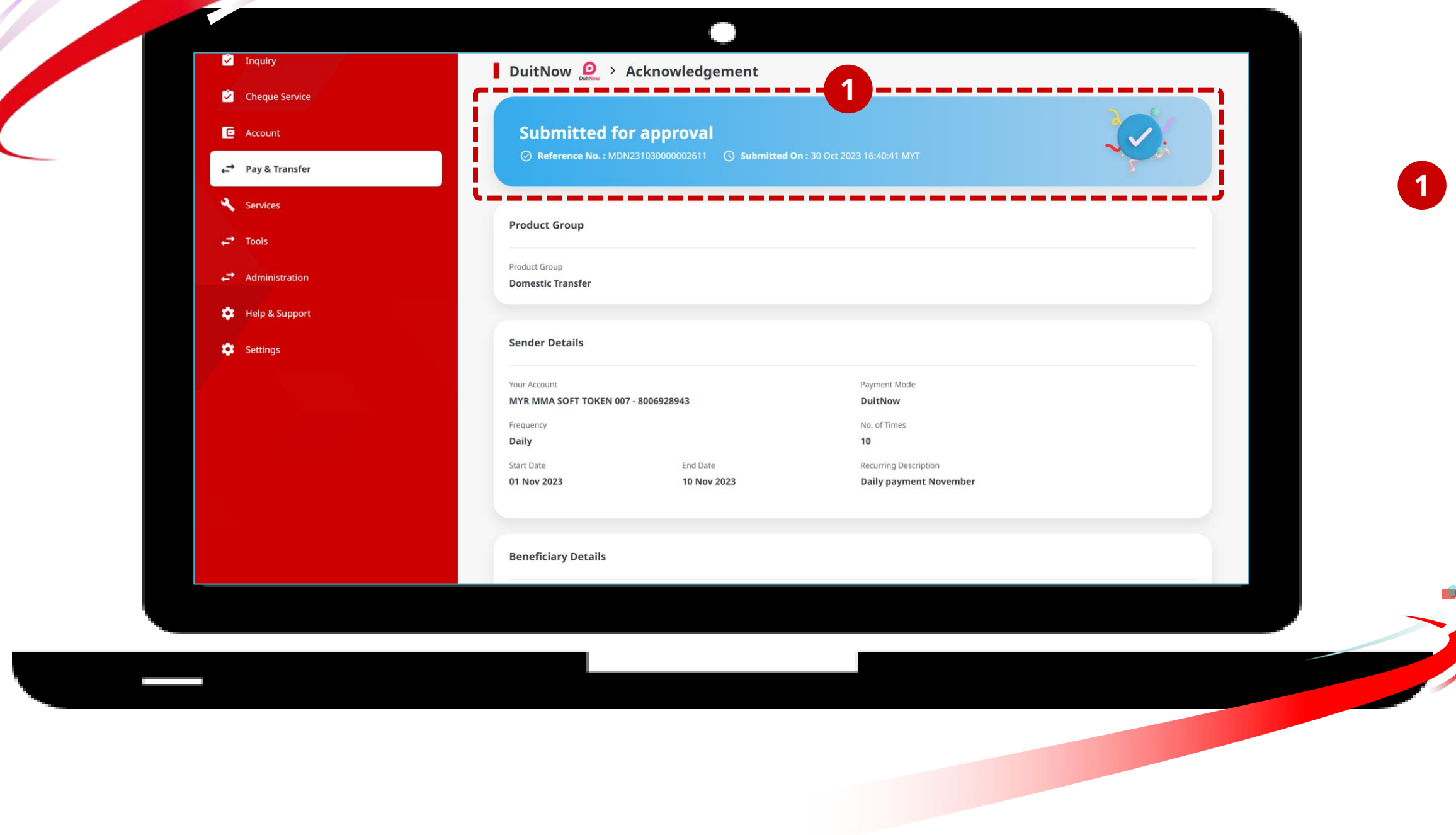
Declaration
By submitting this, I confirm that I have read and understood, and I accept and agree to be bound by all the DuitNow Terms and Conditions.

Back Print Submit

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- 1 Click **Submit** once you have confirmed the details are correct. If not, click Back.

STEP 08



- 1 After you click Submit, this screen will appear to indicate that the request has been **submitted for approval.**



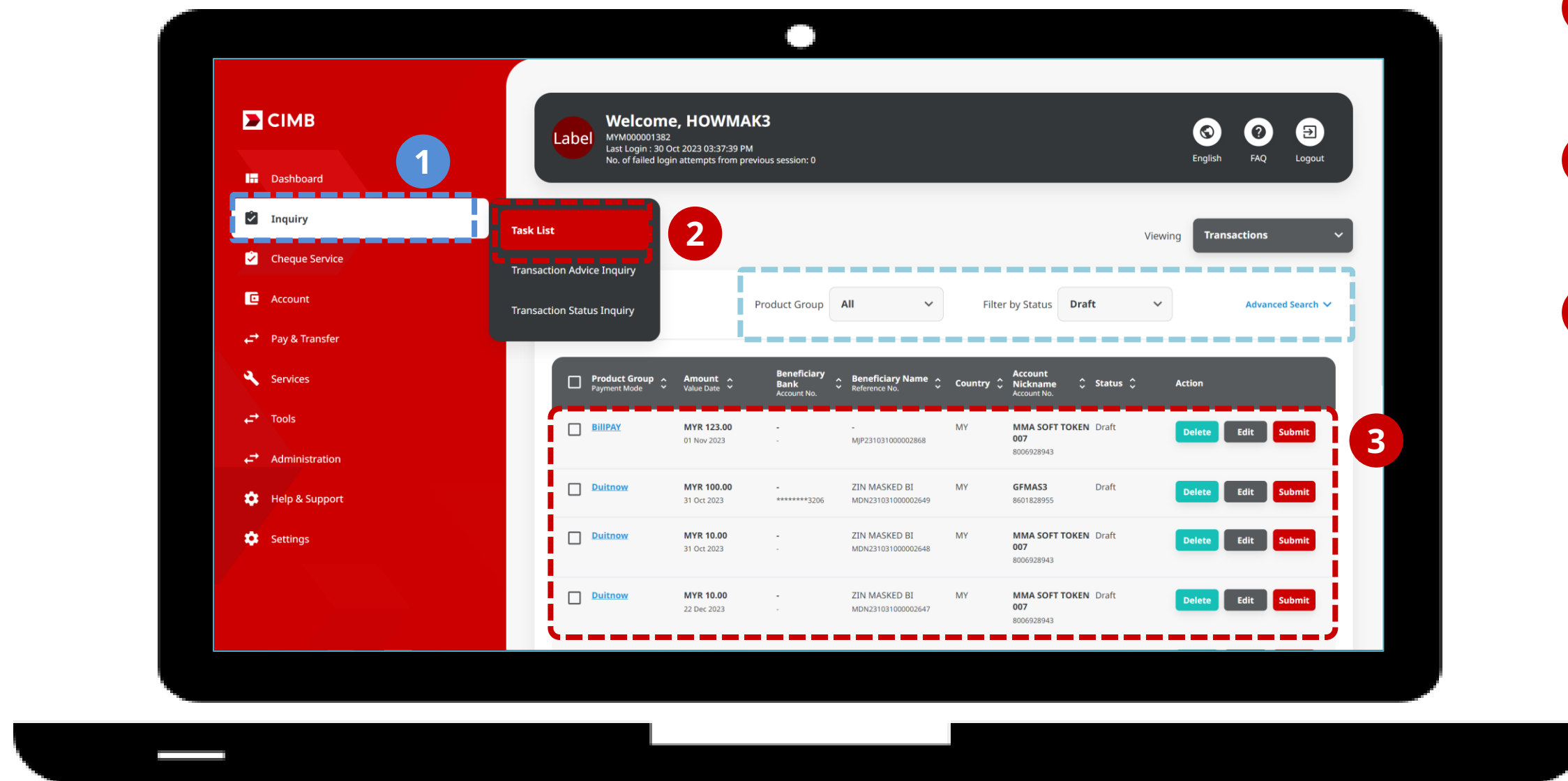
OCTO Biz Feature Tutorial

DUITNOW

(Web)

Task List – Maker

The following steps will guide the Maker Role to manage and submit tasks.

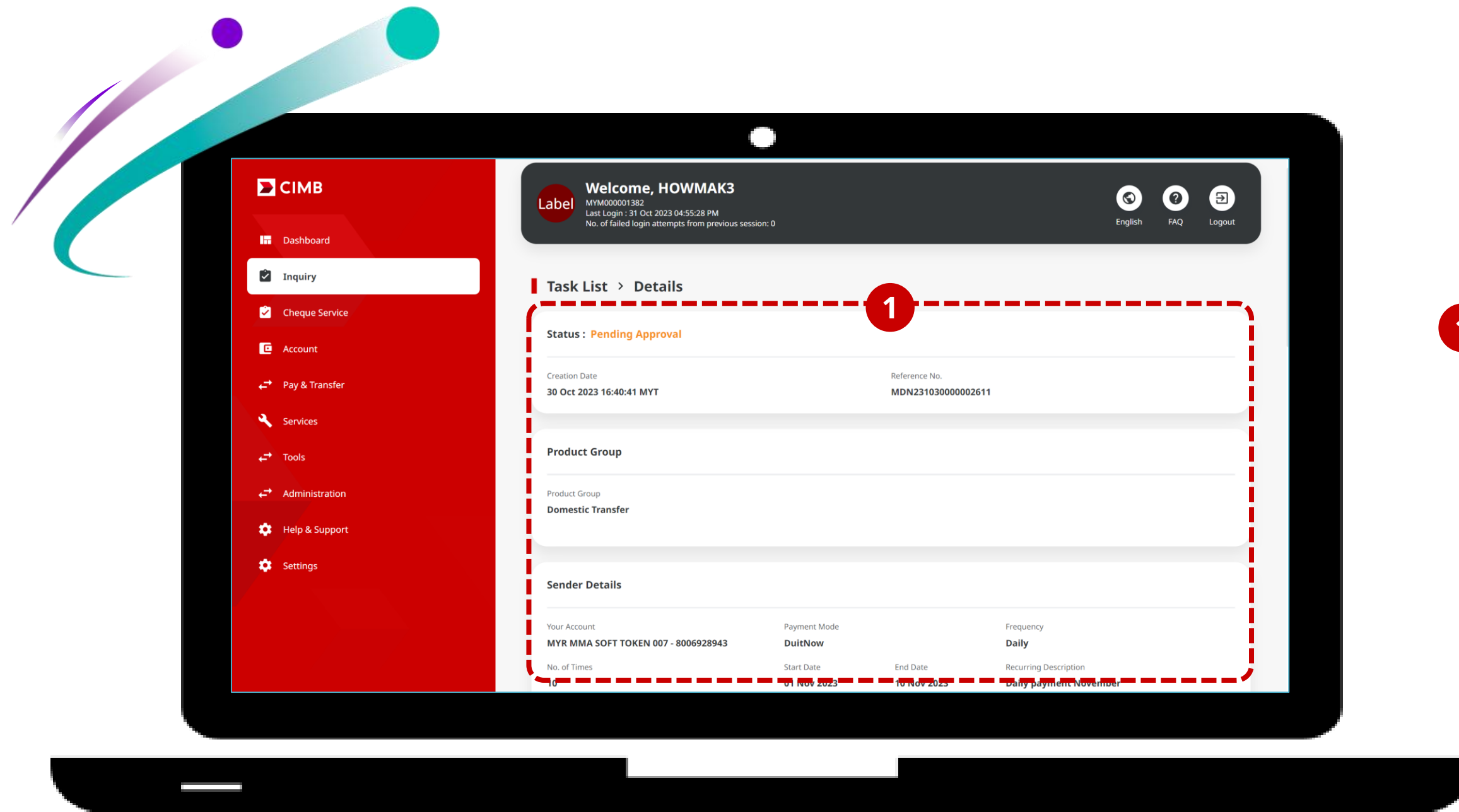


- 1 Click **Inquiry** on the left task bar.
- 2 Then click on the **Task List** button.
- 3 Select a **Task** from the list for details.

Note :

Filter can be used to refine **Searches** to limit the number of entries on the screen.

STEP 02



1 After selecting a task from the listing page, the maker can view the **details of the submitted task.**

The task status will appear as 'Pending Approval' and will require action from your Approver.



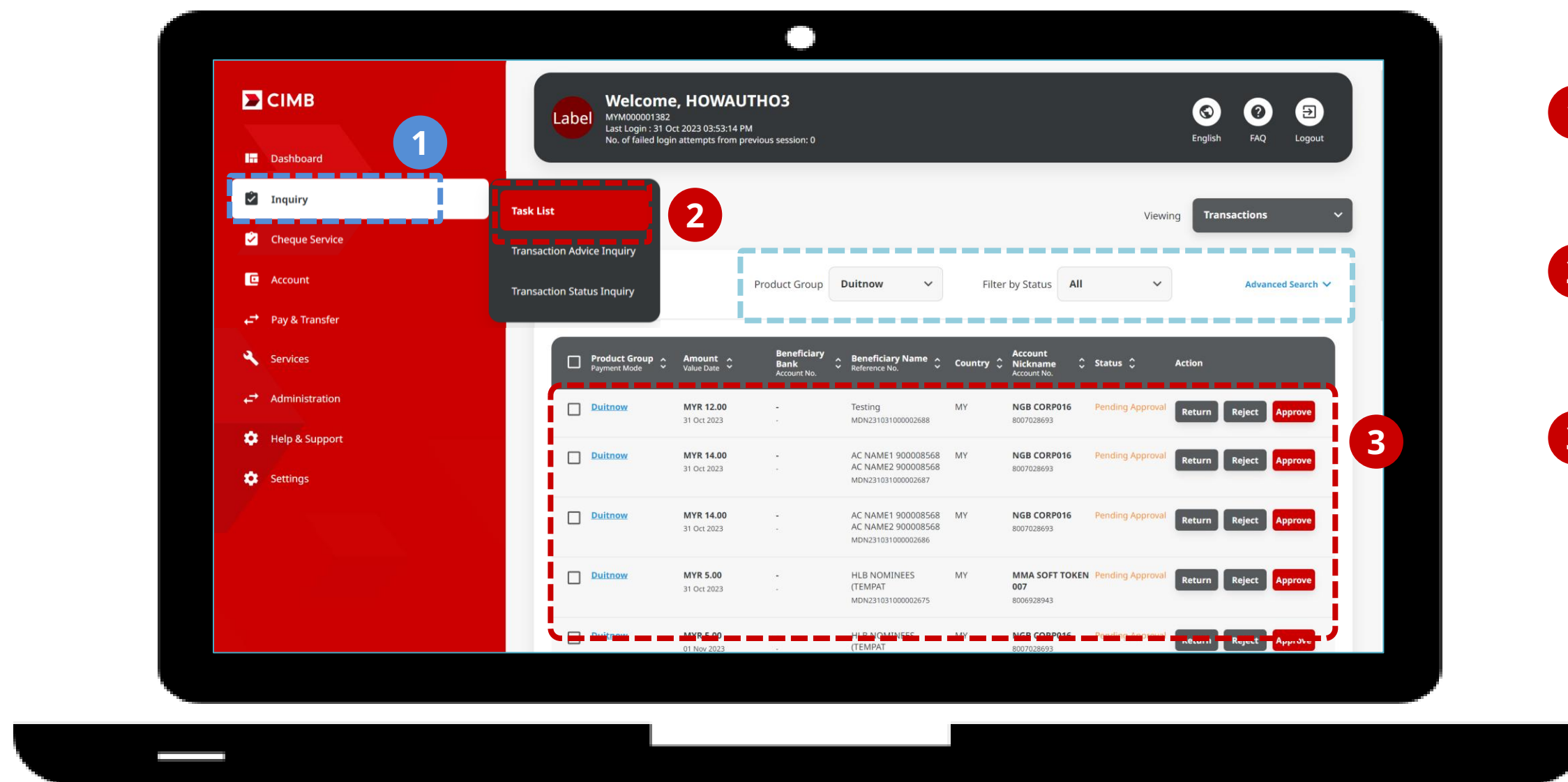
OCTO Biz Feature Tutorial

DUITNOW (Web)

Task List – Approver

The following steps will guide the Approver Role to Approve DuitNow Transactions via web.

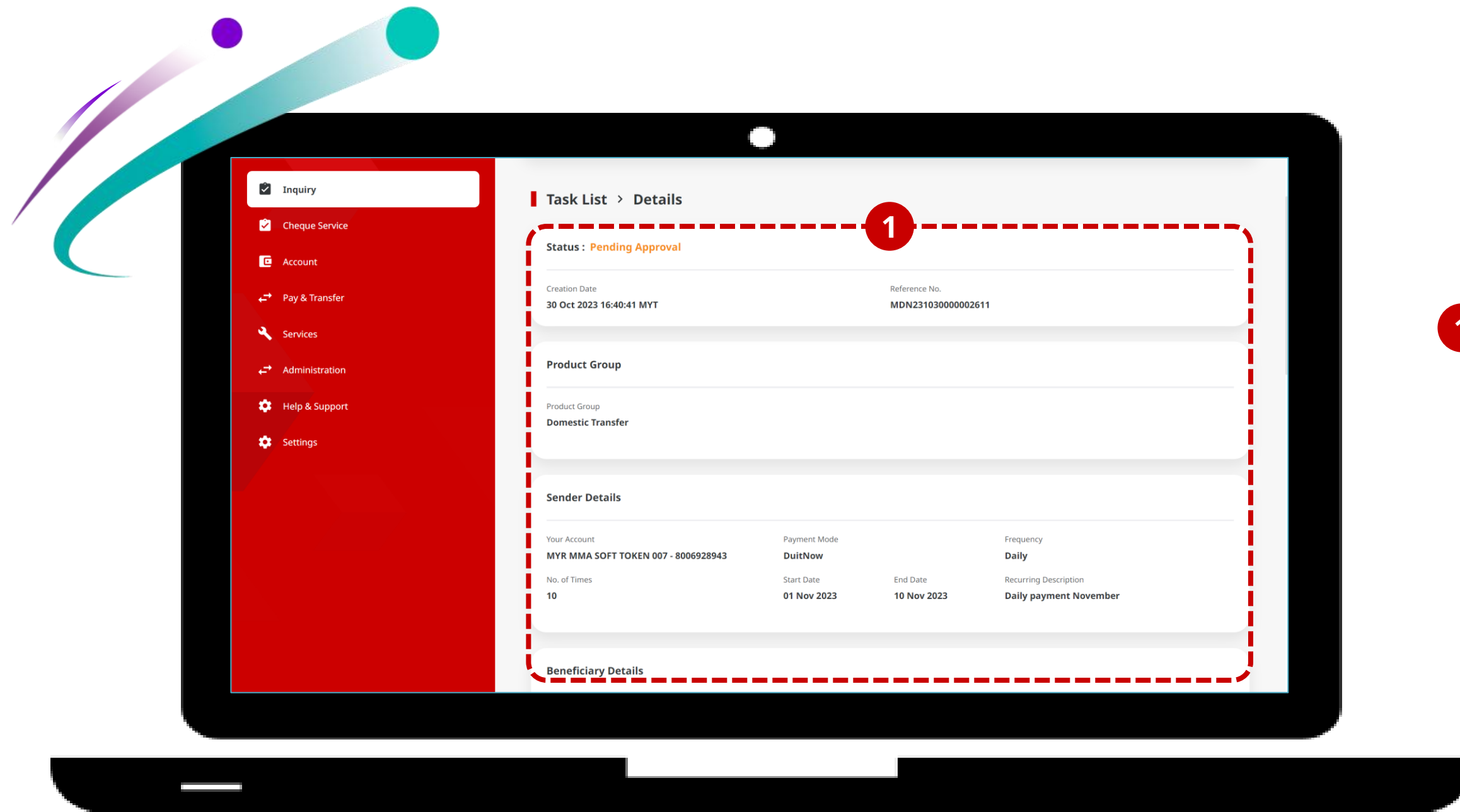
Approver Role is able to approve DuitNow Transactions.



- 1 Click **Inquiry** on the left task bar.
- 2 Then click the **Task List** button.
- 3 Select a **Task** from the list for details.

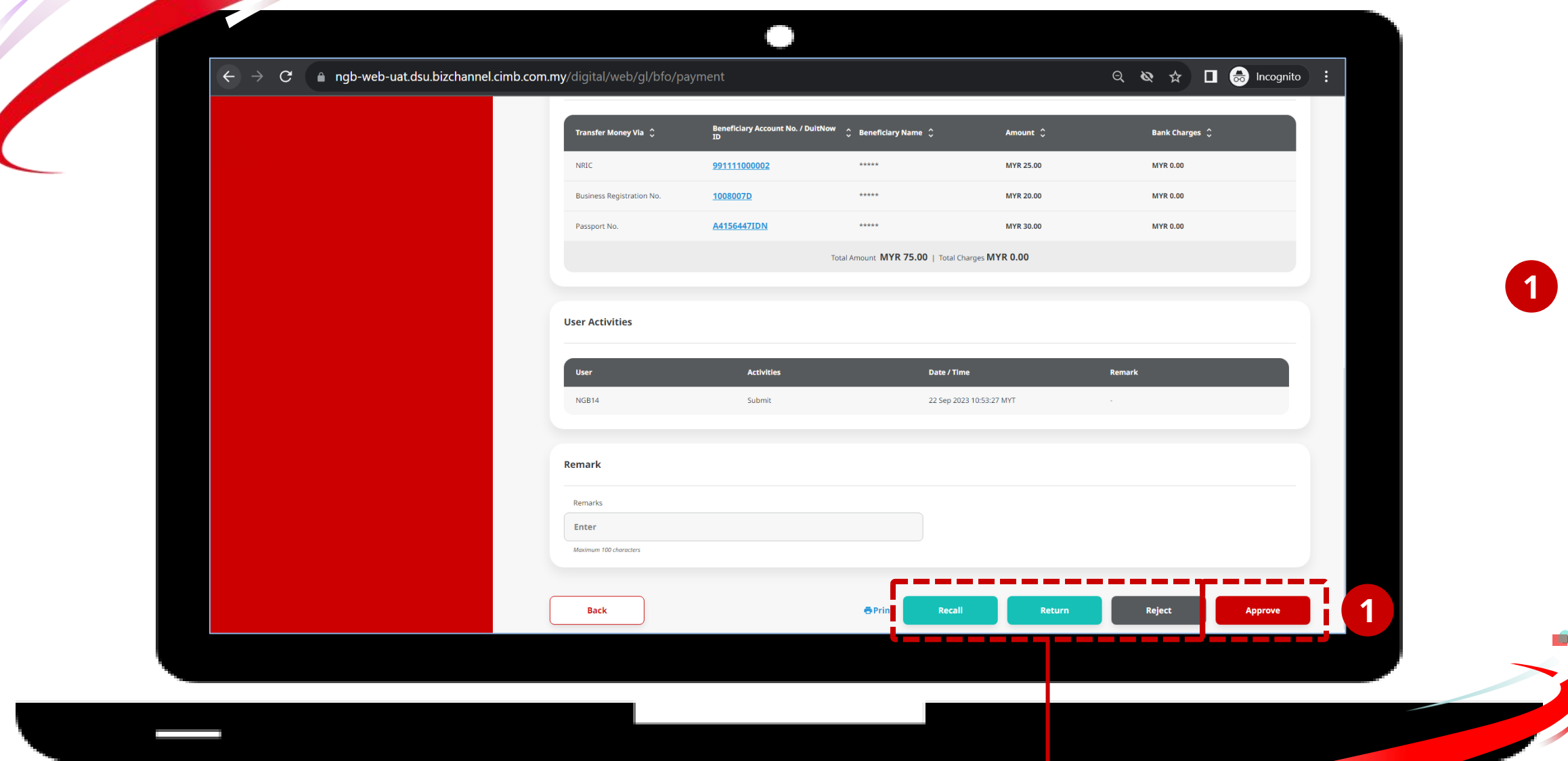
Note :

Filter can be used to refine **Searches** to limit the number of entries on the screen.



- 1 After selecting a task from the listing page, the approver can view the **details of the submitted task.**

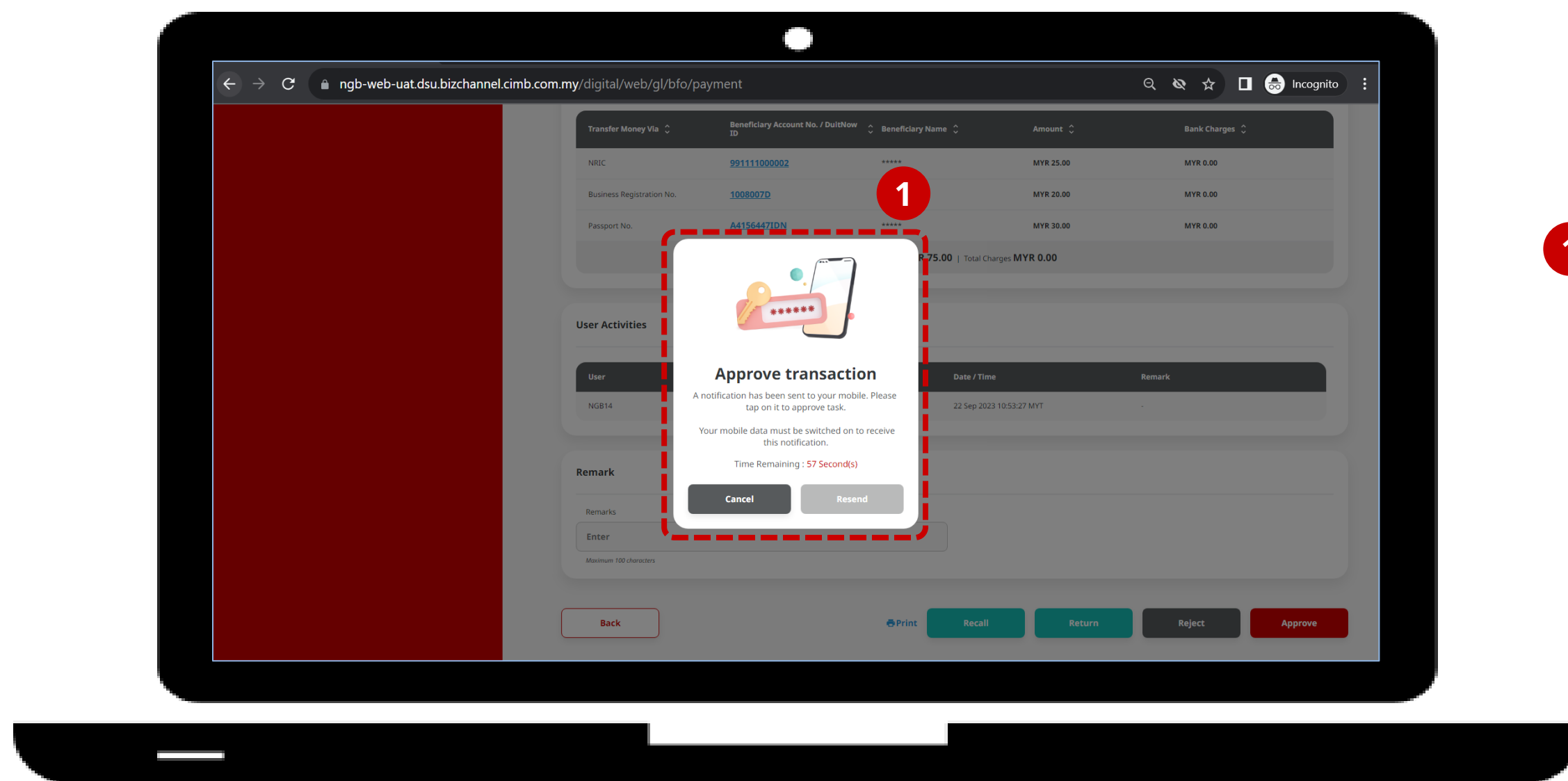
STEP 03



1 Click **Approve** to confirm the task.

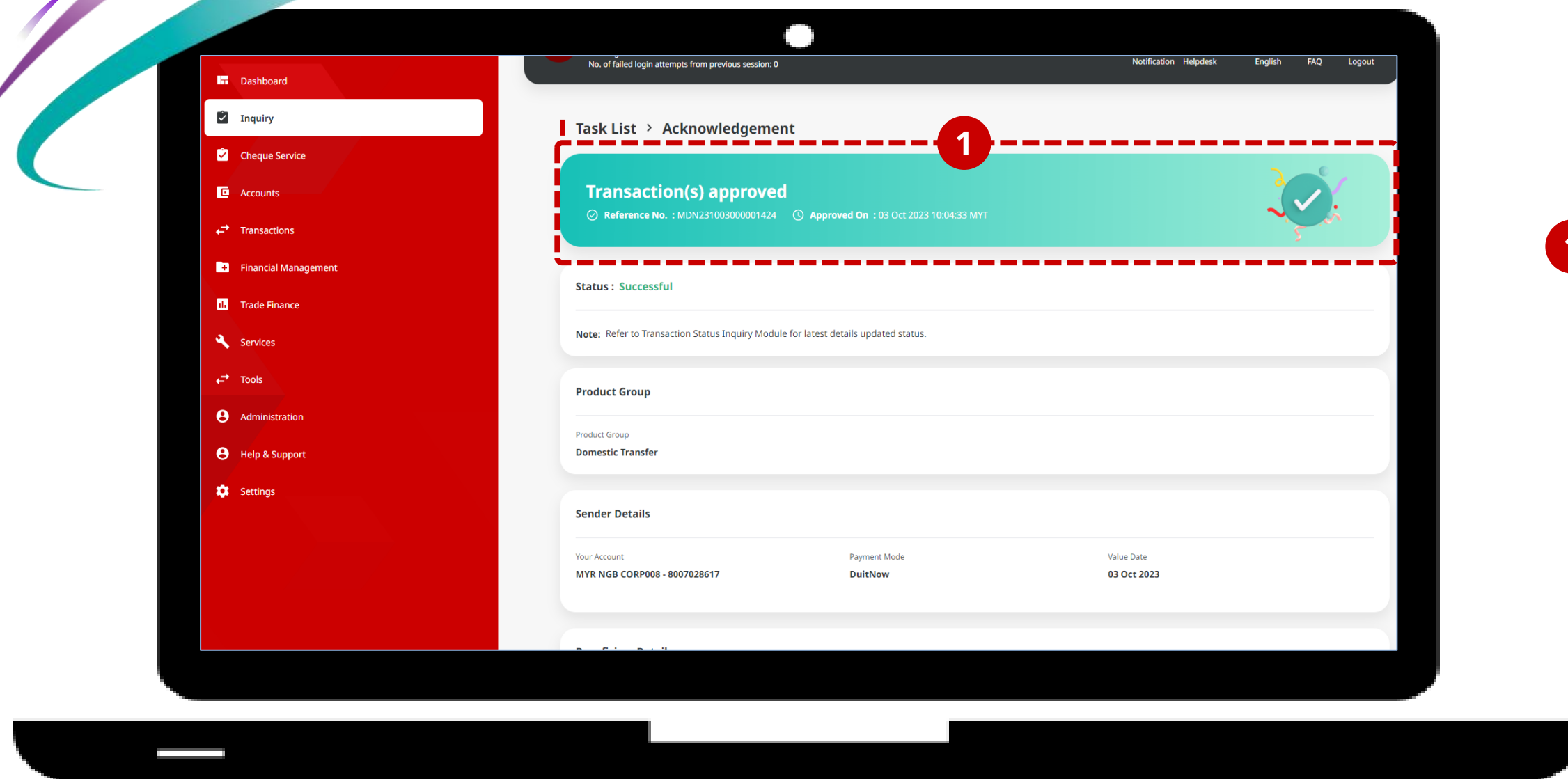
Approver can **Reject**, **Recall**, or **Return** the task to the maker by using any of these buttons.

STEP 04



- 1 The approver will need to perform authentication by confirming transaction on their mobile device.

STEP 05



- 1 After approval, an **acknowledgement banner** will appear.



OCTO Biz Feature Tutorial

DUITNOW

(Web)

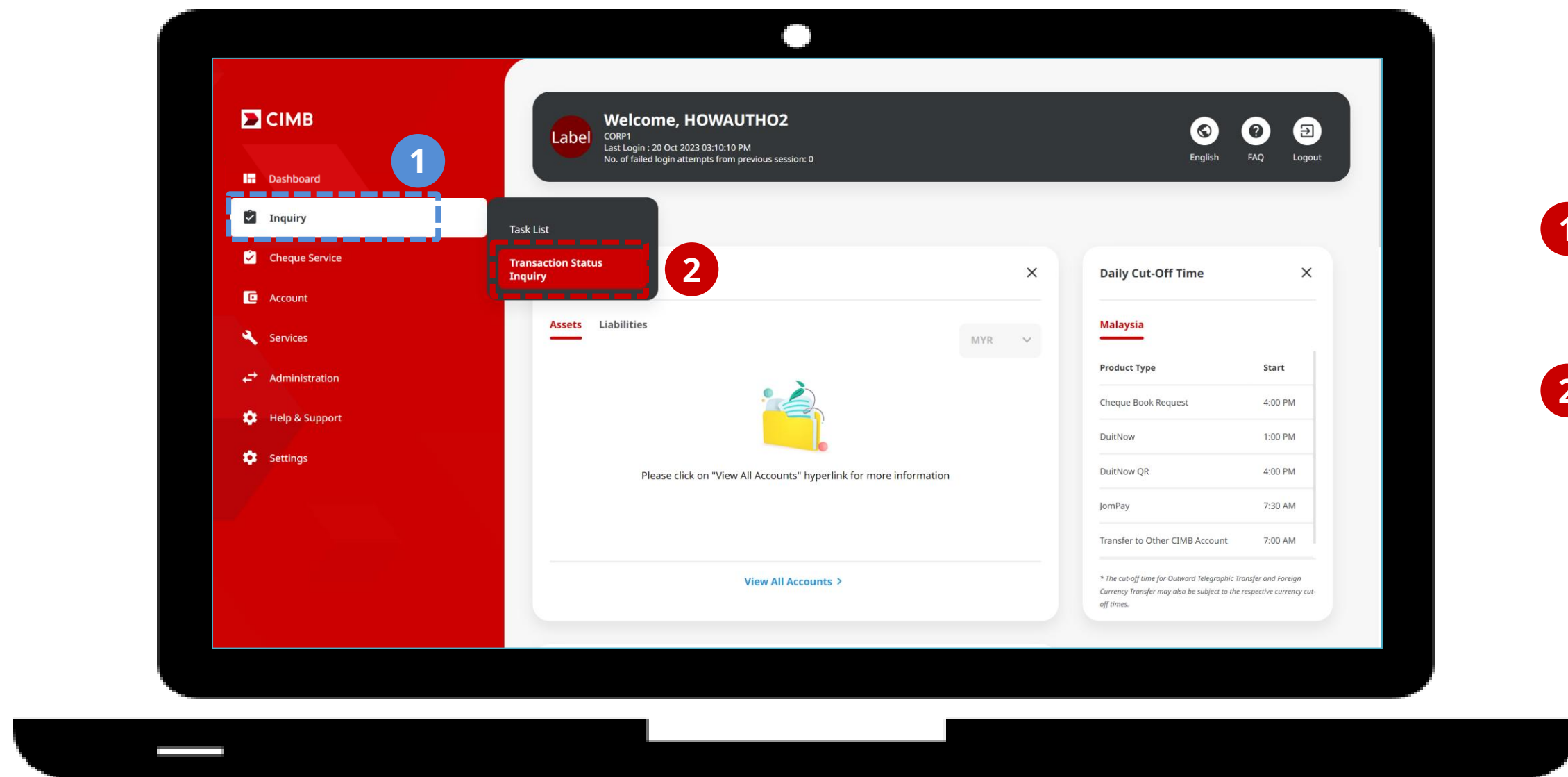
Transaction Status Inquiry-Maker

The following steps will guide the Maker Role to view DuitNow Transactions status via Web.

Users are able to see which submitted tasks are pending, approved, or rejected.

OCTO Biz

STEP 01



- 1 Click **Inquiry** on the left task bar.
- 2 Then click the **Transaction Status Inquiry** button.

STEP 02

Transaction Status Inquiry

1

2

Search

Value Date From * To * Reference No.

31 Oct 2023 31 Oct 2023 Enter

Product Group * Payment Mode

All Select

Debit Account No. Beneficiary Account No.

Enter Enter

Beneficiary Name Beneficiary Bank

Enter Enter

Currency Amount From To File Name

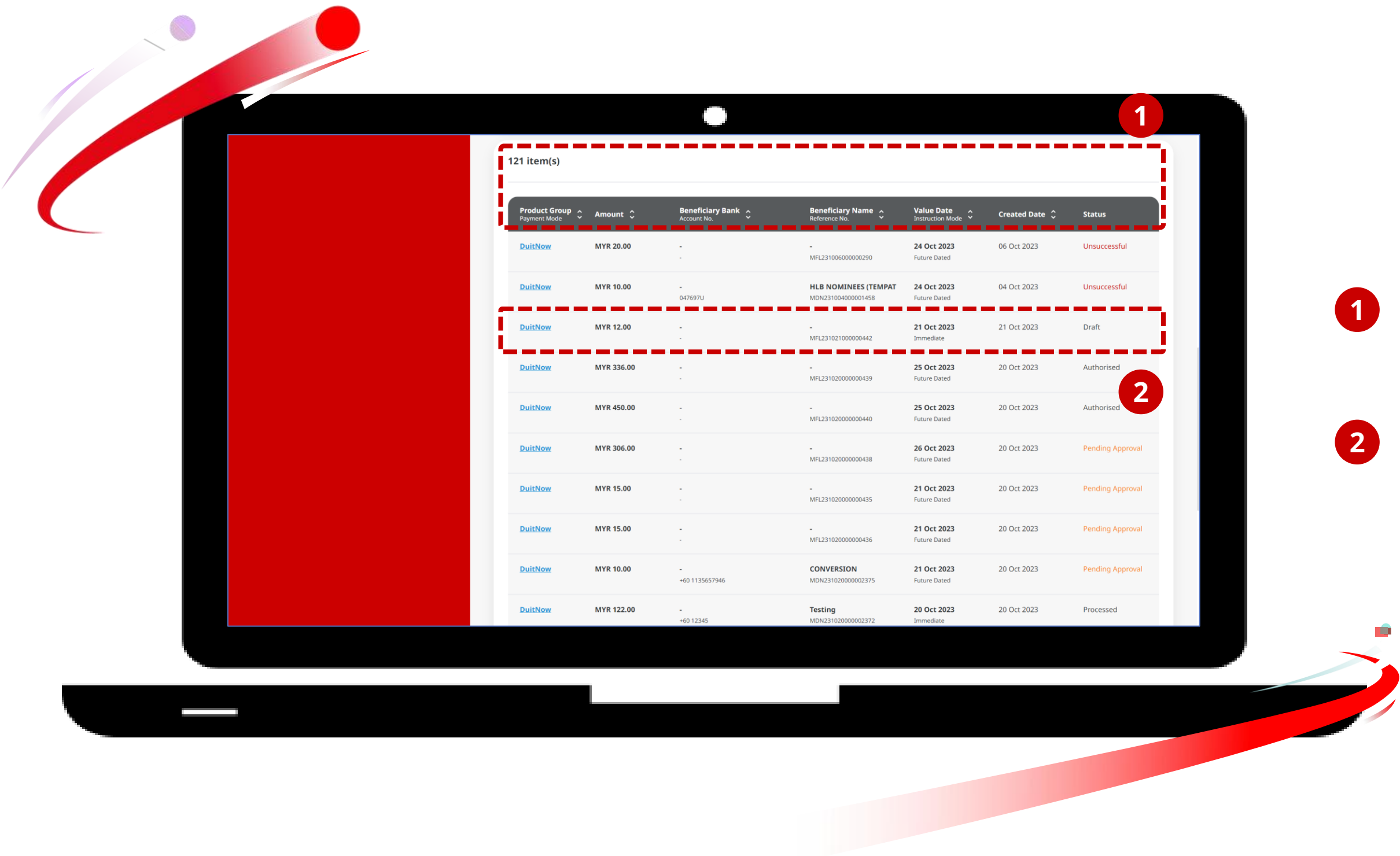
All Enter Enter Enter

Filter by Status *

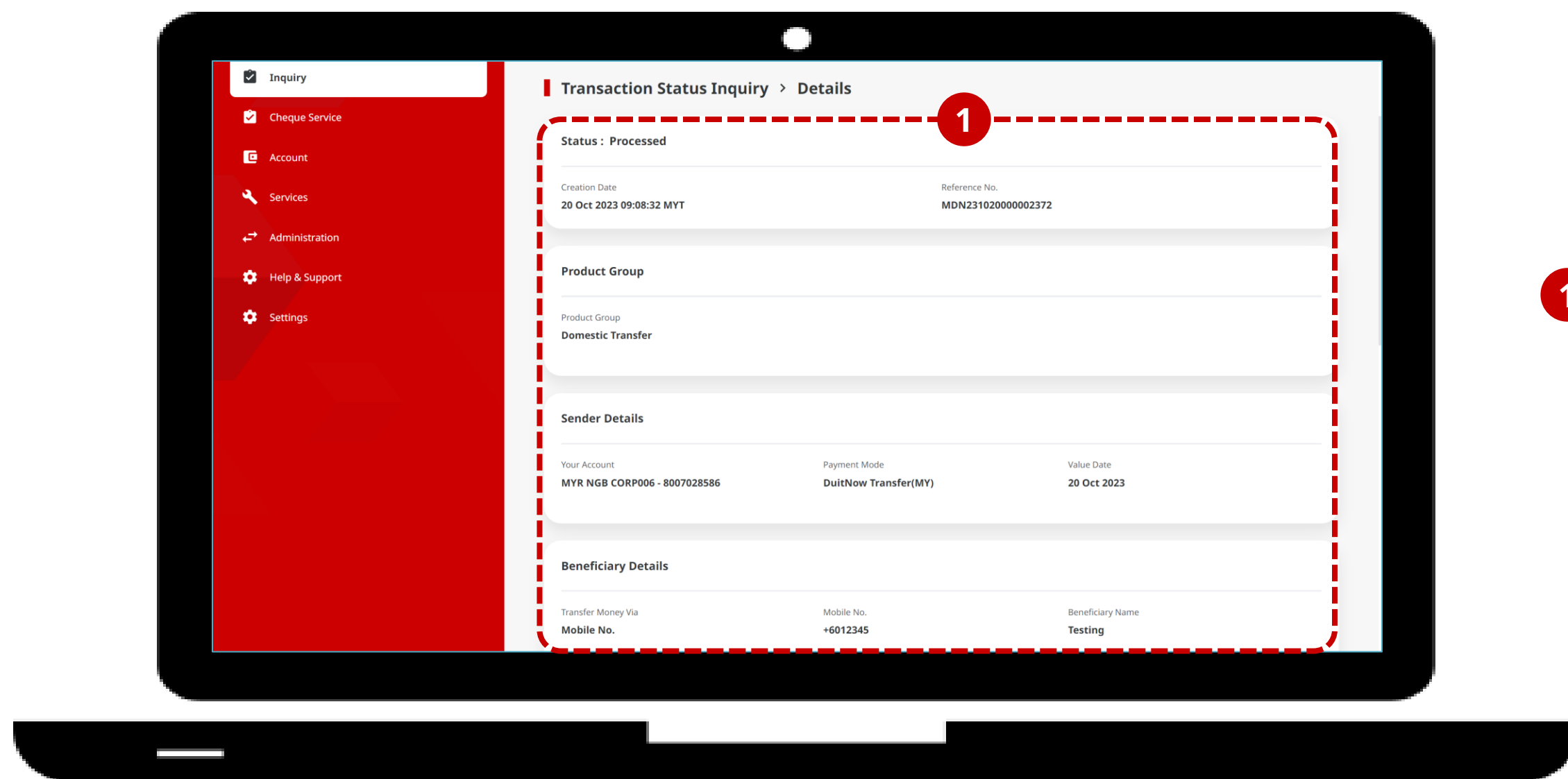
All

Search

- 1 Use the **search function** to filter the Transaction Status Inquiry results.
- 2 Click **Search**.



- 1 The **filtered list** will appear according to the search criteria.
- 2 **Select** a transaction.



1 You can now **view the details of the selected transaction record.**



OCTO Biz Feature Tutorial

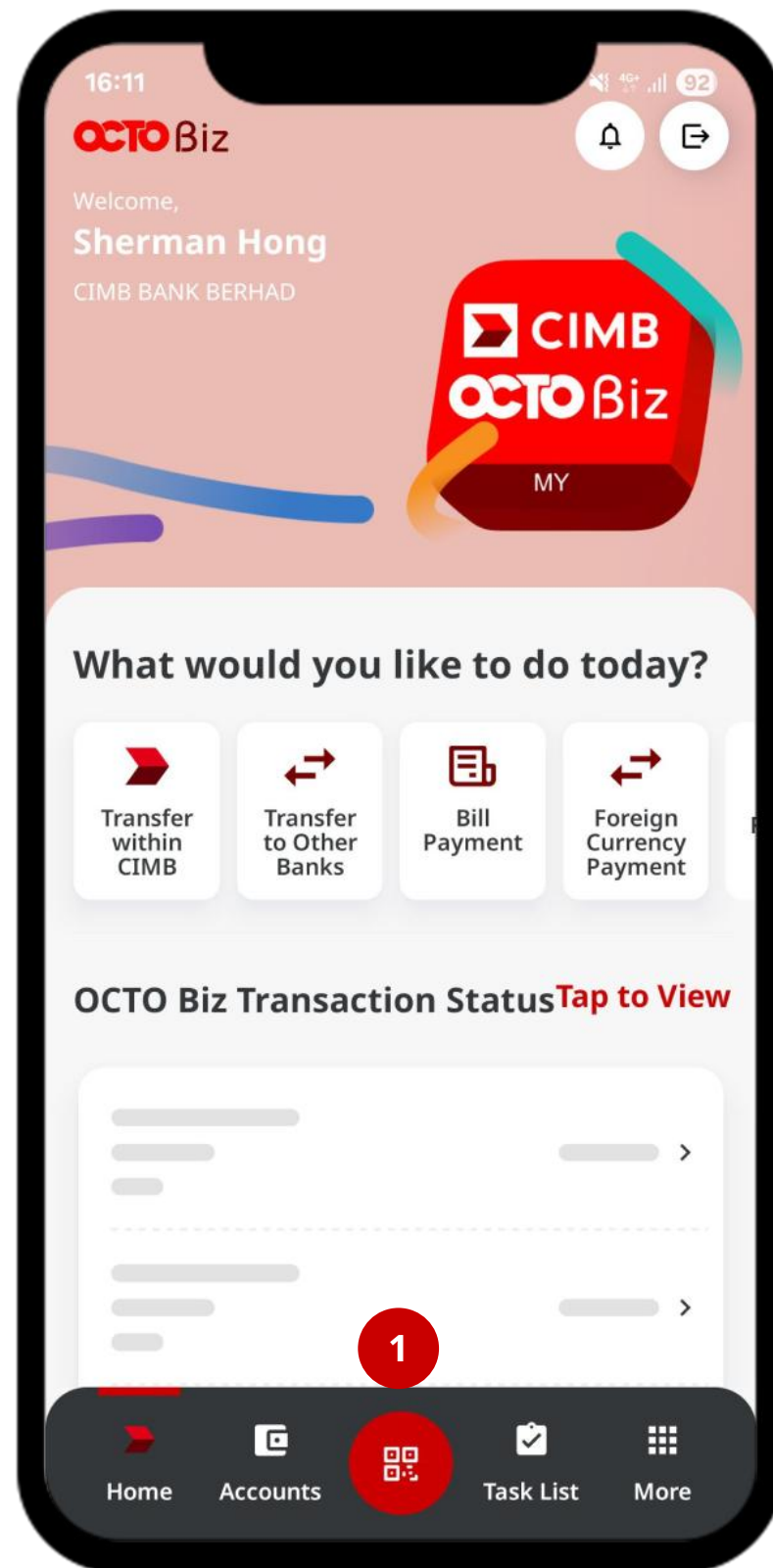
DUITNOW QR (Mobile)

The following steps will guide the Users perform DuitNow QR Transactions via mobile .

Currently, only Single Access Users* are able to access DuitNow QR feature.

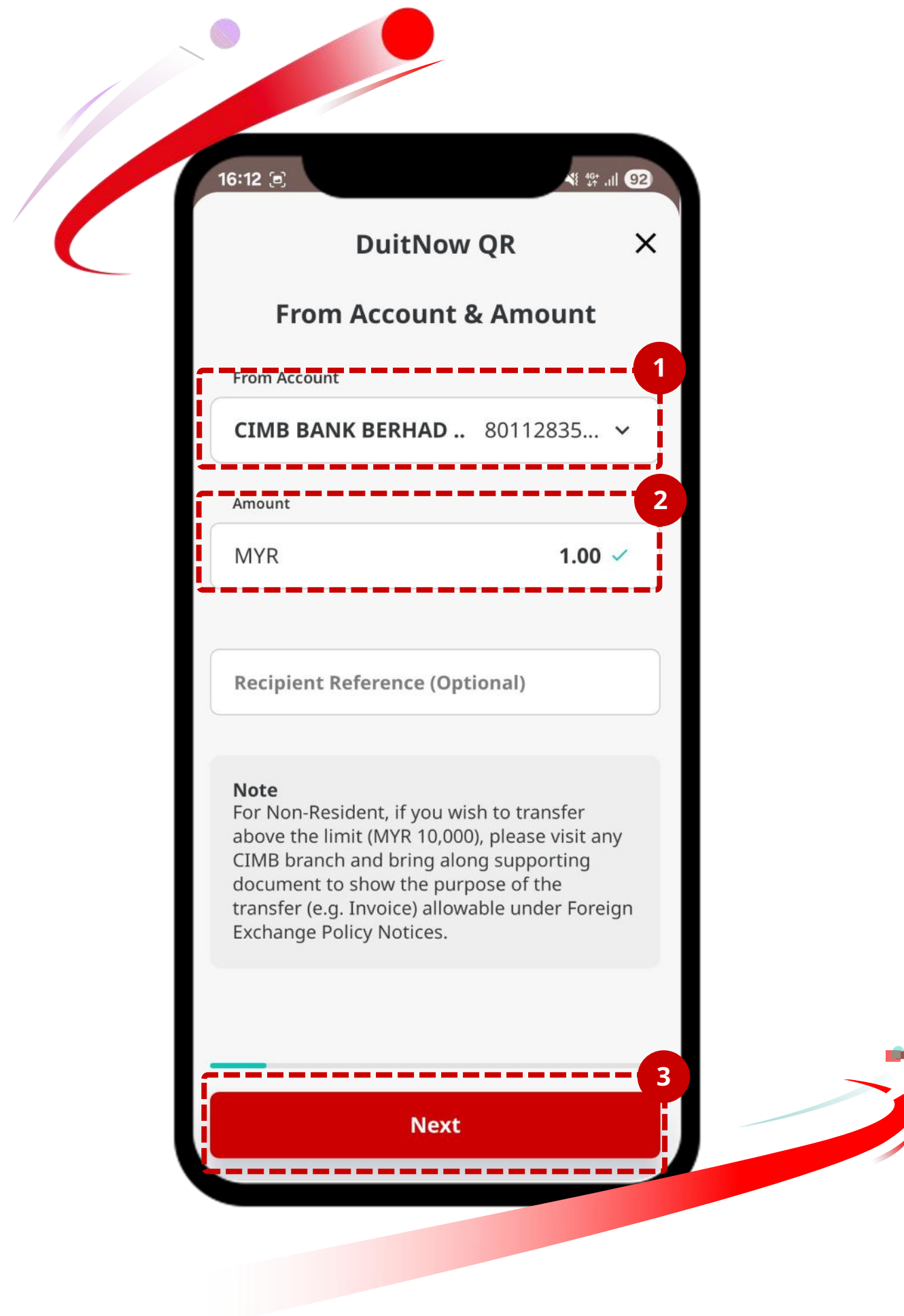
*Single Access Users definition available on page 2

STEP 02

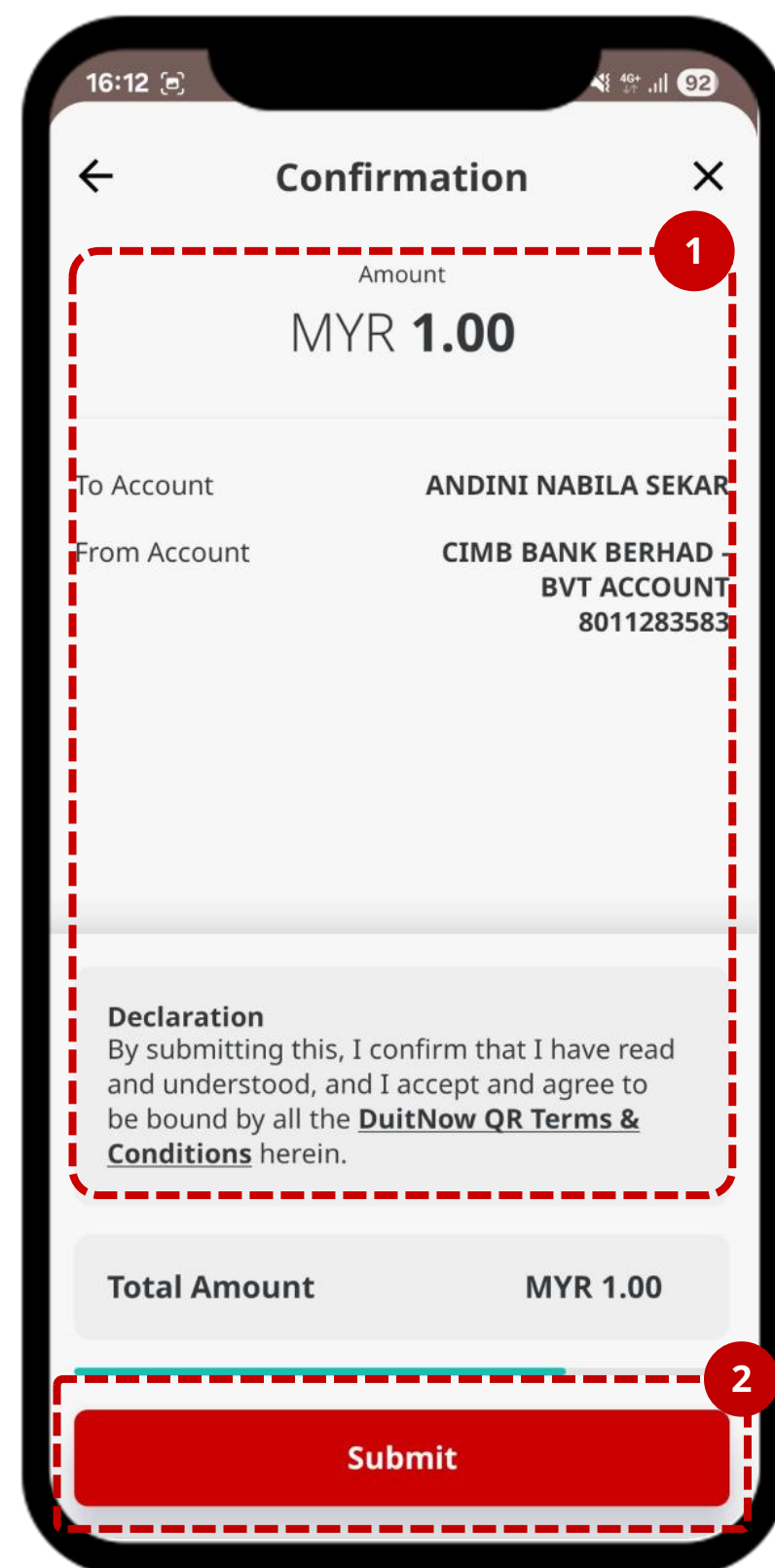


- 1 Open the Octo Biz app, select the QR icon.
- 2 Place QR into the Scan area.
- 3 Click **Scan from gallery** if you have saved QR Image from your Gallery.

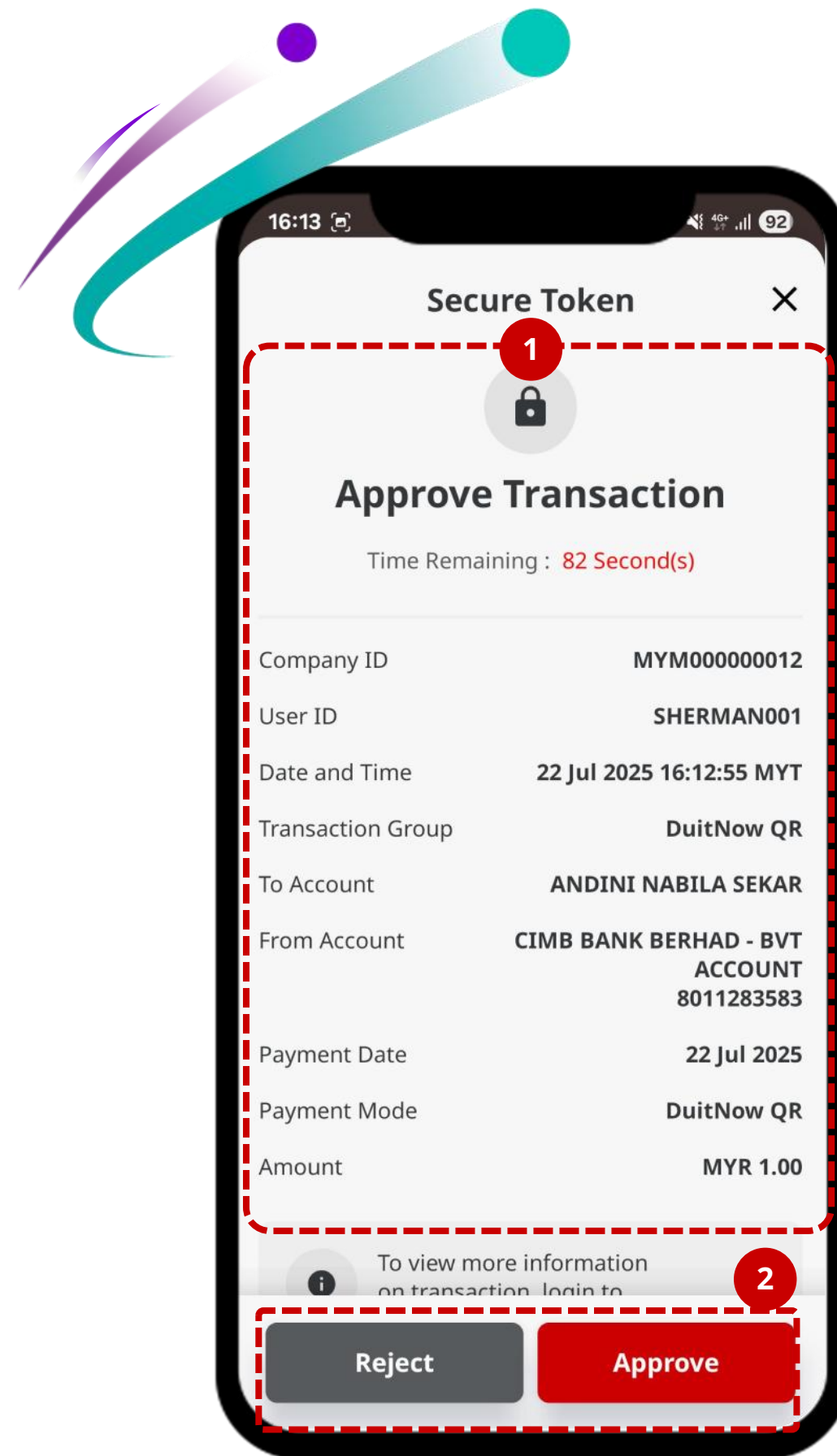
STEP 03



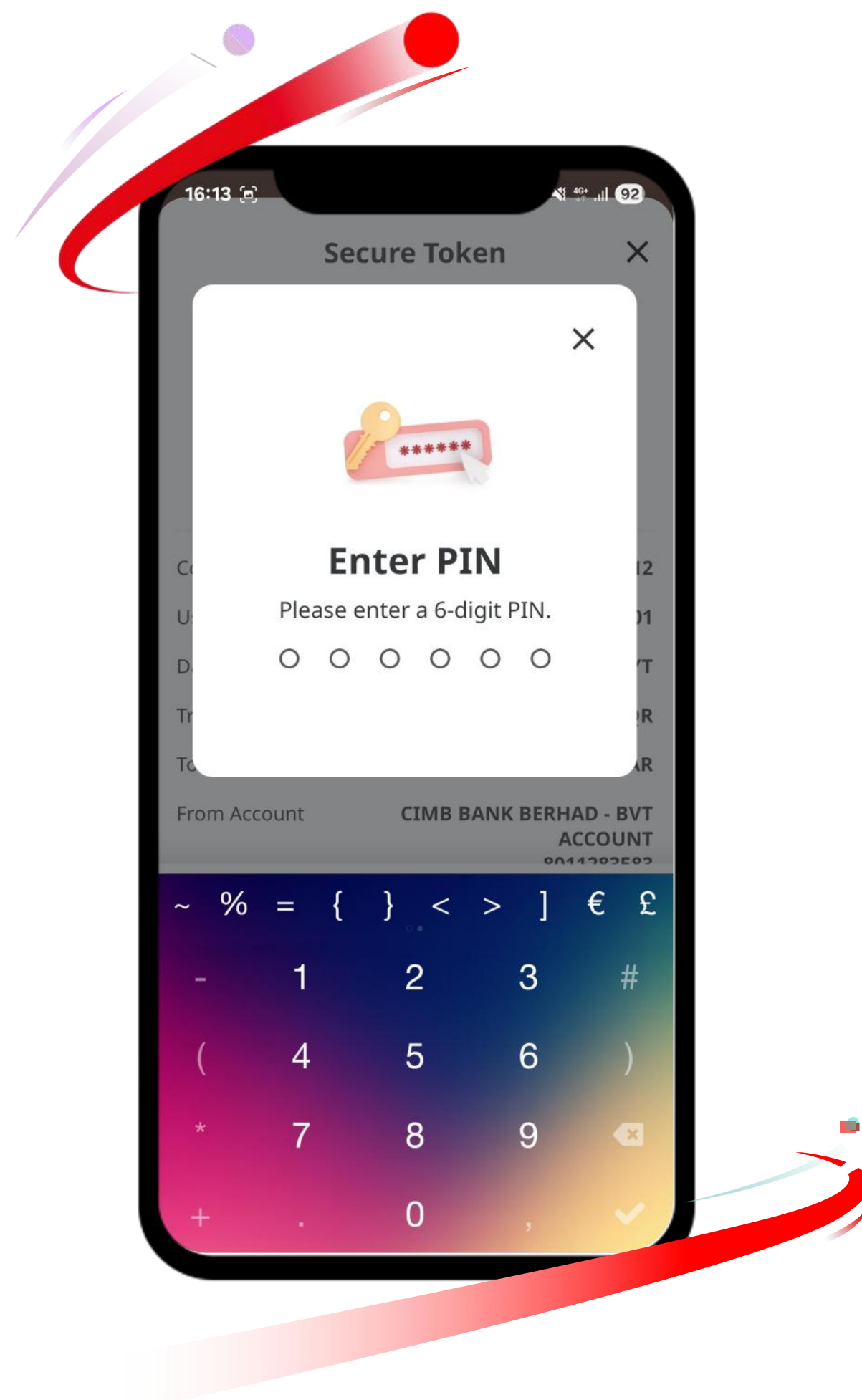
- 1 **Select Account** to pay from.
- 2 **Input the amount** to be paid.
- 3 Click **Next**.



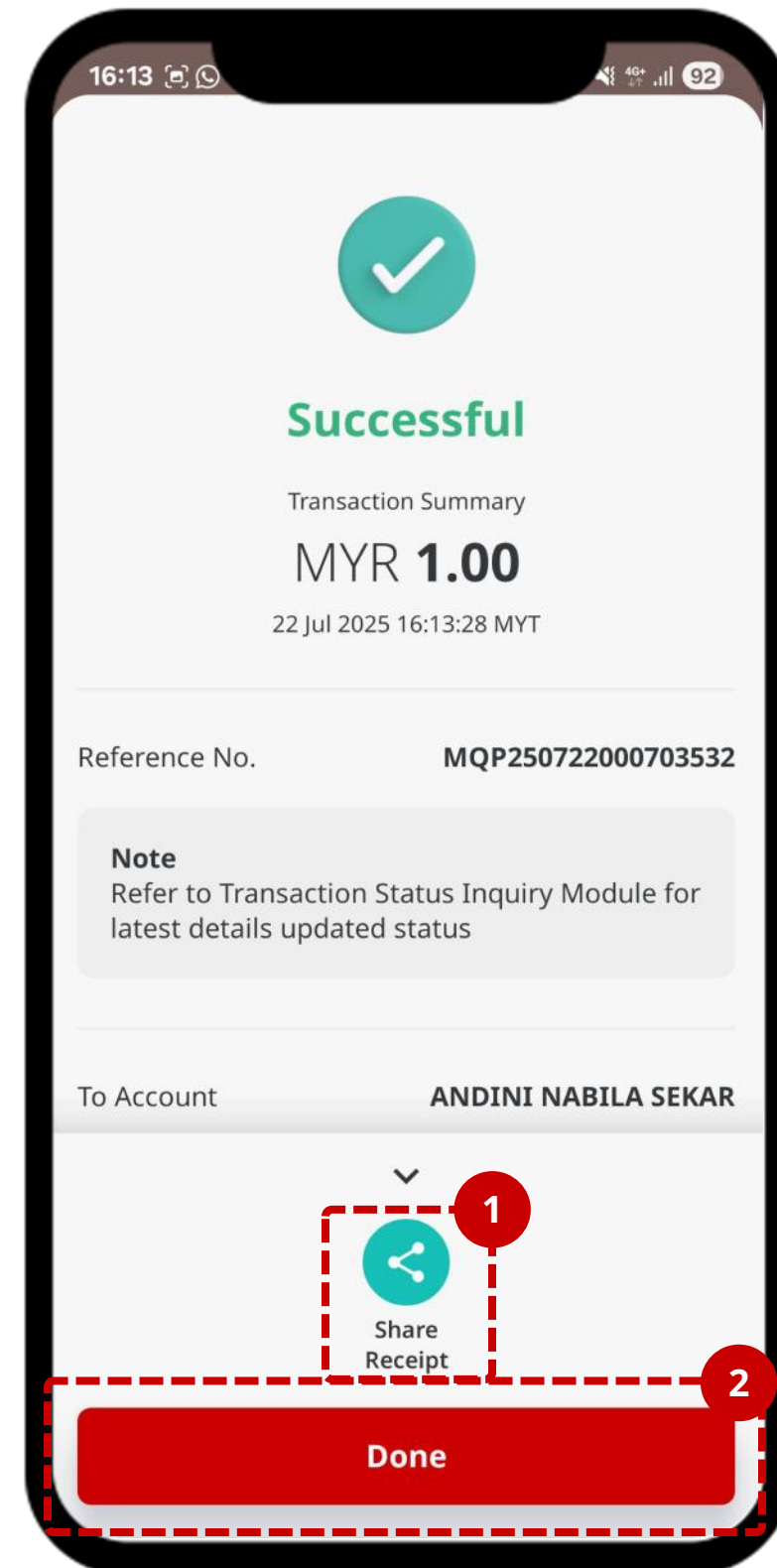
- 1 Check that the payment details are correct and read the declaration.
- 2 Click **Submit**.



- 1 **Review** the details once more.
- 2 Click **Approve** if the details are correct, or Reject if they are not.



1 Enter your 6-digit PIN.



- 1 You will receive a success notification. To share the receipt, click **Share Receipt**.

Note :
Receipt is auto-generated as PDF Format.

- 2 If you do not wish to share the receipt, click Done.



- 1 Click to **Share** and a bottom pop-up will appear with list of available applications (e.g. WhatsApp and Gmail)

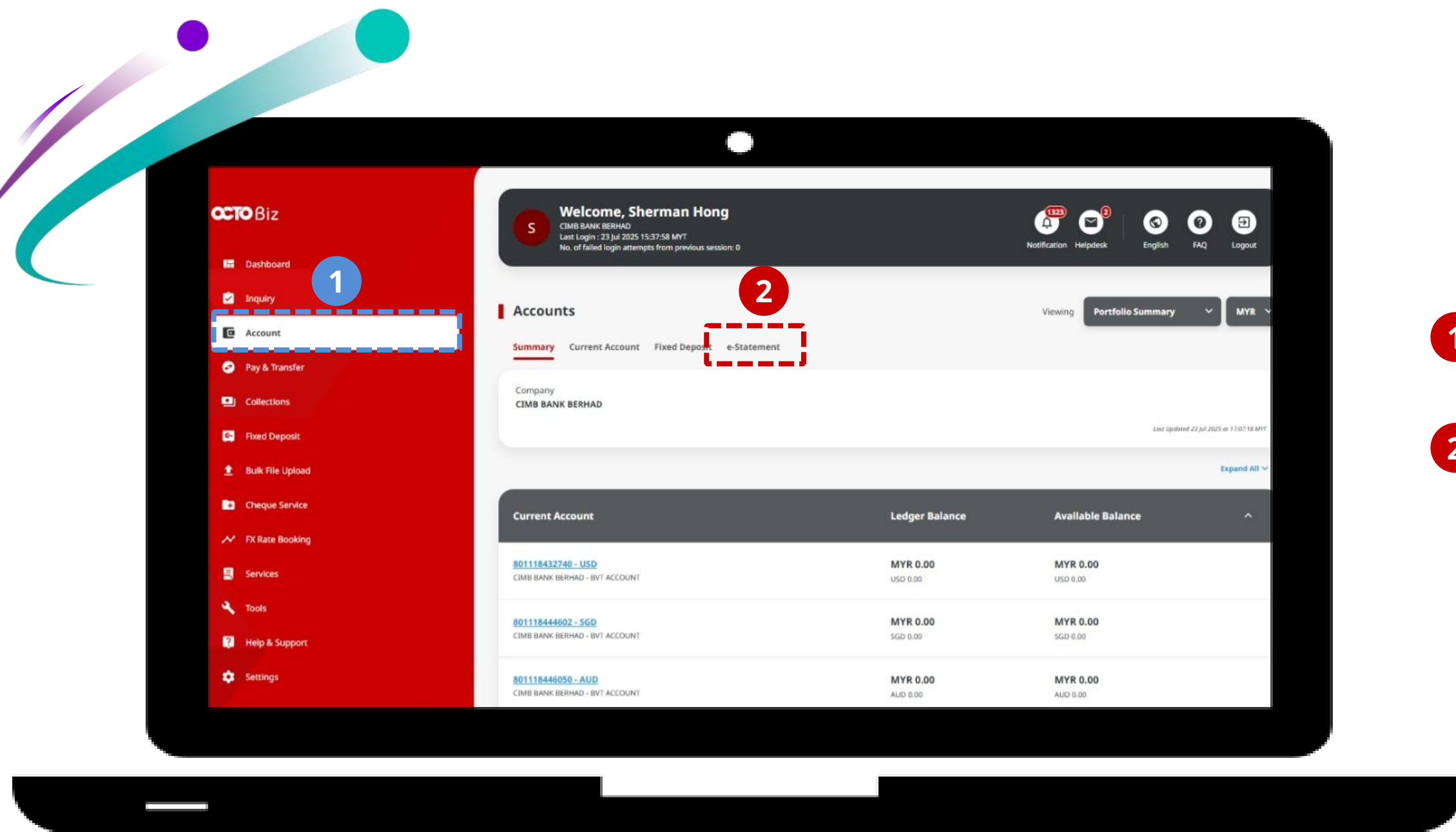


OCTO Biz Feature Tutorial

E-STATEMENT (Web)

The following steps will guide the User to view and download e-Statement data via web.

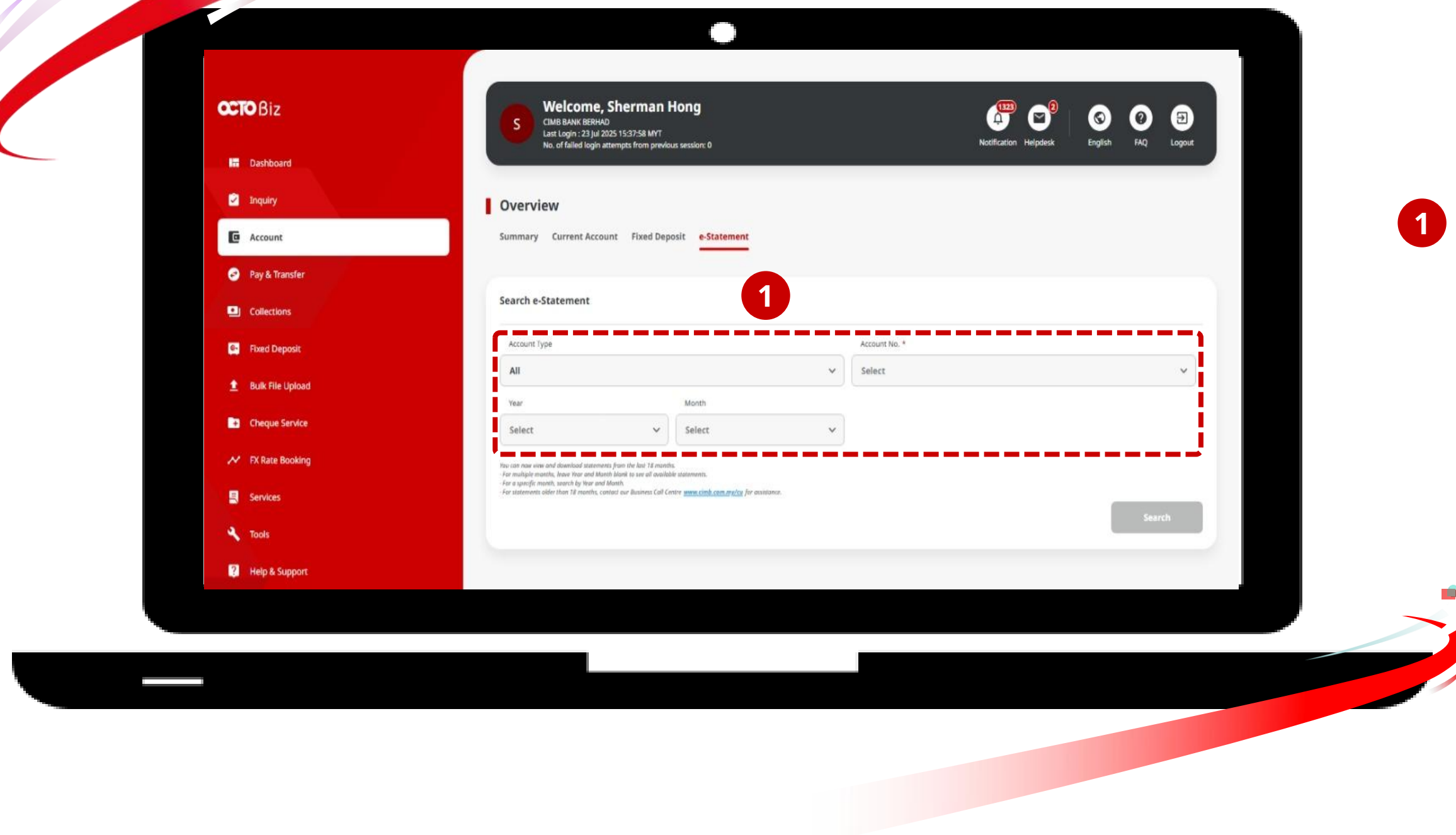
STEP 01



1 Select **Your Account**.

2 Click **e-Statement**.

STEP 02



1 Select **Account Type**, **Account No**, **Year**, and **Month**.

Note:

- You can view and download e-statements from the last 18 months.
- For multiple months, leave Year and Month blank.

Search e-Statement

Account type: **Current Account** Account No. *: **MY-801118444602-SGD CIMB BANK BERHAD - BVT ACCOUNT**

Year: **2025** Month: **May**

Search

Generate e-Statement

☐	e-Statement	Date
☐	Current Account eStatement - Jun 2025	30 Jun 2025
☐	Current Account eStatement - May 2025	31 May 2025
☐	Current Account eStatement - Apr 2025	30 Apr 2025
☐	Current Account eStatement - Mar 2025	31 Mar 2025
☐	Current Account eStatement - Feb 2025	28 Feb 2025
☐	Current Account eStatement - Jan 2025	31 Jan 2025
☐	Current Account eStatement - Dec 2024	31 Dec 2024
☐	Current Account eStatement - Nov 2024	30 Nov 2024
☐	Current Account eStatement - Oct 2024	31 Oct 2024
☐	Current Account eStatement - Sep 2024	30 Sep 2024
☐	Current Account eStatement - Aug 2024	31 Aug 2024
☐	Current Account eStatement - Jul 2024	31 Jul 2024
☐	Current Account eStatement - Jun 2024	30 Jun 2024
☐	Current Account eStatement - May 2024	31 May 2024
☐	Current Account eStatement - Apr 2024	30 Apr 2024
☐	Current Account eStatement - Mar 2024	31 Mar 2024
☐	Current Account eStatement - Feb 2024	29 Feb 2024
☐	Current Account eStatement - Jan 2024	31 Jan 2024

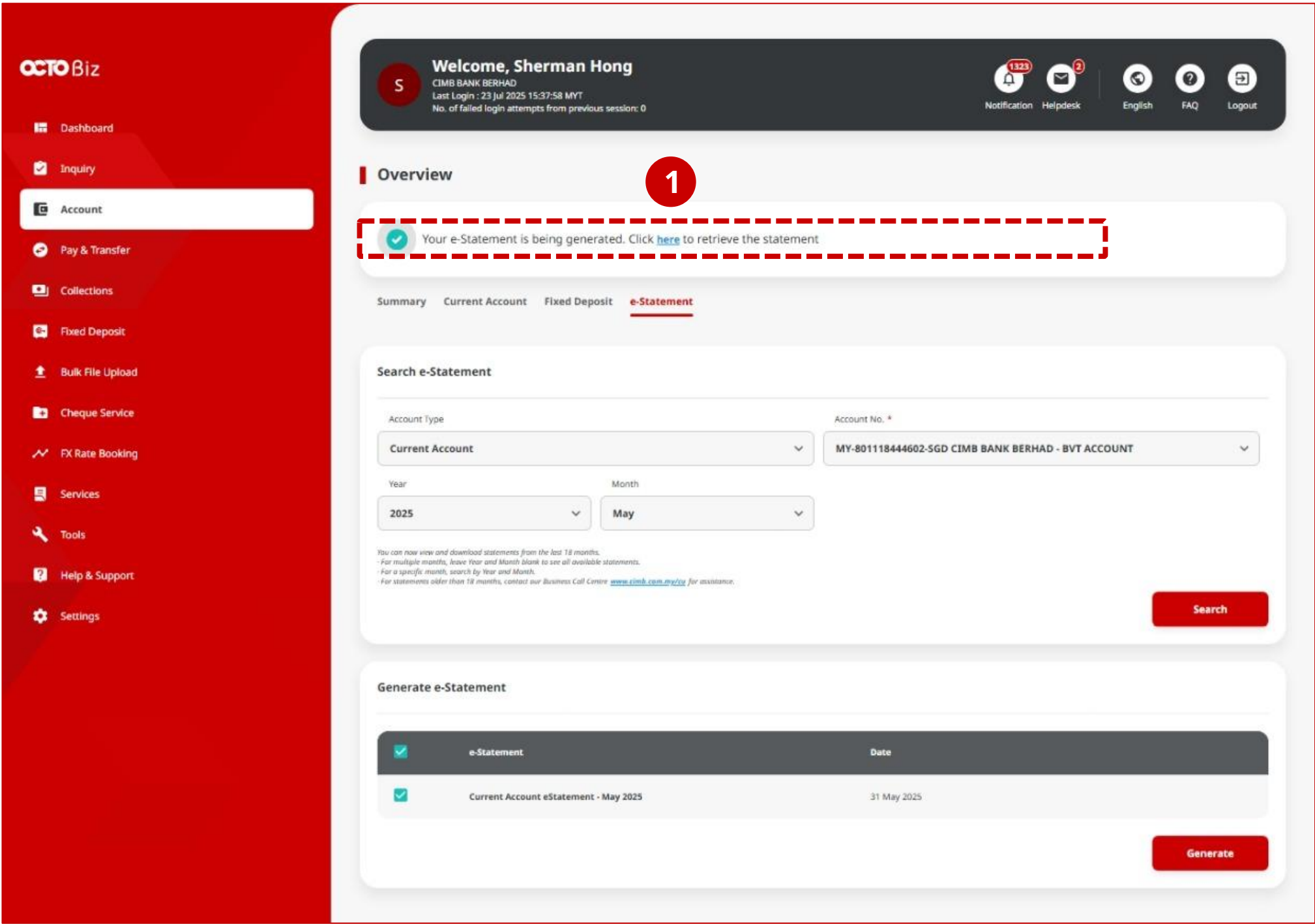
Generate

1 Select **Month** you wish to view for e-Statement.

2 Select **Generate** to create e-Statement.

Note:

- Users need to generate e-statement first before downloading it.



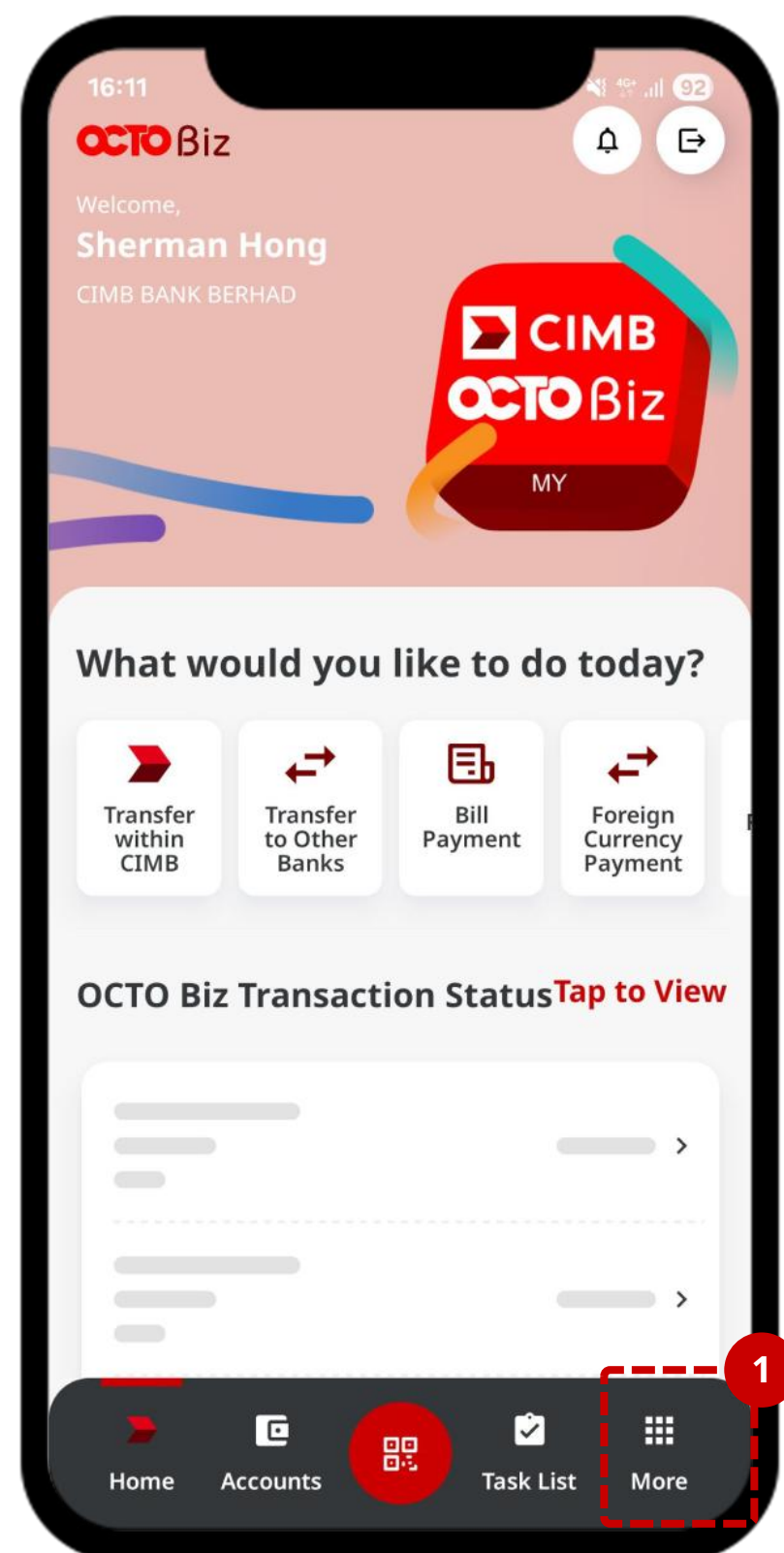
1 **Click Here** to download the e-Statement.



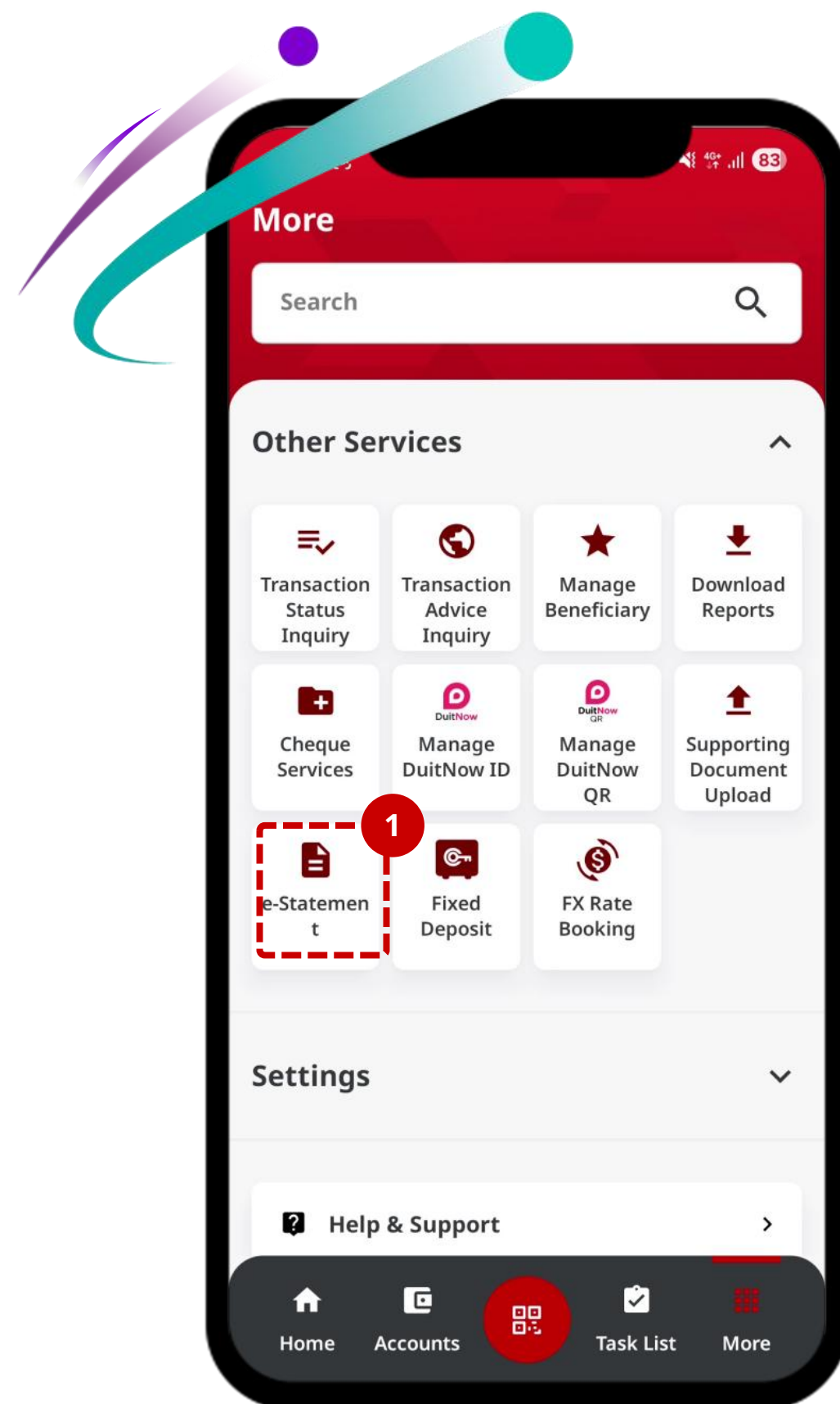
OCTO Biz Feature Tutorial

E-STATEMENT (Mobile)

The following steps will guide the User to view and download e-Statement data via mobile.



- 1 Open your OCTO Biz mobile app and click **More** at the bottom of the screen.



- 1 Select the **e-Statement** menu.

STEP 03

The image displays two mobile app screens for the 'e-Statement' feature. The left screen shows the initial selection options, and the right screen shows the selection after choosing 'Current Account' and a specific account number. Red dashed boxes and numbered circles (1, 2, 3) highlight the steps: 1. Account Type, 2. Select Account, 3. Search button.

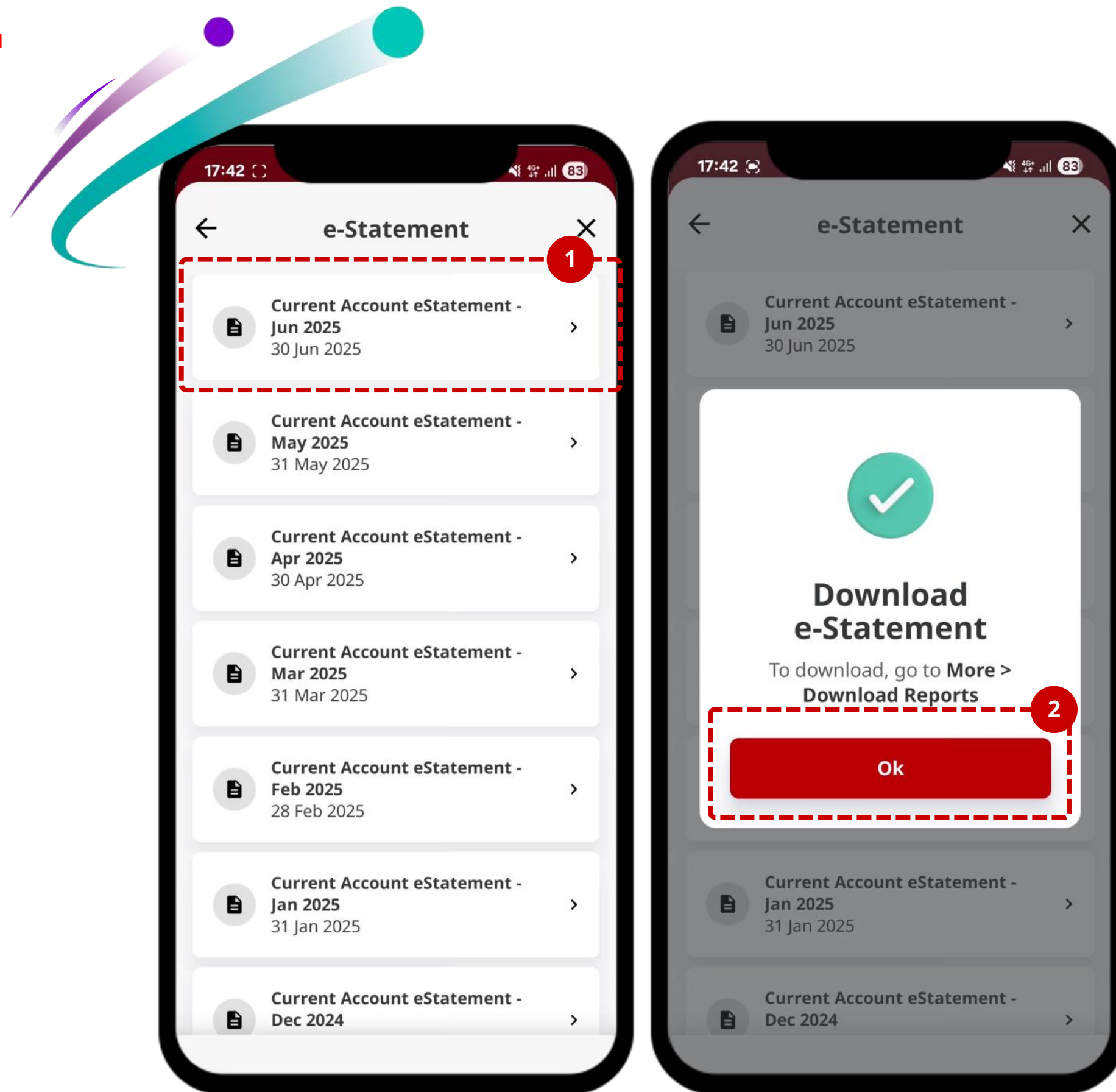
Left Screen:

- Account Type: All
- Select Account: Select Account
- Year: Year
- Month: Month
- Search button

Right Screen:

- Account Type: Current Account
- Account No.: MY-8011283583-MYR CIMB BANK ...
- Year: Year
- Month: Month
- Search button

- 1 Choose the **Account Type**
- 2 Select the **account** you want to view the e-Statement for.
- 3 Then, Click **Search**.



- 1 Choose the e-Statement you want to download.

Note :

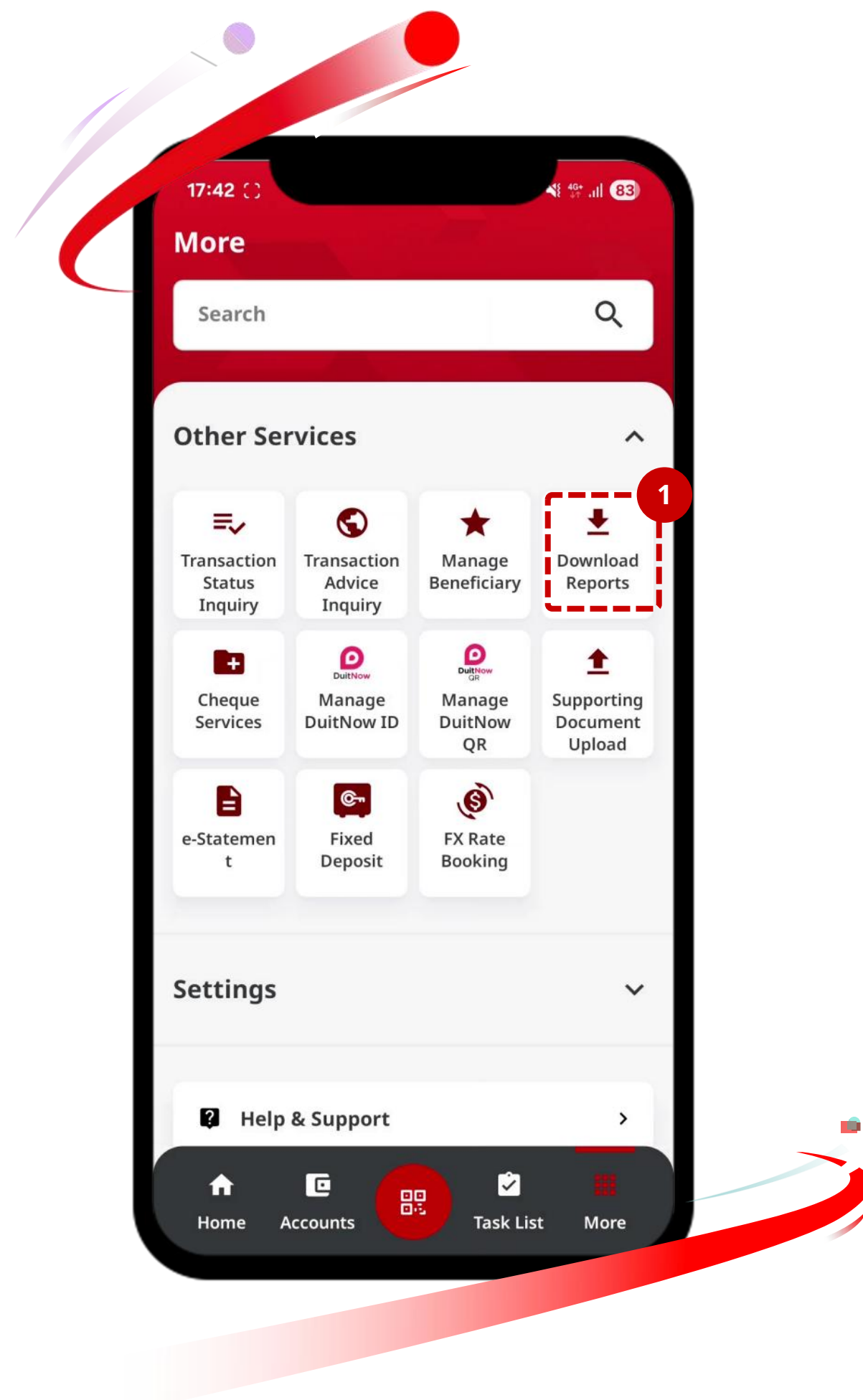
- You can view and download statements from the last 18 months.
- To select statements for multiple months, click each one individually.

- 2 And click **Ok**.

Note :

After pressing ok, you will need to manually return to More page and click download reports.

Download reports tab will show all the selected statements.



1 Click **Download Reports**.

17:42 83

Download Reports

Company ID

MYM000000012

1

Select Report Type

From Date To Date

22 Jul 2025 23 Jul 2025

Select Report Name (Optional)

Select Account No. (Optional)

Select File Type (Optional)

2

Search

- 1 You will receive a success notification. To share the receipt, click **Share e-Statement**.

Note :

Receipt is auto-generated as PDF Format.

- 2 If you do not wish to share the receipt, click Done.



- 1 Click to **Share** and a bottom pop-up will appear with list of available applications (e.g. WhatsApp and Gmail)



OCTO Biz Feature Tutorial

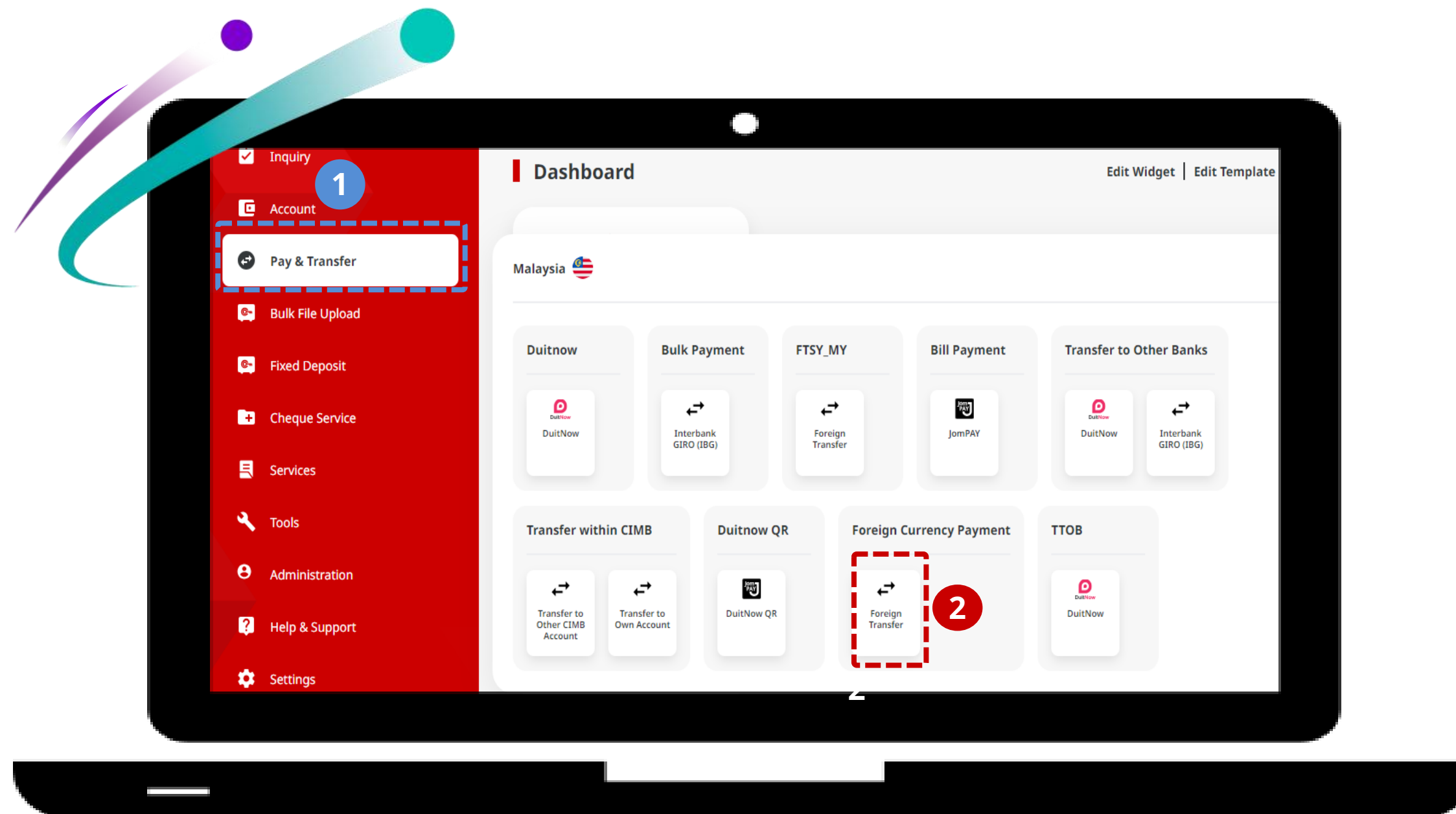
FOREIGN TELEGRAPHIC TRANSFER

(Web)

The following steps will guide the User to perform Foreign Telegraphic Transfer via web.

OCTO Biz

STEP 01



- 1 Select **Pay & Transfer**.
- 2 Click **Foreign Transfer**.

STEP 02

Sender Details

From Account * Payment Mode * Foreign Transfer

Select 05 Aug 2024

From Account Listing

Search By Account No. Account Name Search

From Account Listing

	Account Name	Account No.	Account Balance
☐	AHMAD ABU	8000091554	MYR 48,003,664,052.43
☐	CC COMP4	8601890912	MYR 202,936.90
☐	CC COMP6	8007051348	MYR 270,450.97

- 1 Select **From Account**.
- 2 Click on **Search By Account No/Account Name**.
- 3 Select the **account** you wish to proceed with.

The screenshot shows a 'Beneficiary Details' form with a 'Saved Beneficiary' button in the top right corner. The form is divided into two columns. Red circles with numbers 1 through 6 are placed over specific fields to indicate the steps for completion.

Beneficiary Details	
Beneficiary Account No. / IBAN * 1	Beneficiary Name * 1
AE070331234567890123456	Lin Dan
Beneficiary Resident Status * 2	Is this a Global Supply Chain payment? * 3
Non Malaysian Resident	No
Beneficiary Relationship * 4	Beneficiary ID Type
Own	Select
Beneficiary ID	Beneficiary Nationality / Country of Incorporation * 5
Enter	China
Beneficiary Contact Number	Beneficiary Address * 6
+60123456789	6-305 Shao Yuan Building
	Peking University
	Beijing
Beneficiary Postcode	Beneficiary Town/City * 6
100871	Beijing
Beneficiary State/Country	Beneficiary Country * 6
Beijing	China

- 1 Select **Beneficiary Account & Beneficiary Name.**
- 2 Select **Beneficiary Resident Status.**
- 3 Confirm whether this payment is a **Global Supply Chain** or not.*
- 4 Select **Beneficiary Relationship.**
- 5 Select **Beneficiary Country of Incorporation.**
- 6 Select **Beneficiary Address, City, and Country.**

*Note : A Global Supply Chain payment must fulfil the following requirements:

- From account must be a Foreign Currency Trade Account,
- Remitting currency must be in foreign currency (other than MYR),
- Beneficiary bank is a local bank in Malaysia,
- Both Sender and Beneficiary are Malaysian residents, and
- Relevant supporting documents are provided

Transaction Details

1

Transaction Currency * Amount * Contract Rate *

CNY - Yuan 7,774.00 No Yes

Indicative Rate Equivalent Amount

CNY 100 = MYR 0.605161000 MYR 4,704.52

As at: 07 Aug 2024, Time: 18:46:07 MYT

Transaction Details

2

Transaction Currency * Amount * Contract Rate *

CNY - Yu... 7,774.00 No Yes

Equivalent Amount

MYR 0.00

Contract Number	FX Rate	Amount to Utilize
No Contract.		

3

Add Contract

1 Select **Transaction Currency** and Input **Amount**.

2 Select Contract Rate (**Optional**).

Note : Contract Rate is agreed upon exchange rate between two parties for a future or current FX transaction.

3 Select Add Contract (**Optional**).

Beneficiary Bank Details

1 Destination Country * China

2 Beneficiary Bank Without SWIFT Code * No Yes

3 SWIFT Code * Select

4 Beneficiary Bank Name * Enter

4 Beneficiary Bank Address * Enter

4 Beneficiary Bank Town/City * Enter

4 Beneficiary Bank Country * Select

Branch Code * Enter

Branch Name * Enter

Bank Routing / Clearing Code * Enter

CNAPS

- 1 Select **Destination Country** and Input **Amount**.
- 2 Select Beneficiary Bank SWIFT Code. **(If applicable)**
- 3 Enter SWIFT Code. **(If applicable)**
- 4 Enter **Beneficiary Bank Name, Bank Address, Bank Town/City, Bank Country**.

Note : Bank SWIFT Code is unique ID that helps banks identify each other for international money transfers.

STEP
05a
Optional

Beneficiary Bank Details

Destination Country *
China

Beneficiary Bank Without SWIFT Code *
No Yes

SWIFT Code * 1
Select

Beneficiary Bank SWIFT Code

Search by *
SWIFT Code Bank Name Bank Name china

Search

SWIFT Code	Bank Name	Country
☐ ABOCAEAXXX	AGRICULTURAL BANK OF CHINA(DUBAI BRANCH)	UNITED ARAB EMIRATES
☐ ABOCAEADXX	AGRICULTURAL BANK OF CHINA (DIFC BRANCH)	UNITED ARAB EMIRATES
☐ ABOCAU2SXX	AGRICULTURAL BANK OF CHINA SYDNEY BRANCH	AUSTRALIA
☐ ABOCCNBj002	AGRICULTURAL BANK OF CHINA, THE	CHINA
☐ ABOCCNBj010	AGRICULTURAL BANK OF CHINA, THE	CHINA
☐ ABOCCNBj020	AGRICULTURAL BANK OF CHINA, THE	CHINA
☐ ABOCCNBj021	AGRICULTURAL BANK OF CHINA, THE	CHINA
☐ ABOCCNBj030	AGRICULTURAL BANK OF CHINA, THE	CHINA
☐ ABOCCNBj040	AGRICULTURAL BANK OF CHINA, THE	CHINA
☐ ABOCCNBj050	AGRICULTURAL BANK OF CHINA, THE	CHINA

For Beneficiary Bank with SWIFT Code

- 1 Select **SWIFT Code**.
- 2 Select Search By **SWIFT Code** or **Bank Name** and Input accordingly.
- 3 Click **Search**.
- 4 Select **Beneficiary Bank SWIFT Code, Bank Name, and Country**.

For Intermediary Bank

- 1 Select **Intermediary Bank** (if applicable).
- 2 Enter **Intermediary Bank SWIFT Code**.
- 3 Enter **Intermediary Bank Name**.
- 4 Enter **Intermediary Bank Address, Town, and Country**.

Note : An intermediary bank is a middle bank that helps transfer money between two banks when they don't have a direct relationship.

Intermediary Bank Details ⓘ

1 ☒ Intermediary Bank

2

3

4

Intermediary Bank Address *

FLOOR 28, 66, Q.HOUSE

21 SUKHUMVIT ASOKE

NORTH KLONGTOEY, WATTANA

Intermediary Bank Country *

Thailand

Intermediary Bank Town/City *

BANGKOK

Other Details

1 BNM Purpose Code * ⓘ
Please select

BNM Approval Reference ⓘ
Enter if available

2 Recipient's Reference / Customer Reference No. *
Appears on payee's statement

Payment Details * ⓘ
Enter

3 Applicant Name * ⓘ
Enter

Applicant Contact Number *
+60123456789

Remark
Enter

4 Charges Borne by (If Any) * ⓘ
Applicant (OUR) Shared (SHA) Beneficiary (BEN)

Payment Advice
No Yes

1 Select **BNM Purpose Code**.

Note : A BNM Purpose Code is a code set by Bank Negara Malaysia (BNM) that tells the reason or purpose of an international money transfer (inward or outward).

2 Select **Recipient Reference/Customer Reference & Enter Payment Details**.

3 Enter Applicant Name & Contact Number.

4 Select **Charges Borne by**.

For Supporting Document Upload

The screenshot shows a web interface titled "Supporting Document Upload". It features three numbered steps: 1. "Attachment Description *" with a "Select" dropdown menu; 2. "Supporting Document *" with a "Browse" button and a search icon; 3. An "Upload" button. Below these is a table with columns: File Name, Uploaded Date, Attachment Description, File Size, Document ID, Created By, and Action. A single row is visible with the file "rrr.png" uploaded on "27 Aug 2024", described as "Immediate Family - Birth Certificate", with a size of "318.136KB" and created by "DZSAU - Zue SAU".

File Name	Uploaded Date	Attachment Description	File Size	Document ID	Created By	Action
☐ rrr.png	27 Aug 2024	Immediate Family - Birth Certificate	318.136KB	-	DZSAU - Zue SAU	Action ▾

- 1 Select **Attachment Description**.
- 2 Select **Supporting Document** and choose the file you have saved on your desktop to be uploaded.
- 3 Select **Upload**.

Note :

- Accepted file formats are PDF, JPEG, JPG, and PNG. Zip file not allowed.
- Each Document size should not exceed 3MB with maximum of 10 MB and up to 15 documents per transactions.
- If you have issues regarding file size, you can contact our support team **octobiz@cimb.com**.
- Please ensure that the filename does not contain special characters such as -, !, @, #, \$, %, ^, &, and *.

Declaration *

Note: Please click on the hyperlink to read and understand both the Declaration and Terms and Conditions. Once done, tick the checkboxes to provide your acknowledgement.

☐ I hereby confirm that I have read and understood the contents of the [Declaration](#) herein and agree to be bound by its terms. I further understand that any false representation by my company is an offence that is reportable to Bank Negara Malaysia.

☐ I have read the [Terms & Conditions](#) and agree to all of the provisions contained within.

1

2 Add Another Transaction

3 Save as Draft

4 Next

- 1** Select **Declaration & Terms and Condition**.
- 2** Select Add Another Transaction if you wish to add additional transaction.
- 3** Select **Save as Draft**. (if you want to save your progress and continue later)
- 4** Click **Next** to continue once all details are completed.

For Multiple Transactions

- 1 Select **Add Another Transaction**.
- 2 Follow Previous Add Transaction Flow (**Steps 3 to 6**).
- 3 Select the **applicable transactions**.
- 4 Select **Next**.

Note

- Please be aware that the exchange rates displayed are indicative and are subject to change by the Bank without prior notice. The rates displayed may differ from the one(s) used to execute the transactions. Actual debited amount can be viewed in Transaction History after the bank has executed the transaction(s).
- If the transacted foreign currency is on currency holiday i.e. defined as a non-working day in the country-specific transaction calendar, the foreign transfer transaction will be processed on the next currency working day.

3

1

Add Another Transaction

1 item(s)

☐	Beneficiary Account No. / IBAN	Beneficiary Bank Name	Beneficiary Name	Amount	Action
☐	SA0380000000608010167519	BNP PARIBAS SAUDI ARABIA	Abu Bakar	USD 675.00	DeleteEdit

Save as Draft

4Next

Privacy Policy

Security Arrangement

Client Charter

Terms & Conditions

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CIMBBiz

Dashboard

Inquiry

Account

Pay & Transfer

Bulk File Upload

Fixed Deposit

Cheque Service

Services

Tools

Administration

Help & Support

Settings

Z

Welcome, Zue SAU

FABRIS CORP ENTERPRISE

Last Login : 08 Aug 2024 14:57:26 MYT

No. of failed login attempts from previous session: 1

0323

Notification

0

Helpdesk

English

FAQ

Logout

Foreign Transfer > Review Details

Transaction Group

Transaction Group

Foreign Currency Payment

Sender Details

From Account

MYR AHMAD ABU-8000091554

Payment Mode

Foreign Transfer

Payment Date

08 Aug 2024

Beneficiary Details

Beneficiary Account No. / IBAN

AE070331234567890123456

Non open account

Beneficiary Name

Lin Dan

Beneficiary Resident Status

Non Malaysian Resident

Is this a Global Supply Chain payment?

No

Beneficiary Relationship

Own

Beneficiary ID Type

-

Beneficiary ID

-

Beneficiary Nationality / Country of Incorporation

China

Beneficiary Contact Number

-

Beneficiary Address

6-305 Shao Yuan Building,
Peking University,
Beijing

Beneficiary Town/City

Beijing

Beneficiary Postcode

100071

Beneficiary State/Country

Beijing

Beneficiary Country

China

Transaction Details

Transaction Currency

CNY - Yuan

Amount

7,774.00

Bank Charges

MYR 15.00

Contract Rate

No

Indicative Rate

CNY 1 = MYR 213.0000000000

Equivalent Amount

MYR 1,655,862.00

Beneficiary Bank Details

Destination Country

China

Beneficiary Bank Without SWIFT Code

No

SWIFT Code

ABOCEAAXXX

Beneficiary Bank Name

AGRICULTURAL BANK OF CHINA(DUBAI BRANCH)

Beneficiary Bank Address

EMAAR BUSINESS PARK, BUILDING 1 2,
THE GREENS

Beneficiary Bank Town/City

DUBAI

Beneficiary Bank Country

UNITED ARAB EMIRATES

Branch Code

XXX

Branch Name

-

Bank Routing / Clearing Code

CNAPS662363613131

Intermediary Bank Details

SWIFT Code

ABOCEAAXXX

Intermediary Bank Name

AGRICULTURAL BANK OF CHINA(DUBAI BRANCH)

Intermediary Bank Address

EMAAR BUSINESS PARK, BUILDING 1 2,
THE GREENS

Intermediary Bank Town/City

DUBAI

Intermediary Bank Country

UNITED ARAB EMIRATES

Other Details

BNM Purpose Code

Mineral fuels, lubricants and related materials

BNM Approval Reference

BNM001

Recipient's Reference / Customer Reference No.

Send Money to LinDan

Payment Details

Lin Dan congratulation wedding money

Applicant Name

Zuraidah Arriafdi

Applicant Contact Number

+0187942066

Remark

Congratulation bro

Changes Borne by (If Any)

Applicant (OUR)

Declaration

Note: Please click on the hyperlink to read and understand both the Declaration and Terms and Conditions. Once done, tick the checkboxes to provide your acknowledgement.

☒ I hereby confirm that I have read and understood the contents of the Declaration herein and agree to be bound by its terms. I further understand that representation by my company is an offence that is reportable to Bank Negara Malaysia.

☒ I have read the Terms & Conditions and agree to all of the provisions contained within.

Back

Submit

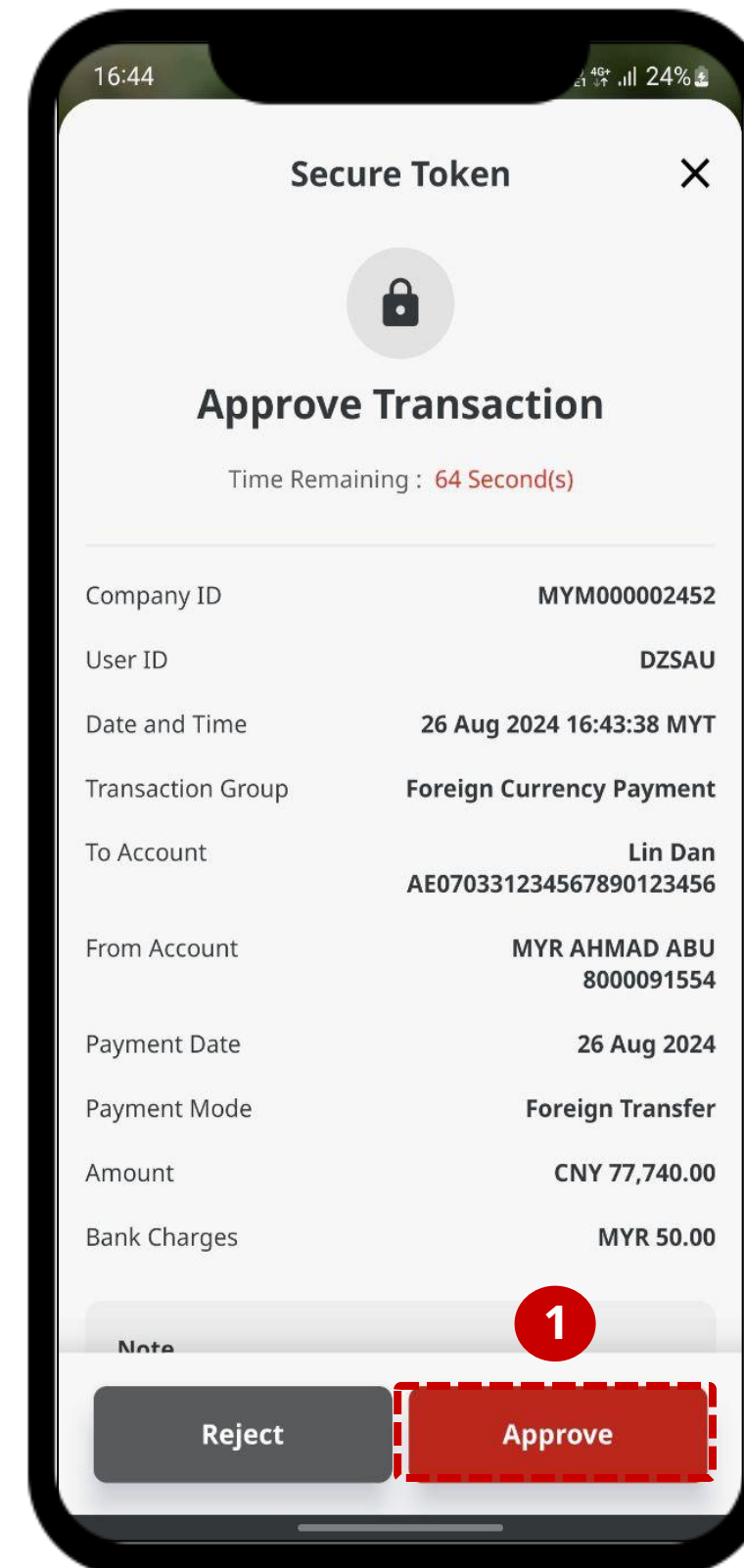
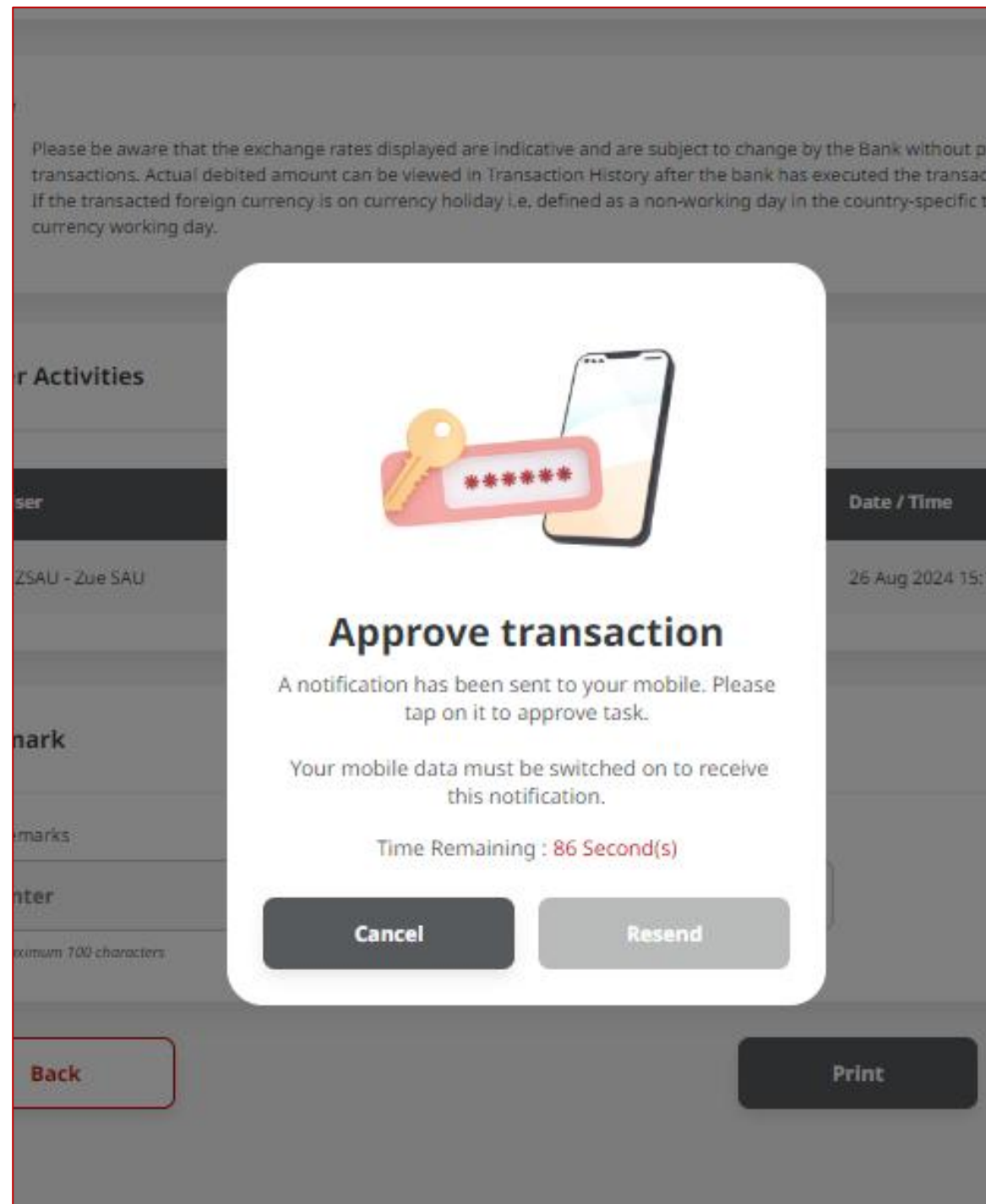
1 Review and confirm transaction details. For Transaction Submission, click **Next**.

Note :

- If you need to make changes, click Back to edit changes.

OCTOBiz

STEP 09

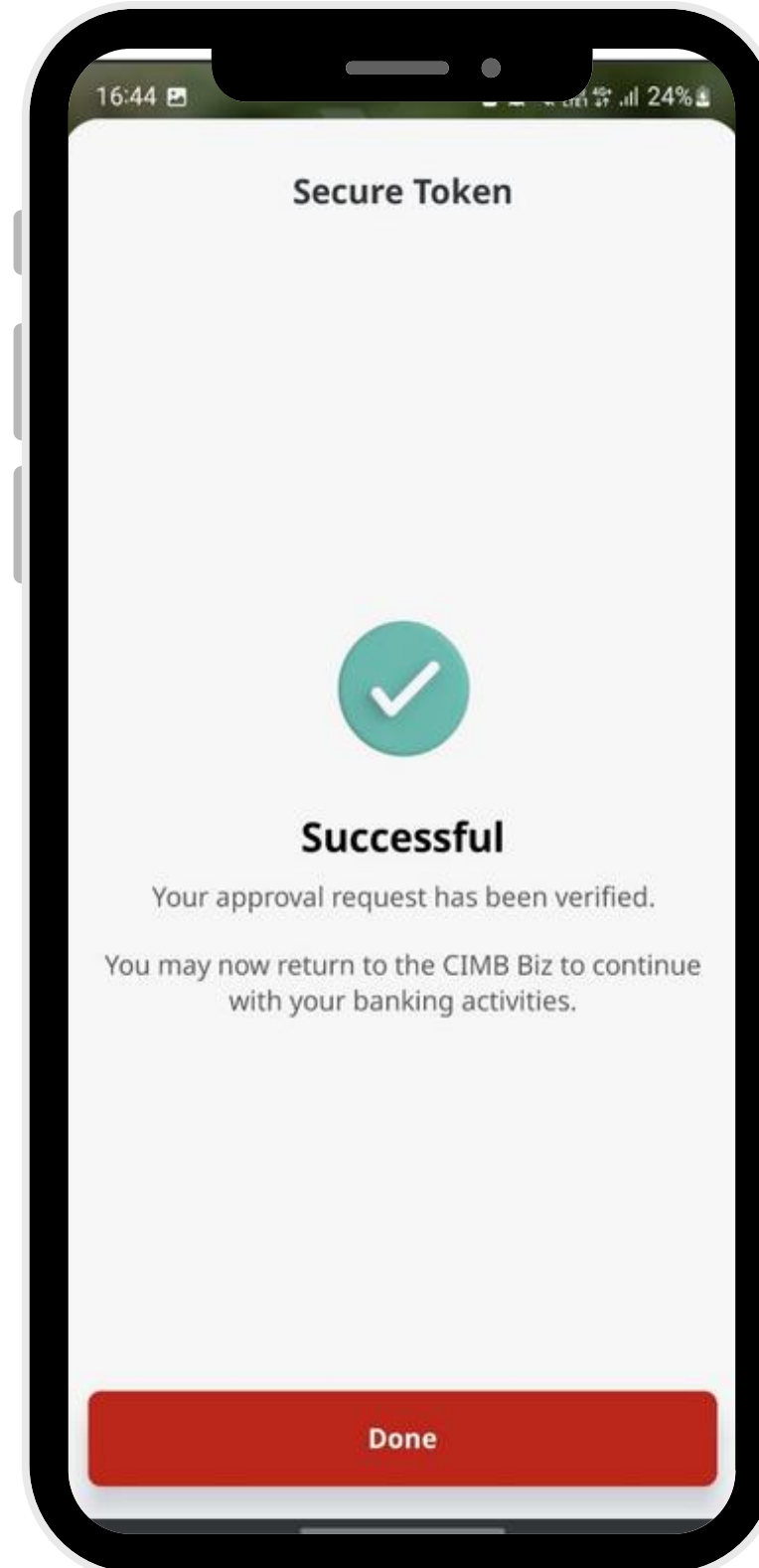
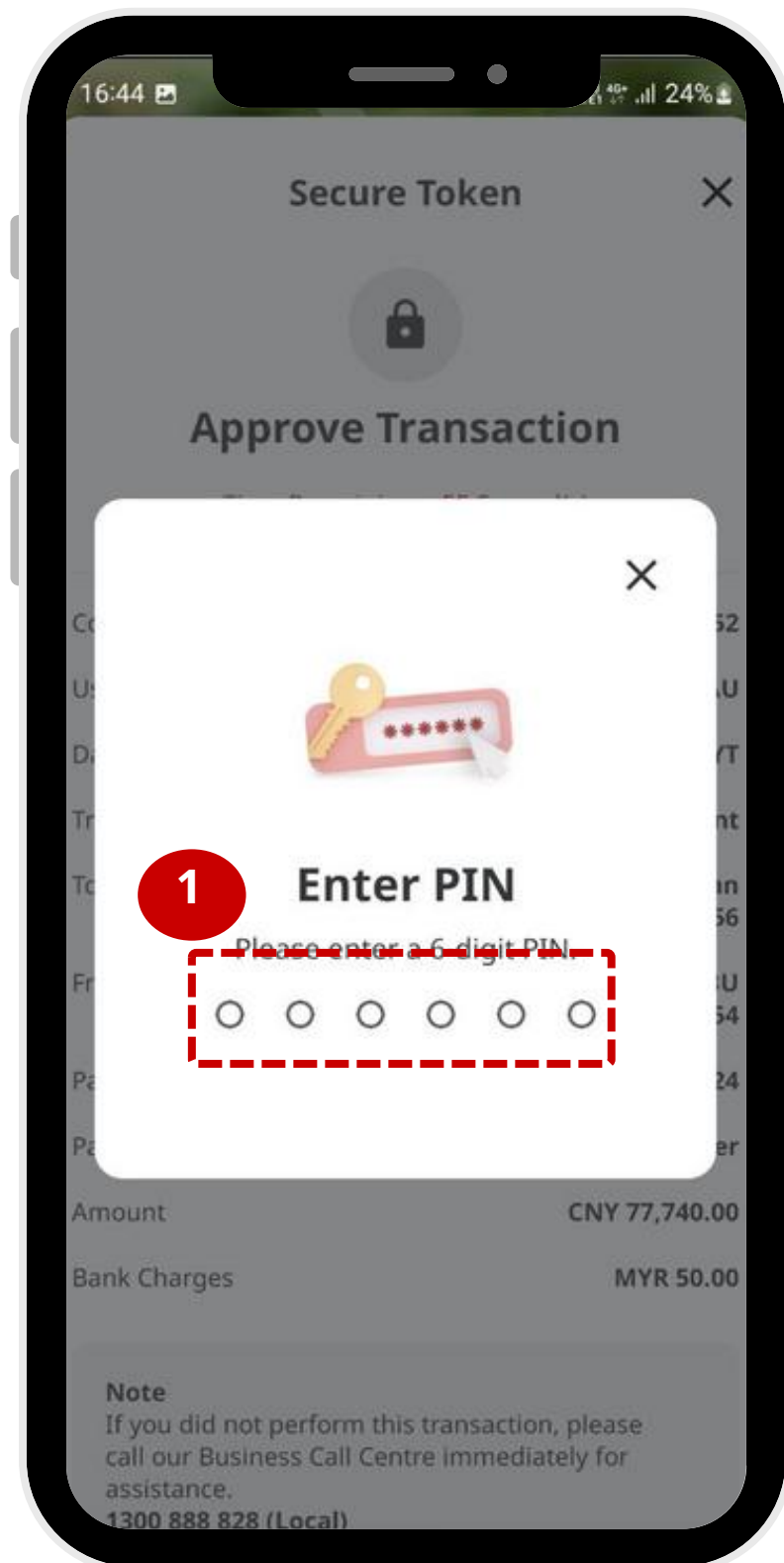


System will trigger pop-up for transaction approval.

User needs to **open Octo Biz app** and follow the on-screen instructions on your phone.

- 1 Review and confirm transaction details. Click **Approve**.

STEP 10



- 1 Enter your 6-digit PIN.
- 2 If transaction is successful, system will display notification in mobile app and desktop.

CIMBBiz

Dashboard

Inquiry

Account

Pay & Transfer

Bulk File Upload

Fixed Deposit

Cheque Service

Services

Tools

Administration

Help & Support

Settings

Welcome, Zue SAU

FAHREI CORP ENTERPRISE

Last Login: 08 Aug 2024 14:52:26 MYT

No. of Failed Login Attempts from previous session: 1

Notification

Helpdesk

English

FAQ

Login

Foreign Transfer > Acknowledgement

Successful

Reference No.: MFT240803000004316

Submitted On: 08 Aug 2024 16:56:46 MYT

Status : Authorised

Note: Refer to Transaction Status Inquiry Module for latest details updated status.

Transaction Group

Transaction Group

Foreign Currency Payment

Sender Details

From Account

MYR AHMAD ABU-8000091554

Payment Mode

Foreign Transfer

Payment Date

08 Aug 2024

Beneficiary Details

Beneficiary Account No. / IBAN

A607031234567890123456

Beneficiary Name

Lin Dan

Beneficiary Resident Status

Non Malaysian Resident

Is this a Global Supply Chain payment?

No

Beneficiary Relationship

Own

Beneficiary ID Type

-

Beneficiary ID

-

Beneficiary Nationality / Country of Incorporation

China

Beneficiary Contact Number

-

Beneficiary Address

6-305 Shao Yuan Building,
Peking University,
Beijing

Beneficiary Postcode

100871

Beneficiary Town/City

Beijing

Beneficiary State/Country

Beijing

Beneficiary Country

China

Transaction Details

Transaction Currency

CNY - Yuan

Amount

7,774.00

Bank Charges

MYR 15.00

Contract Rate

No

Indicative Rate

CNY 100 = MYR 0.605161000

Equivalent Amount

MYR 4,704.52

Beneficiary Bank Details

Destination Country

China

Beneficiary Bank Without SWIFT Code

No

SWIFT Code

ABOCAEAAXXX

Beneficiary Bank Name

AGRICULTURAL BANK OF CHINA(DUBAI BRANCH)

Beneficiary Bank Address

EMAAH BUSINESS PARK, BUILDING 12,
THE GREENS

Beneficiary Bank Town/City

DUBAI

Beneficiary Bank Country

UNITED ARAB EMIRATES

Branch Code

XXX

Branch Name

-

Bank Routing / Clearing Code

CNAP662363613131

Intermediary Bank Details

SWIFT Code

ABOCAEAAXXX

Intermediary Bank Name

AGRICULTURAL BANK OF CHINA(DUBAI BRANCH)

Intermediary Bank Address

EMAAH BUSINESS PARK, BUILDING 12,
THE GREENS

Intermediary Bank Town/City

DUBAI

Intermediary Bank Country

UNITED ARAB EMIRATES

Other Details

BSM Purpose Code

Mineral fuels, lubricants and related materials

BSM Approval Reference

BN08001

Payer's Reference / Customer Reference No.

Send Money to LinDan

Payment Details

Lin Dan congratulation wedding money

Applicant Name

Zuraidah Arislatfi

Applicant Contact Number

+0187942066

Remark

Congratulation bro

Charges Borne by (If Any)

Applicant (OUR)

Declaration

Note: Please click on the hyperlink to read and understand both the Declaration and Terms and Conditions. Once done, tick the checkboxes to provide your acknowledgement.

☒ I hereby confirm that I have read and understood the contents of the Declaration herein and agree to be bound by its terms. I further understand that any false representation by my company is an offence that is reportable to Bank Negara Malaysia.

☒ I have read the Terms & Conditions and agree to all of the provisions contained within.

Print

Save As Template

Save As Beneficiary

Make Another Transaction

Privacy Policy

Security Arrangement

Client Charter

Terms & Conditions

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If the transaction is **successful**, the system will display a notification.



OCTO Biz Feature Tutorial

FOREIGN TELEGRAPHIC TRANSFER

(Mobile)

The following steps will guide the User to perform Foreign Telegraphic Transfer via mobile.

OCTO Biz

STEP 01

Foreign Currency Payment ✕

From Account & Payment Mode

From Account **1**

MYR CPH TESTER 9 8007063795 ▼

Payment Mode

Foreign Transfer

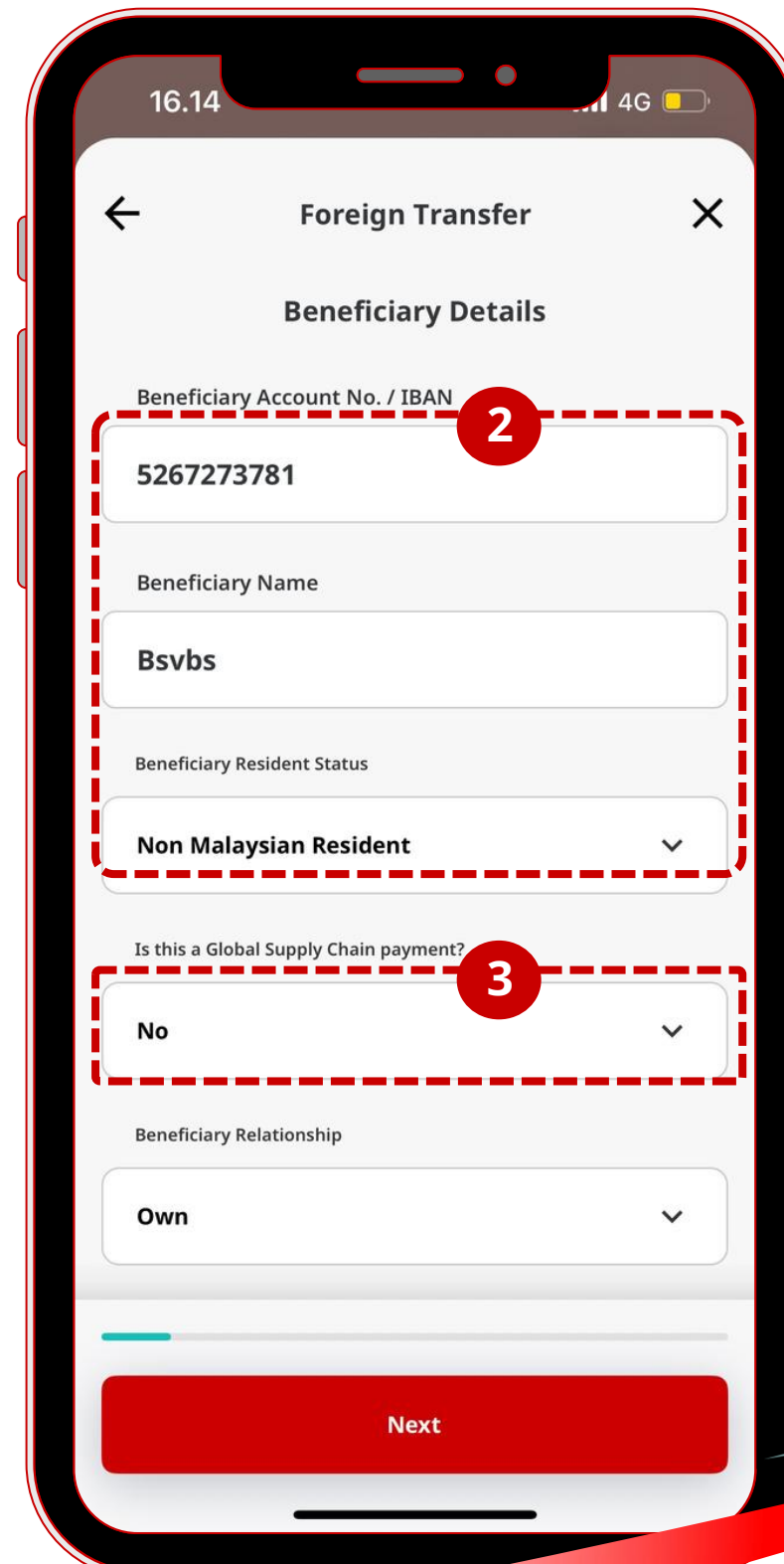
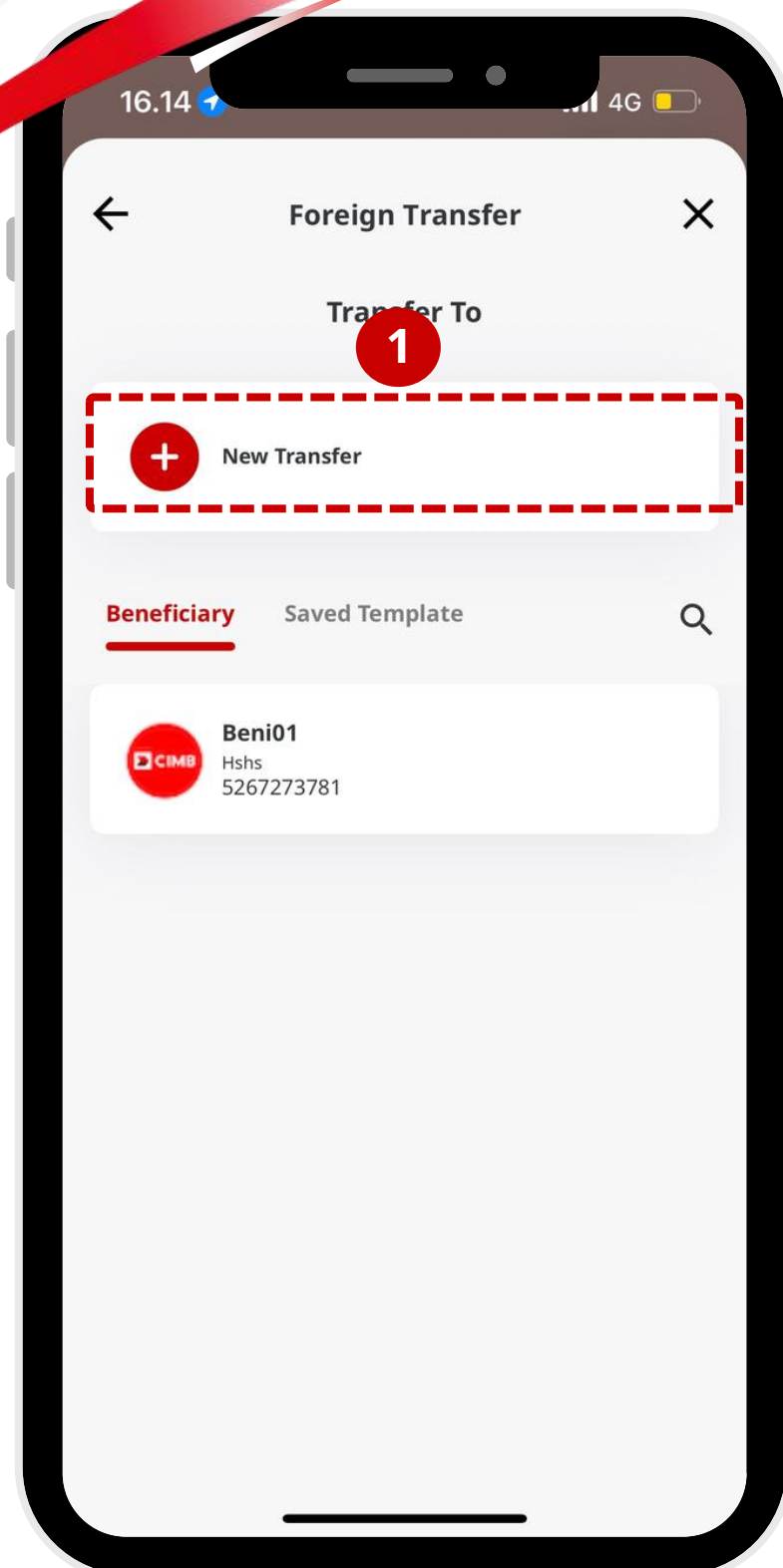
Next

Select From Account ✕ **2**

CPH TESTER 9	8007063795	MYR 4,516.14
CPH TESTER 9	800706380250	AUD 199,999,975.73
CPH TESTER 9	8007063814	MYR 30,509.67
CPH TESTER 9	800706382604	IDR 161,295,884
CPH TESTER 9	8007063838	MYR 2,925.00
CPH TESTER 9	8007063852	MYR 172.00

- 1** Select **From Account**.
- 2** Select Account to be Deducted.

STEP 02



- 1 Select **New Transfer**.
- 2 Select **Beneficiary Account No, Beneficiary Name, Beneficiary Resident Status**.
- 3 Confirm **Whether this payment is a Global Supply Chain Payment or not.***

*Note : A Global Supply Chain payment must fulfil the following requirements:

- From account must be a Foreign Currency Trade Account,
- Remitting currency must be in foreign currency (other than MYR),
- Beneficiary bank is a local bank in Malaysia,
- Both Sender and Beneficiary are Malaysian residents, and
- Relevant supporting documents are provided

STEP
03

The image displays three sequential screenshots of a mobile application interface for initiating a Foreign Telegraphic Transfer (FTT).

- Screenshot 1 (Left):** The 'Foreign Transfer' screen shows the 'Transfer To' section. A red dashed box highlights the '+ New Transfer' button, which is labeled with a red circle '1'.
- Screenshot 2 (Middle):** The 'Beneficiary Details' screen shows fields for:
 - Beneficiary Account No. / IBAN (5267273781) - labeled with a red circle '2'.
 - Beneficiary Name (Bsvbs) - labeled with a red circle '2'.
 - Beneficiary Resident Status (Non Malaysian Resident) - labeled with a red circle '2'.
 - Is this a Global Supply Chain payment? (No) - labeled with a red circle '3'.
 - Beneficiary Relationship (Own) - labeled with a red circle '3'.
- Screenshot 3 (Right):** The 'Beneficiary Details' screen continues with:
 - Beneficiary ID Type (Optional) (Business Registration No) - labeled with a red circle '2'.
 - Beneficiary ID (Optional) (Ben27836) - labeled with a red circle '2'.
 - Beneficiary Nationality / Country of Incorporation (Afghanistan) - labeled with a red circle '4'.
 - Beneficiary Contact Number (Optional) (8455154664) - labeled with a red circle '4'.
 - Beneficiary Address Line 1 (Ass) - labeled with a red circle '4'.
 - A red 'Next' button at the bottom is labeled with a red circle '5'.

- 1 Select **New Transfer**.
- 2 Select **Beneficiary Account No, Beneficiary Name, Beneficiary Resident Status**.
- 3 **Confirm** whether this payment is **Global Supply Chain Payment** or not.
- 4 Select **Beneficiary Nationality & Address**.
- 5 Select **Next**.

*Note : A Global Supply Chain payment must fulfil the following requirements:

- From account must be a Foreign Currency Trade Account.
- Remitting currency must be in foreign currency (other than MYR).
- Beneficiary bank is a local bank in Malaysia.
- Both Sender and Beneficiary are Malaysian residents.
- Relevant supporting documents are provided.

STEP 04

Foreign Transfer

Amount

AUD 100.00

Contract Rate

No Yes

Contract Number 1
FX Rate
Amount to Utilize

Add Contract

Payment Date

Payment Date

11 Aug 2025

Next

Contract Rate

+ Add Contract

Enter Contract No.

Enter FX Rate

Amount to Utilize

AUD 0.00

Delete

Proceed

- 1 Select **Foreign Currency and Amount.**
- 2 Select **Contract Rate. (Optional)**
- 3 Select **Add Contract. (Optional)**
- 4 Click **Add Contract. (Optional)**
- 5 Click **Enter Contract Number, FX Rate, and Amount. (Optional)**
- 6 Click **Proceed. (Optional)**
- 7 Click **Done.**

Note:

- Contract Rate is agreed upon exchange rate between two parties for a future or current FX transaction
- Customers can skip to Step 7 to use bank default FX Rate

STEP 05

09.25 4G

Foreign Transfer

Beneficiary Bank Details

Destination Country

1 Afghanistan

Beneficiary Bank Without SWIFT

2 No Yes

3 Select SWIFT Code

5 Next

09.26 4G

Beneficiary Bank SWIFT Code

Search

4

AFABAFK1XXX
ARIAN BANK
AFGHANISTAN

AFGBAFKAXXX
DA AFGHANISTAN BANK
AFGHANISTAN

AFGUAFKAXXX
AFGHAN UNITED BANK
AFGHANISTAN

AFIBAFKAXXX
AFGHANISTAN INTERNATIONAL BANK
AFGHANISTAN

ALFHAFKA803
BANK ALFALAH LIMITED (AFGHANISTAN - KABUL
BRANCH)
AFGHANISTAN

ALFHAFKAXXX

For Beneficiary Bank With SWIFT Code

Note : A **bank SWIFT code** is a unique ID that helps banks identify each other for international money transfers.

- 1 Select **Destination Country**.
- 2 Select **Whether Beneficiary Bank have SWIFT Code**.

Note : By Default option is set to Beneficiary Bank have SWIFT code.

- 3 Select **SWIFT Code**.
- 4 Select **Beneficiary Bank SWIFT Code**.
- 5 Select **Next**.

STEP 05a

Optional

For Intermediary Bank (If Beneficiary Bank does not have SWIFT Code)

The image displays three sequential screenshots of a mobile application's 'Foreign Transfer' screen, specifically the 'Intermediary Bank Details' section. Each screenshot is annotated with a red circle and a number indicating a step in the process.

- Screenshot 1 (Step 1):** Shows the 'Intermediary Bank' section with a 'No' button selected. A red dashed box highlights the 'No' button. A red circle with the number '1' is next to it. Below this, a red dashed box highlights the 'Select SWIFT Code' text. A red circle with the number '2' is next to it. At the bottom, a red dashed box highlights the 'Next' button. A red circle with the number '5' is next to it.
- Screenshot 2 (Step 2):** Shows the 'Intermediary Bank Details' section with the 'SWIFT Code' field filled with 'AAAARSBGXXX'. A red dashed box highlights the 'SWIFT Code' field. A red circle with the number '2' is next to it. Below this, a red dashed box highlights the 'Intermediary Bank Name' field filled with 'YETTEL BANK AD'. A red circle with the number '3' is next to it. Below that, a red dashed box highlights the 'Intermediary Bank Address' field filled with 'OMLADINSKI BRIGADA 88'. A red circle with the number '3' is next to it. At the bottom, a red dashed box highlights the 'Next' button. A red circle with the number '5' is next to it.
- Screenshot 3 (Step 3):** Shows the 'Intermediary Bank Details' section with the 'Intermediary Bank Town' field filled with 'BEOGRAD'. A red dashed box highlights the 'Intermediary Bank Town' field. A red circle with the number '4' is next to it. Below this, a red dashed box highlights the 'Intermediary Bank Country' dropdown menu filled with 'SERBIA'. A red circle with the number '4' is next to it. At the bottom, a red dashed box highlights the 'Next' button. A red circle with the number '5' is next to it.

- 1 Select **Whether Intermediary Bank is required.**

Note :

- If not applicable, customer can skip to step 5.
- An **intermediary bank** is a middle bank that helps transfer money between two banks when they don't have a direct relationship.

- 2 Select **SWIFT Code.**
- 3 Select **Intermediary Bank Name and Address.**
- 4 Select **Intermediary Bank Town & Country.**
- 5 Select **Next.**

STEP 06

09.27 4G

Foreign Transfer

Other Details

BNM Purpose Code

1 00000 - Food and live animals Edit

Enter BNM Approval Reference (Optio...

Recipient's Reference / Other Reference No.

2 Yyyy

3 Enter Payment Details

3 Enter Applicant Name

Next

09.27 4G

Foreign Transfer

Other Details

Enter Remark (Optional)

Payment Advice

4 No Advice Simple Advice

Enter Email Address

Enter Message to Beneficiary

Note
Applicant Name: The contact person for this payment.

5 Next

1 Select **BNM Purpose Code**.

Note : A BNM Purpose Code is a code set by Bank Negara Malaysia (BNM) that tells the reason or purpose of an international money transfer (inward or outward).

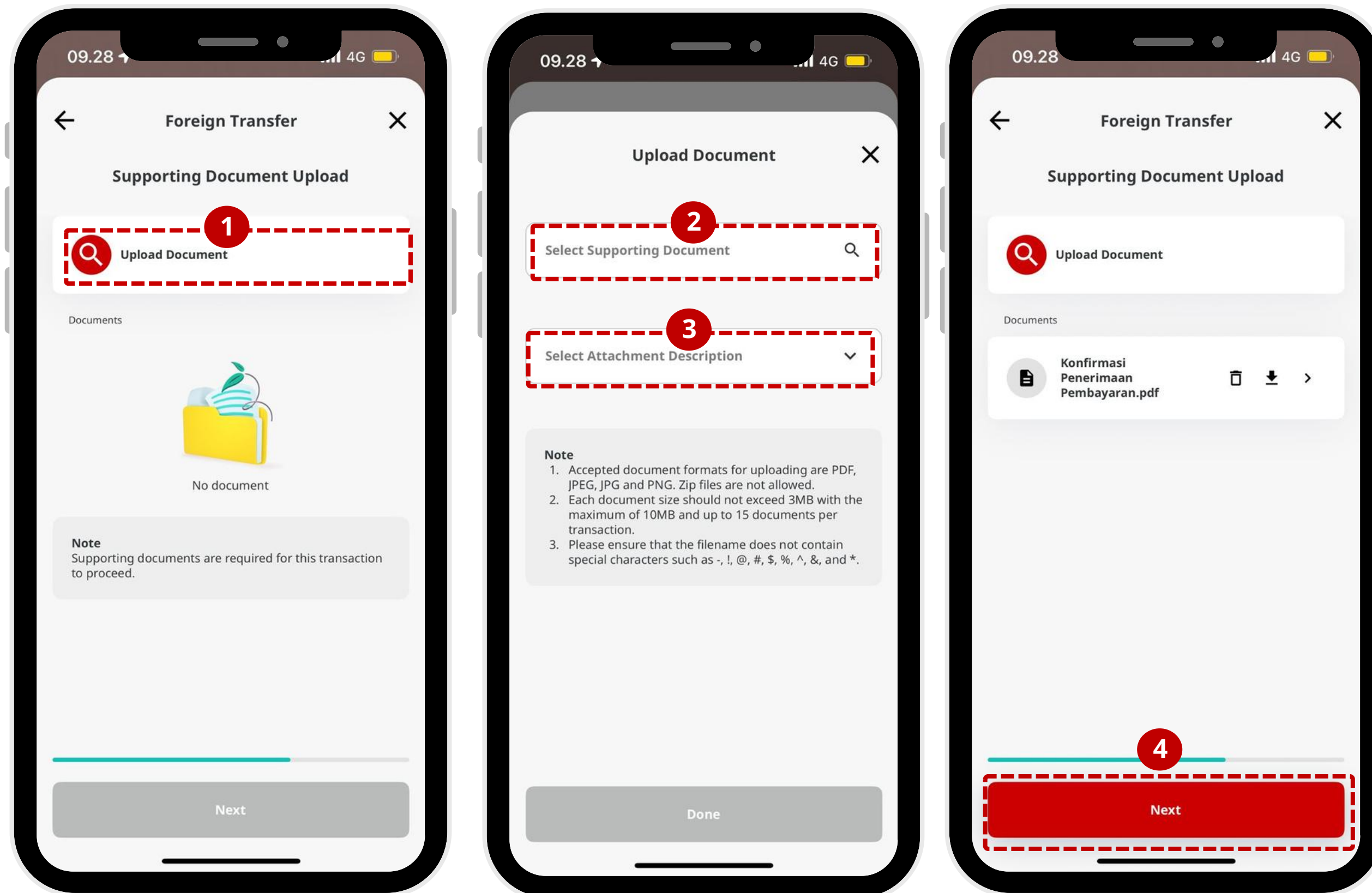
2 Select **Recipient Reference**.

3 Enter **Payment Details & Applicant Name**.

4 Select **Payment Advice**.

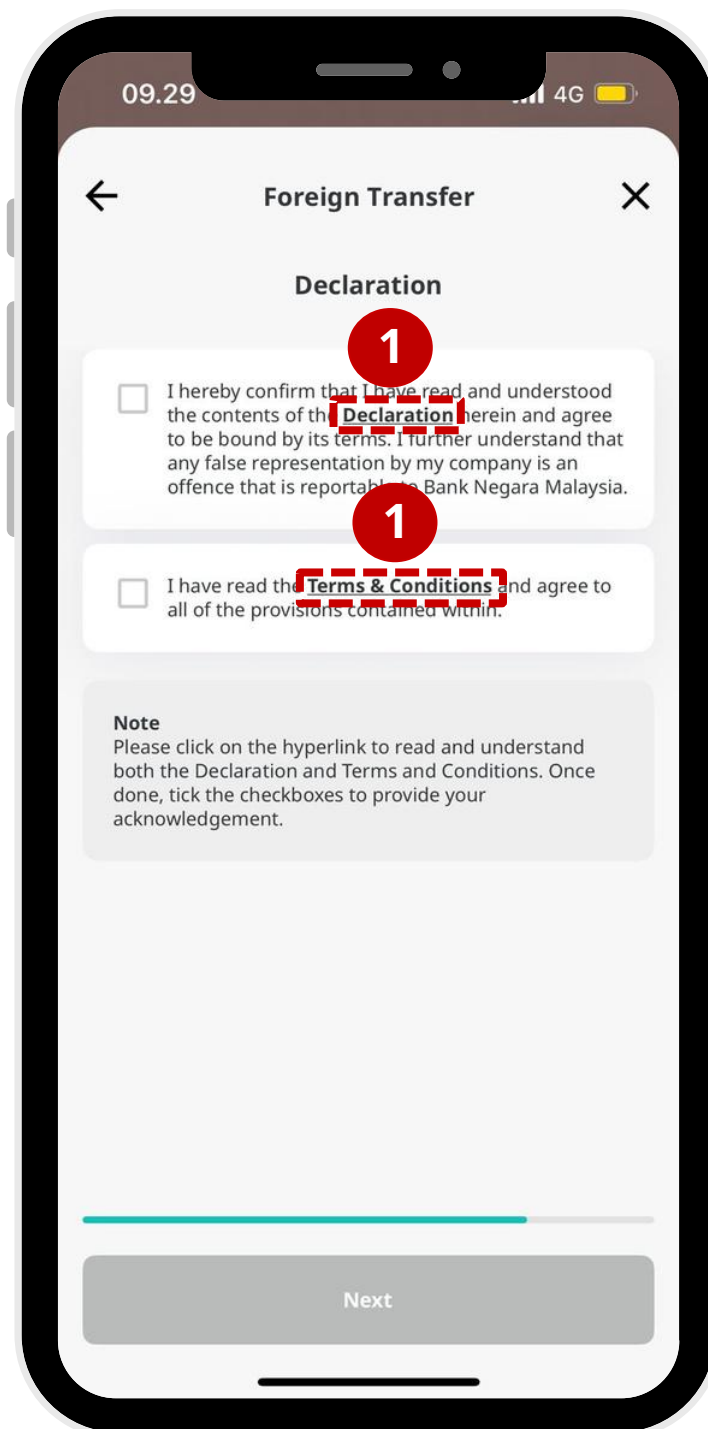
5 Select **Next**.

STEP 07



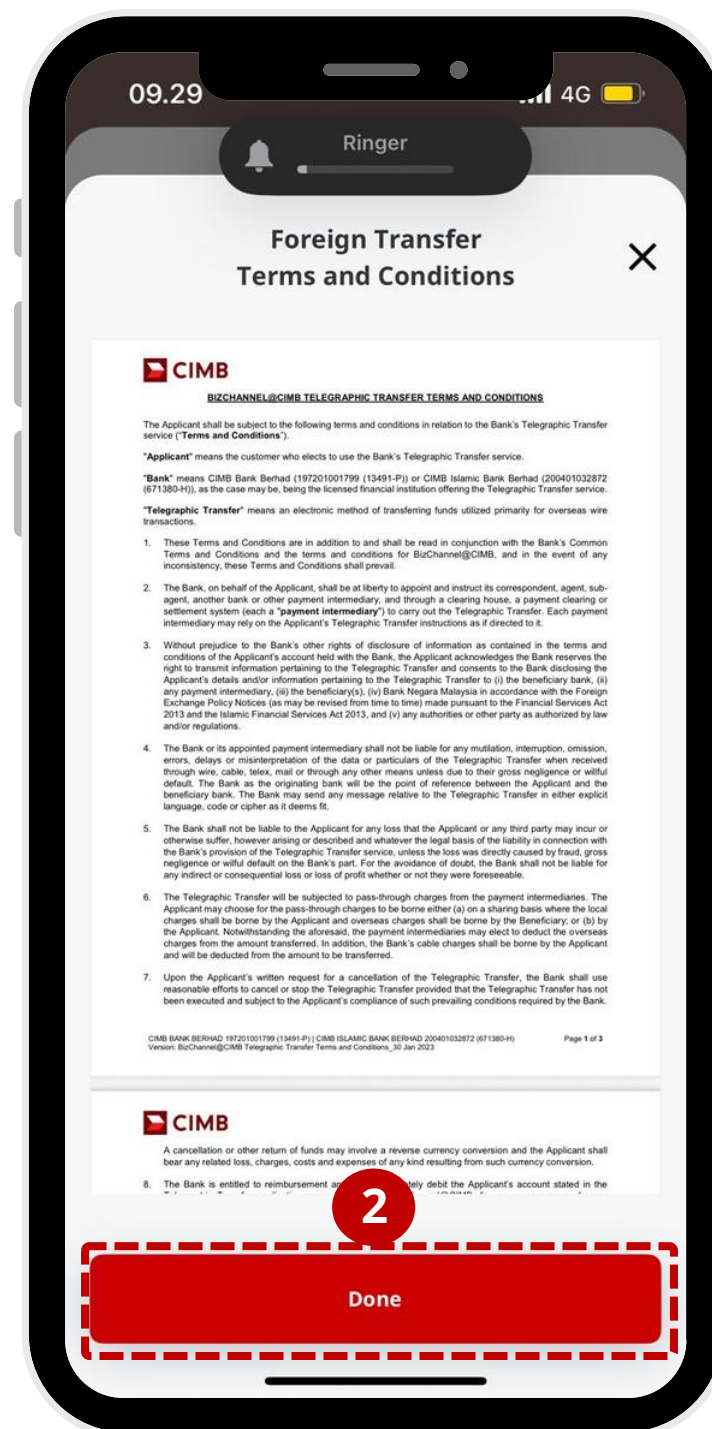
- 1 Select **Upload Document**.
- 2 Select **Supporting Document**.
- 3 Enter **Attachment Description**.

Note :
 - Accepted document formats for upload are PDF, JPEG, JPG, and PNG. Zip files are not allowed.
 - Each document size should not exceed 3 MB with maximum of 10 MB and up to 15 documents per transaction.
 - Please ensure that the file name does contain special characters such as ., !, @, #, \$, %, ^, &, and *.
- 4 Select **Next**.



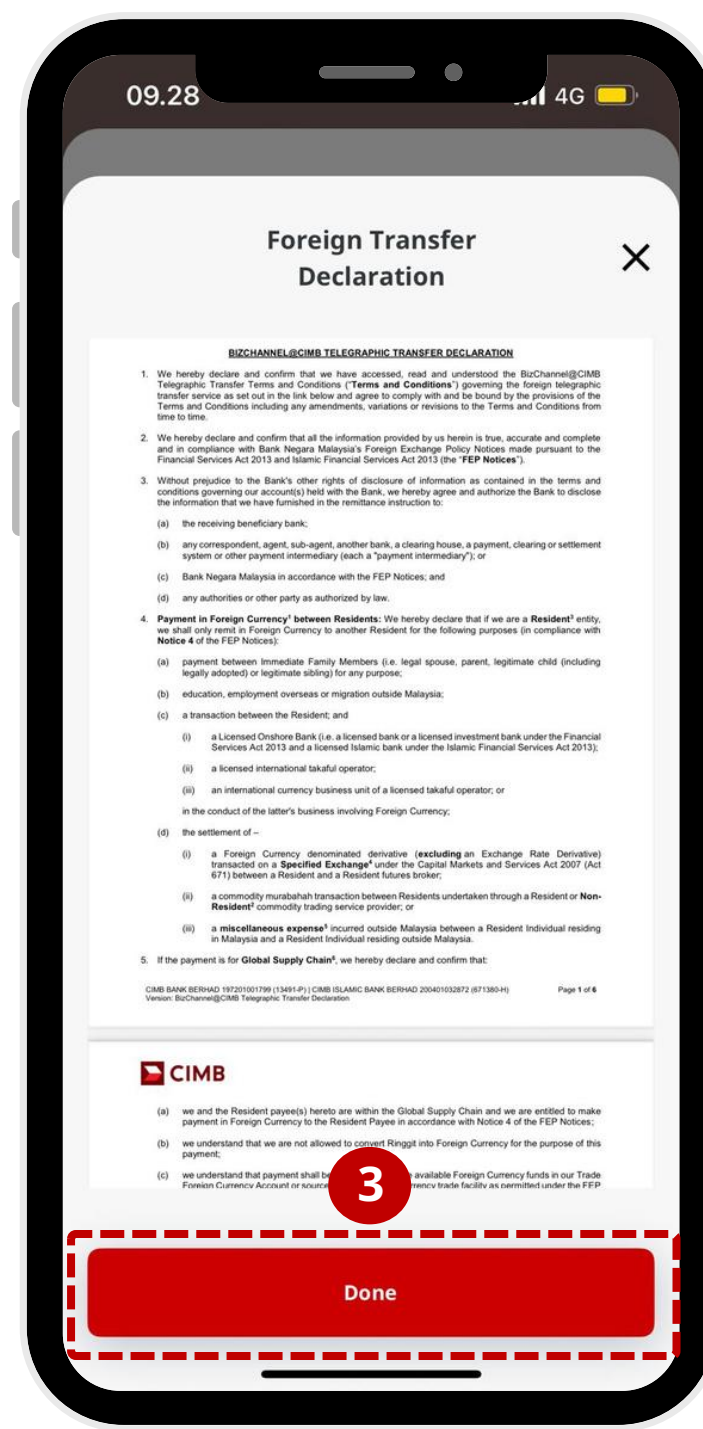
1

Select **Declaration & Terms and Condition.**



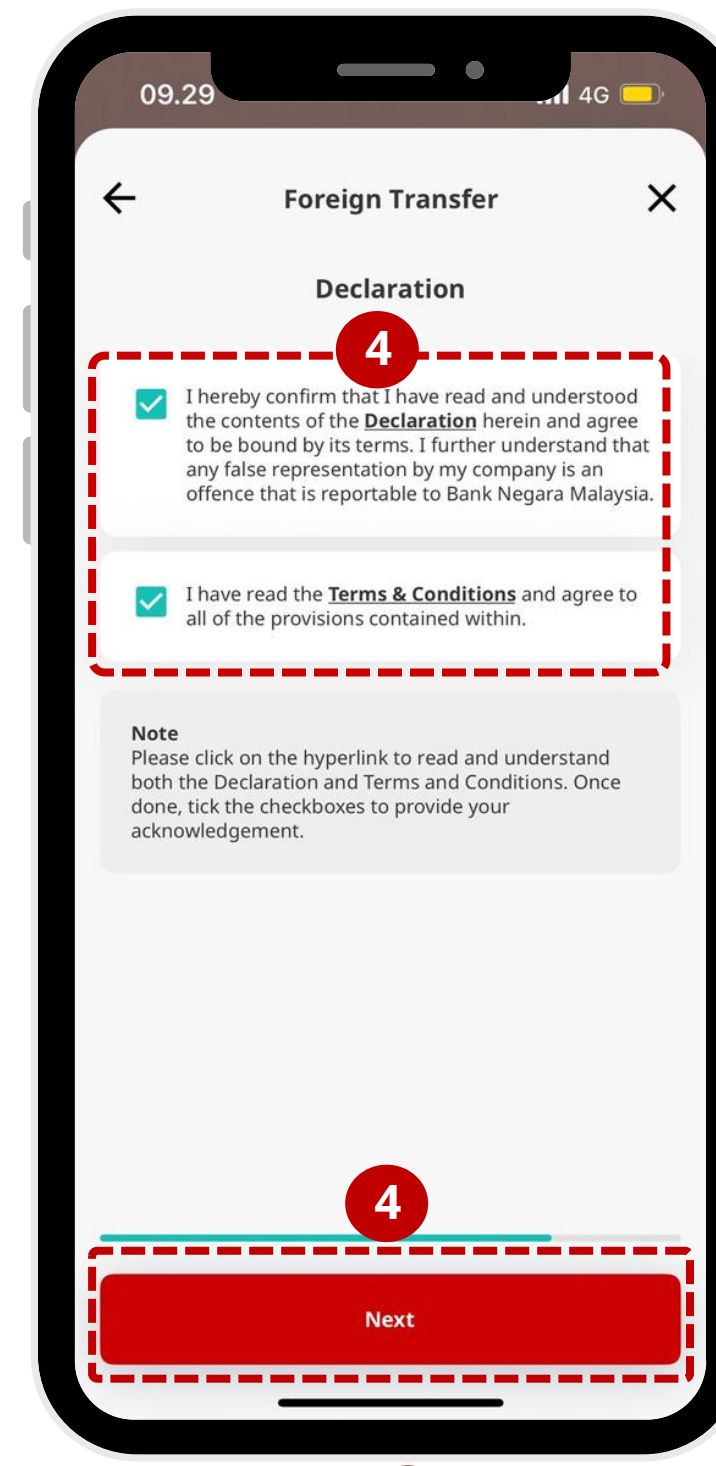
2

Click Done on
Foreign Transfer Terms and Condition.



3

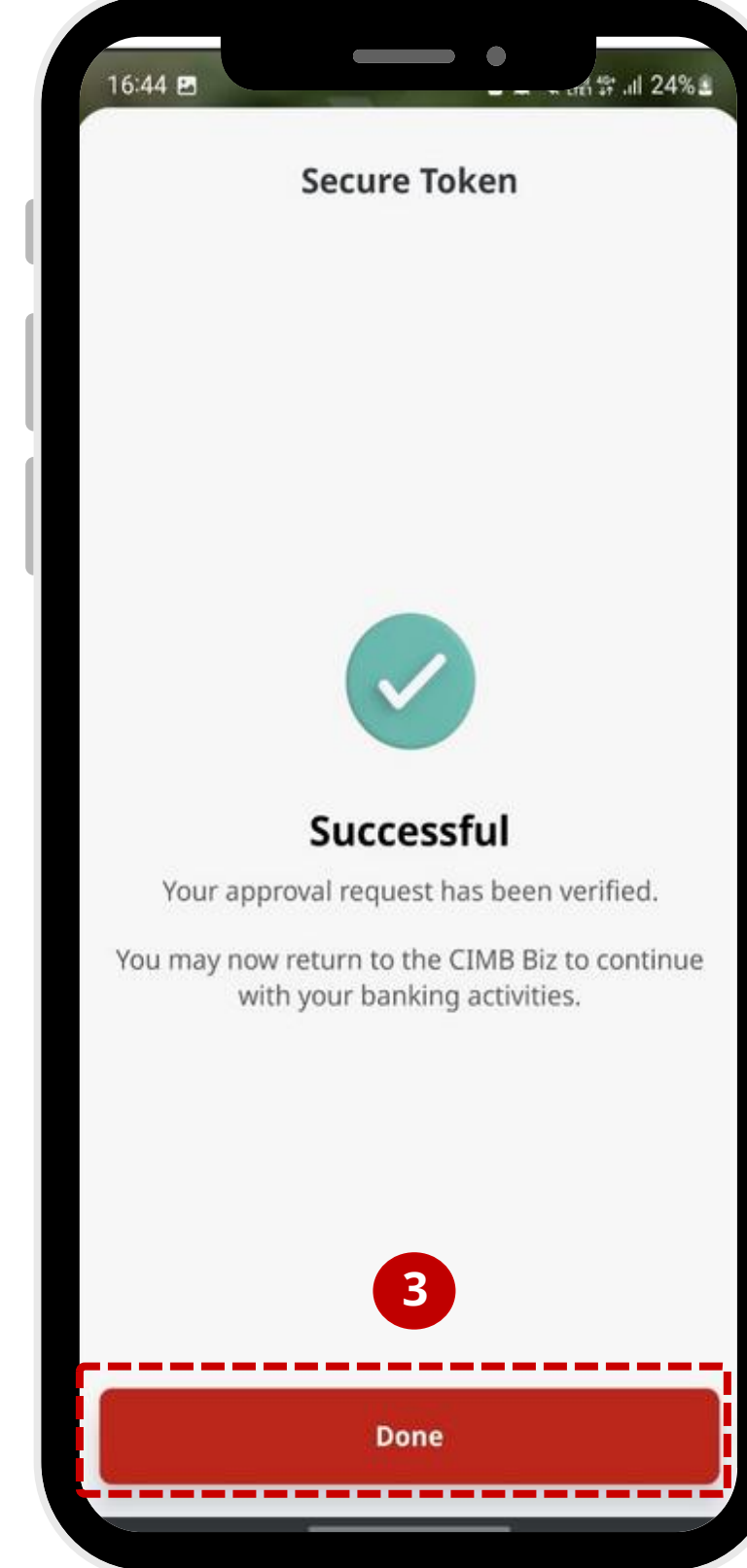
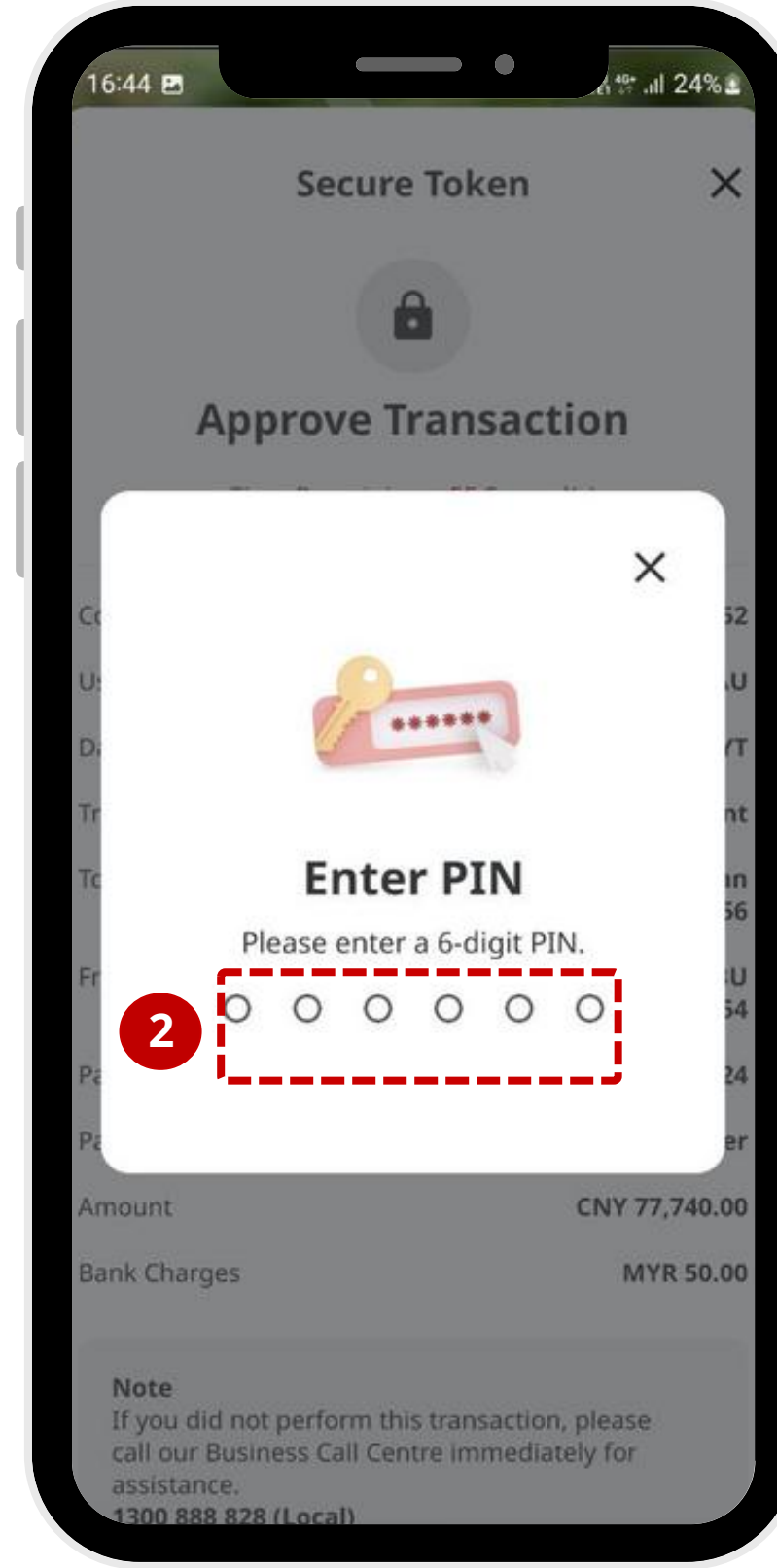
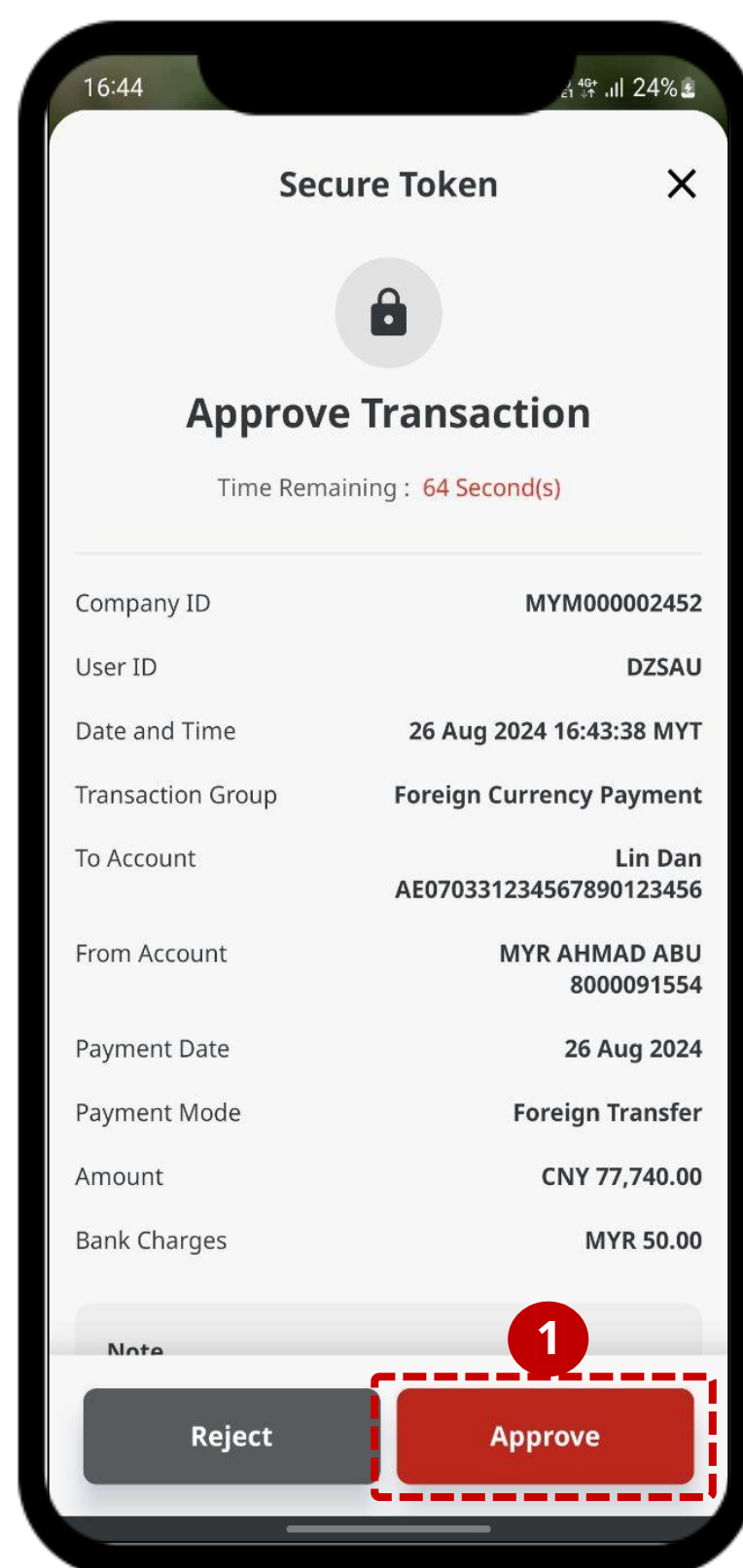
Click Done on
Foreign Transfer Declaration.



4

Select **Check Box & Next.**

STEP 08



- 1 Select **Approve**.
- 2 Enter **PIN**.
- 3 Click **Done**.

If the transaction is successful, the app will display a notification.

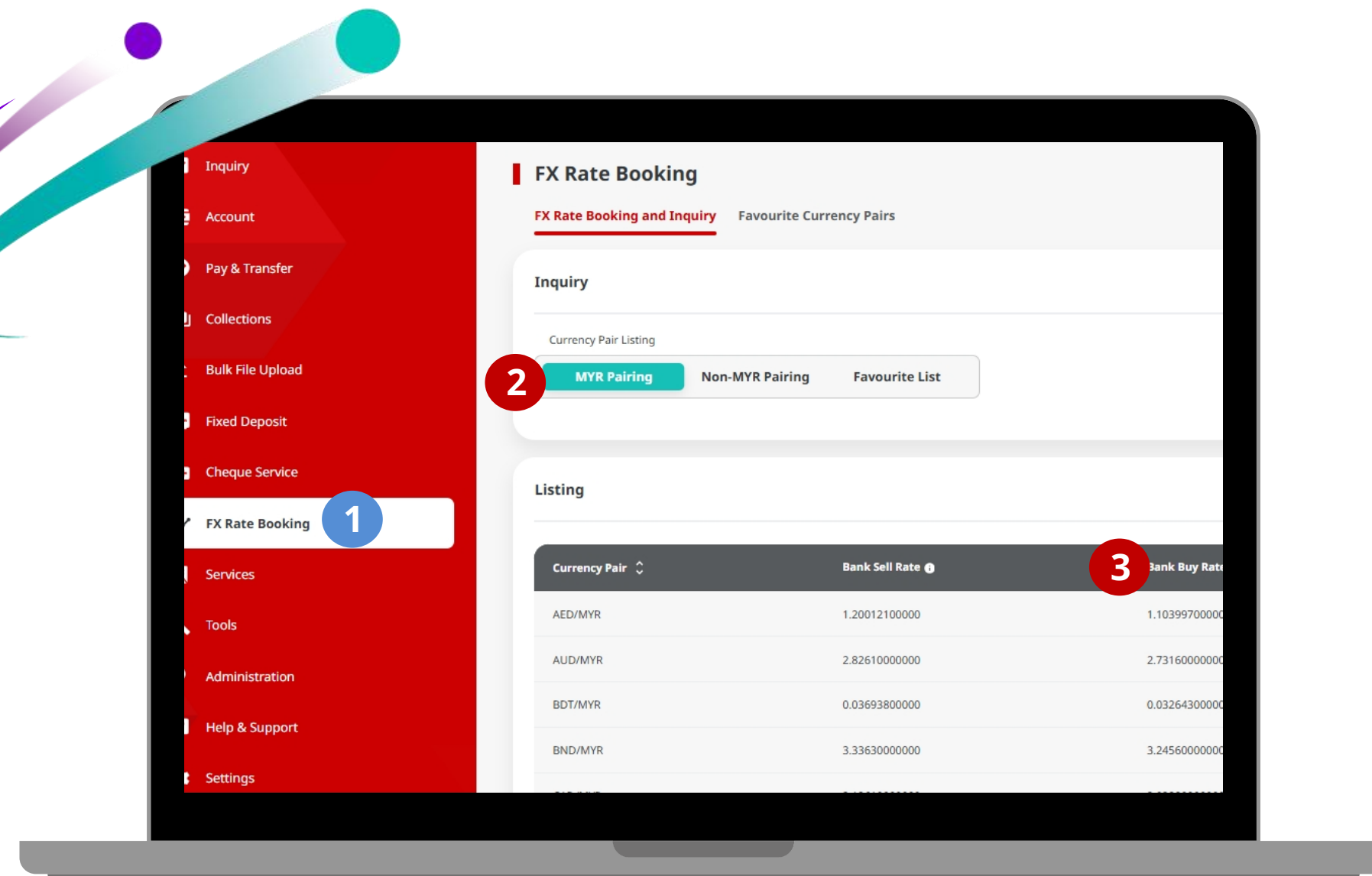
If the transaction is unsuccessful, notification will be shown for further steps required.



OCTO Biz Feature Tutorial

FX Booker (Web)

The following steps will guide the User to book FX Rate via web.

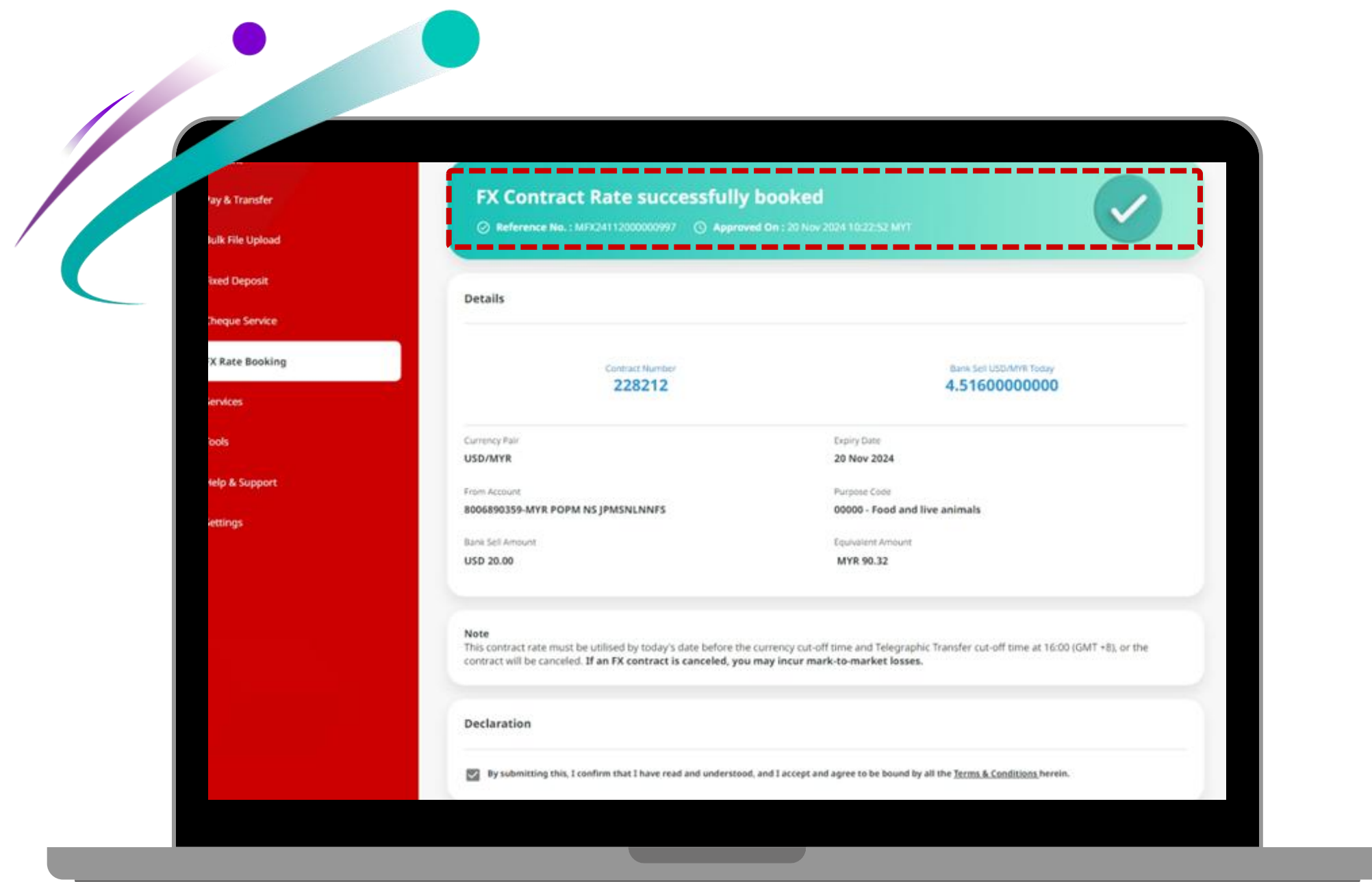


- 1 Select **FX Rate Booking**.
- 2 Select **MYR Pairing** or **Non-MYR Pairing**.
- 3 Click **Bank Buy Rate** on desired currency pair.

STEP
02

The image shows a desktop interface for the FX Booker system. A large red vertical bar on the left side of the screen is labeled with a red circle containing the number 4. The main interface is divided into two sections. The top section is a form with the following fields: 'Expiry Date *' (20 Nov 2024), 'From Account *' (Please Select), 'Purpose Code *' (Select), and 'Amount *' (USD 0.00, MYR 0.00). A red circle with the number 1 is next to the 'From Account *' field, a red circle with the number 2 is next to the 'Purpose Code *' field, and a red circle with the number 3 is next to the 'Amount *' field. Below the form is a 'Note' section. The bottom section is a summary page with the following fields: 'Currency Pair' (USD/MYR), 'Expiry Date' (20 Nov 2024), 'From Account' (8006890359-MYR POPM NS JPMSNLNNFS), 'Purpose Code' (00000 - Food and live animals), 'Bank Sell Amount' (USD 20.00), and 'Equivalent Amount' (MYR 90.31). A red circle with the number 5 is next to the 'Submit' button at the bottom right. A red circle with the number 4 is next to the 'Declaration' section. A red circle with the number 1 is next to the 'From Account' field in the top section. A red circle with the number 2 is next to the 'Purpose Code' field in the top section. A red circle with the number 3 is next to the 'Amount' field in the top section. A red circle with the number 4 is next to the 'Declaration' section in the bottom section. A red circle with the number 5 is next to the 'Submit' button in the bottom section.

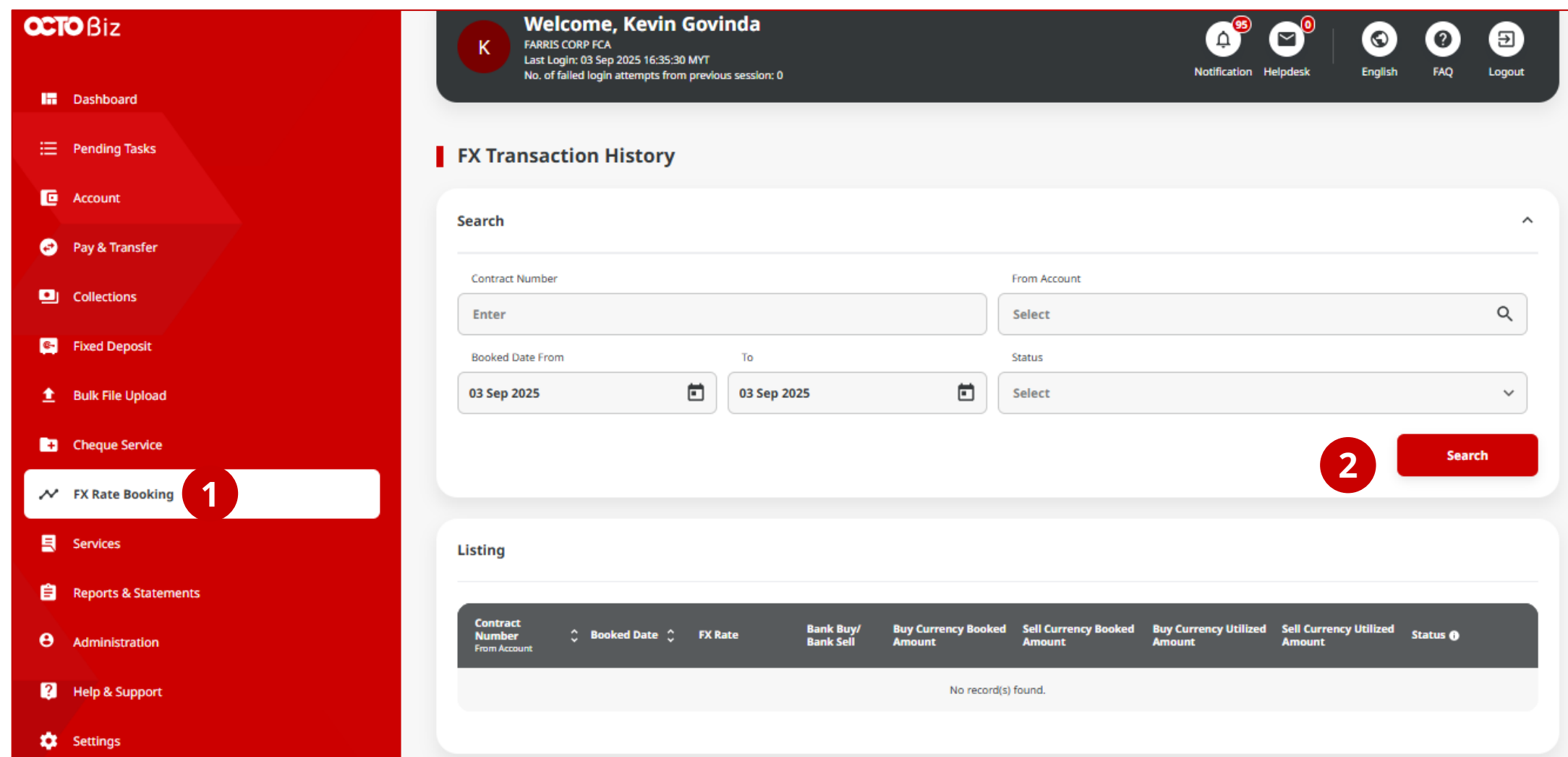
- 1 Select **Account**.
- 2 Select **Purpose Code**.
- 3 Enter **Foreign Currency Amount**.
- 4 Click on **Terms & Condition**.
- 5 Then, click **Next**.



If the transaction is successful, the system will display the **successful booking** page.

If the transaction is successful, the app will display a notification.

If the transaction is unsuccessful, notification will be shown for further steps required.



- 1

Select FX Rate Booking & FX Transaction History.
- 2

Next, select Search.

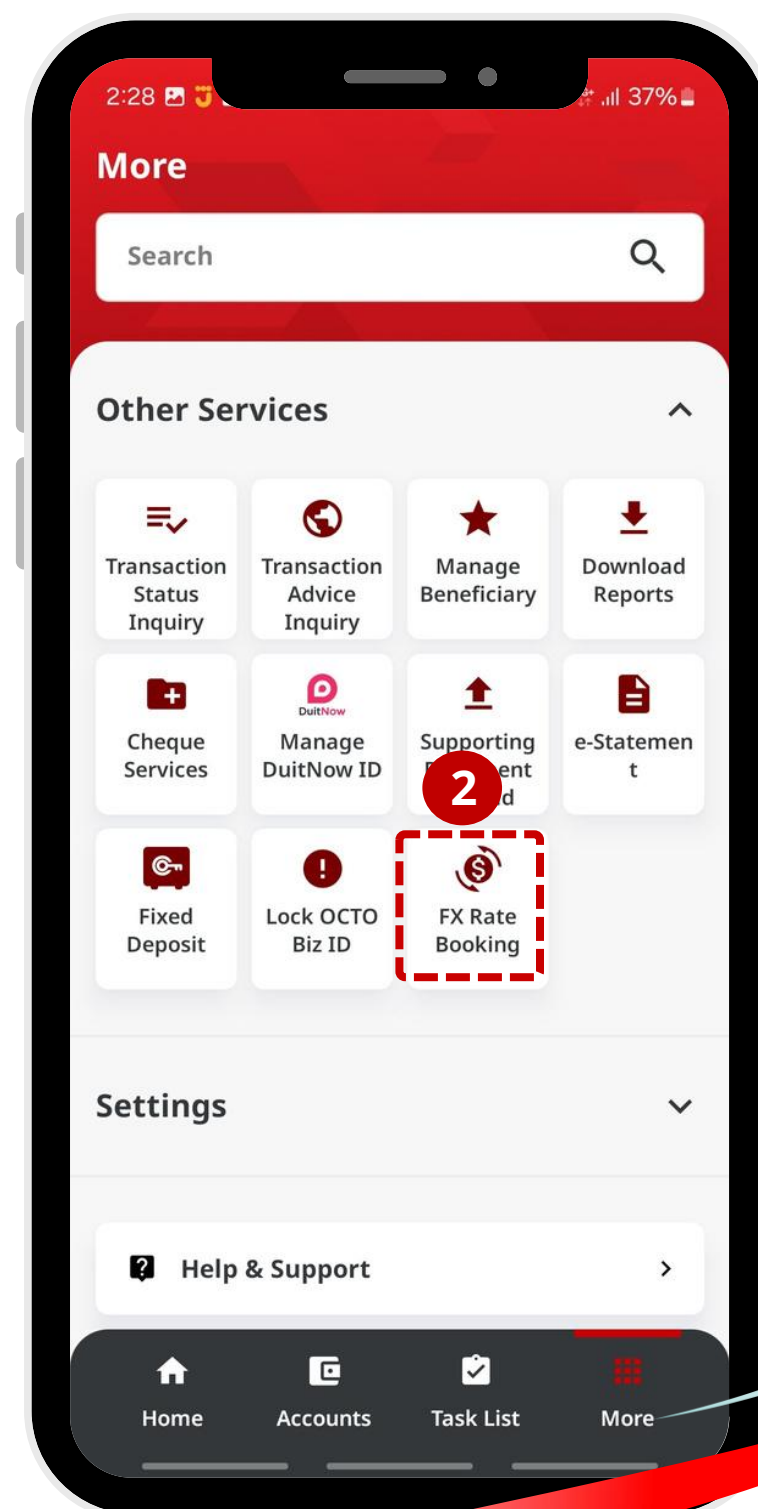
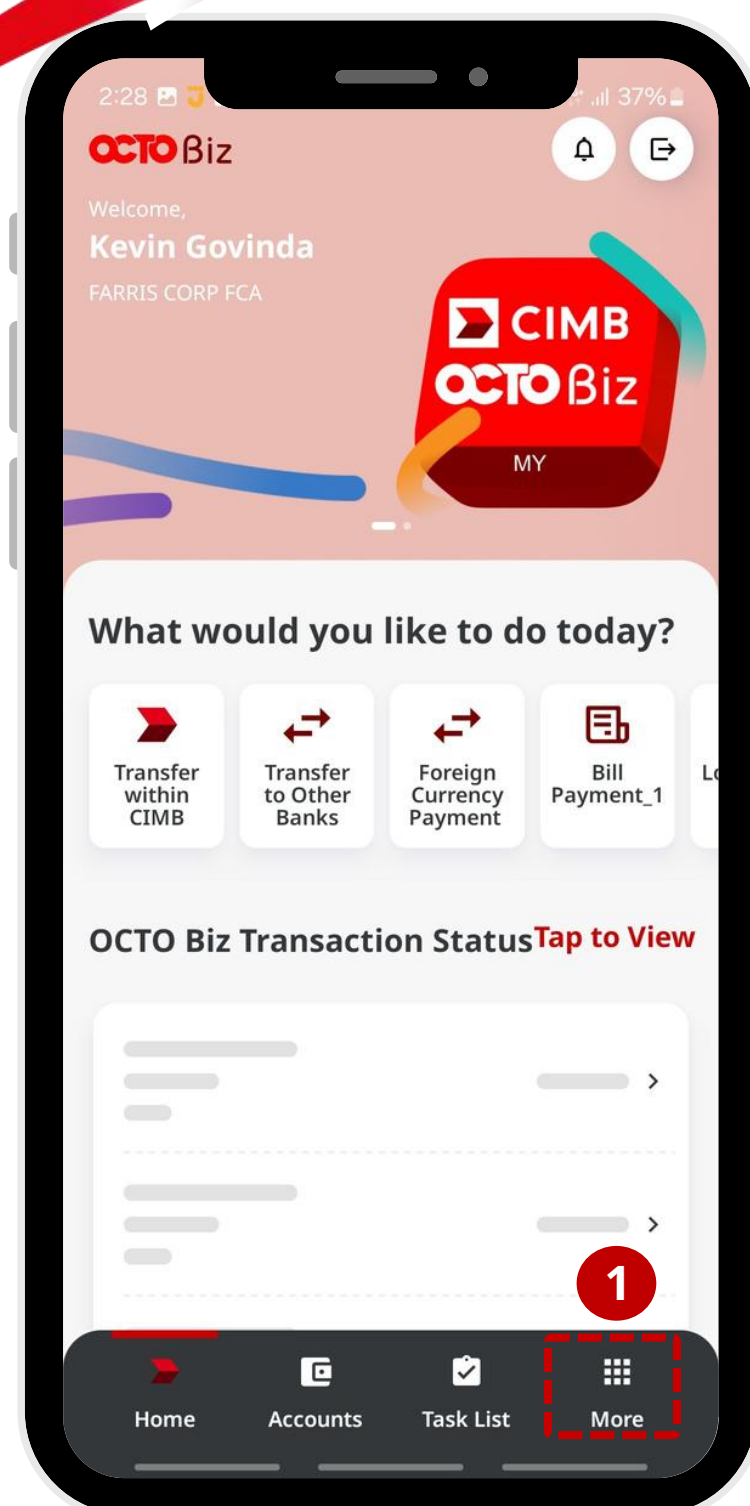


OCTO Biz Feature Tutorial

FX Booker

(Mobile)

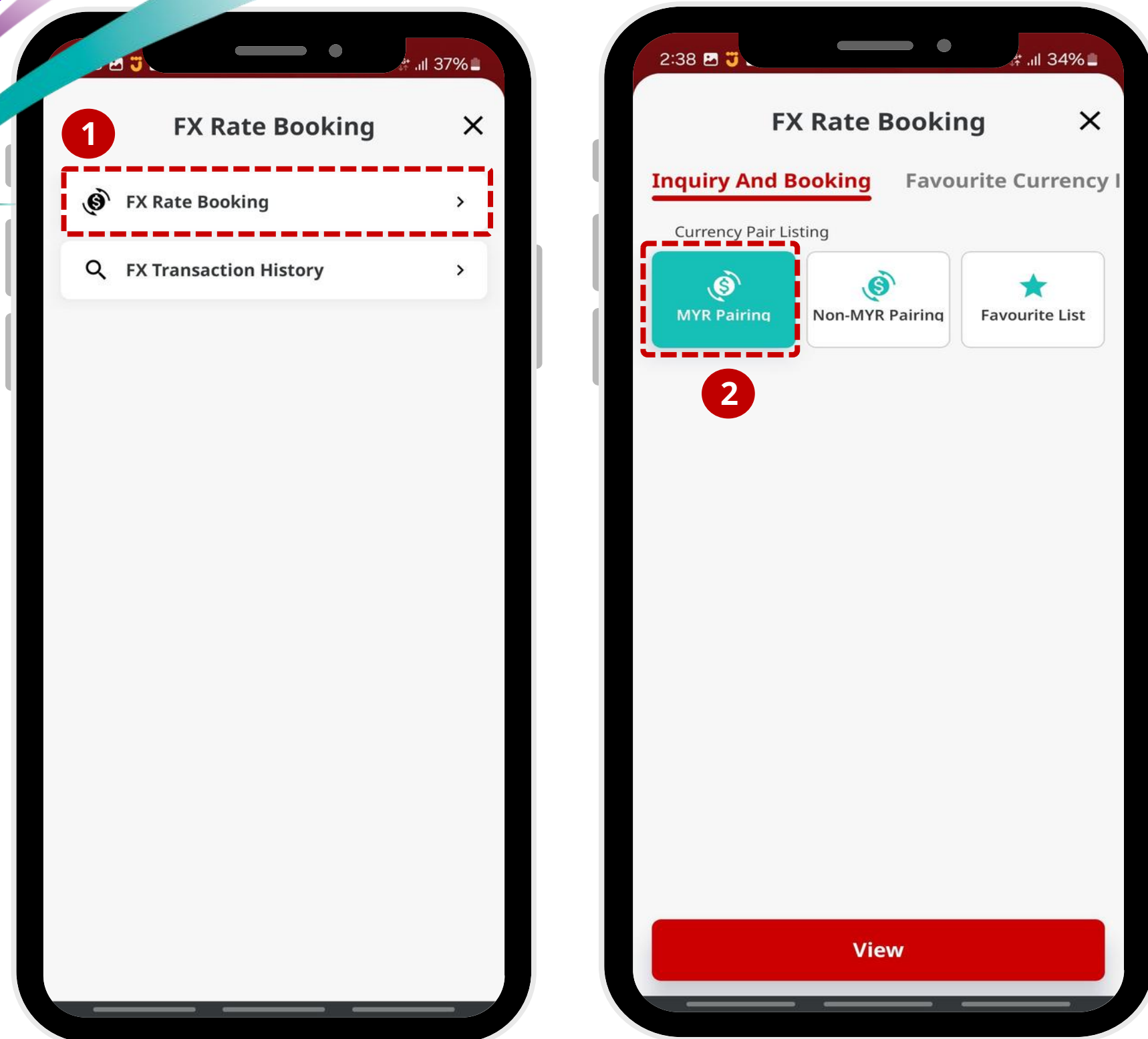
The following steps will guide the User to book FX Rate via mobile.

STEP
01

- 1 Click on **More**.
- 2 Click on **FX Rate Booking**.

OCTO Biz

STEP 02

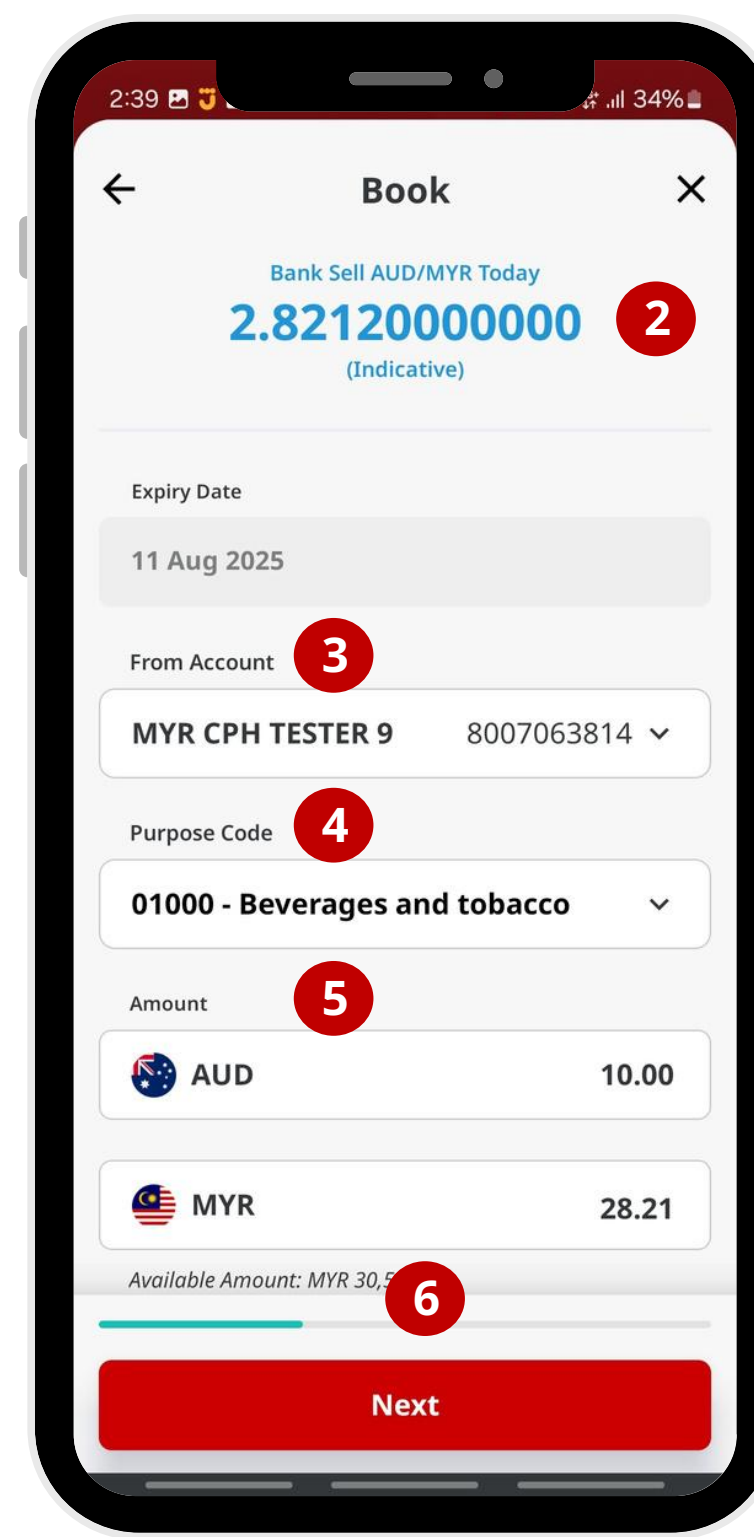
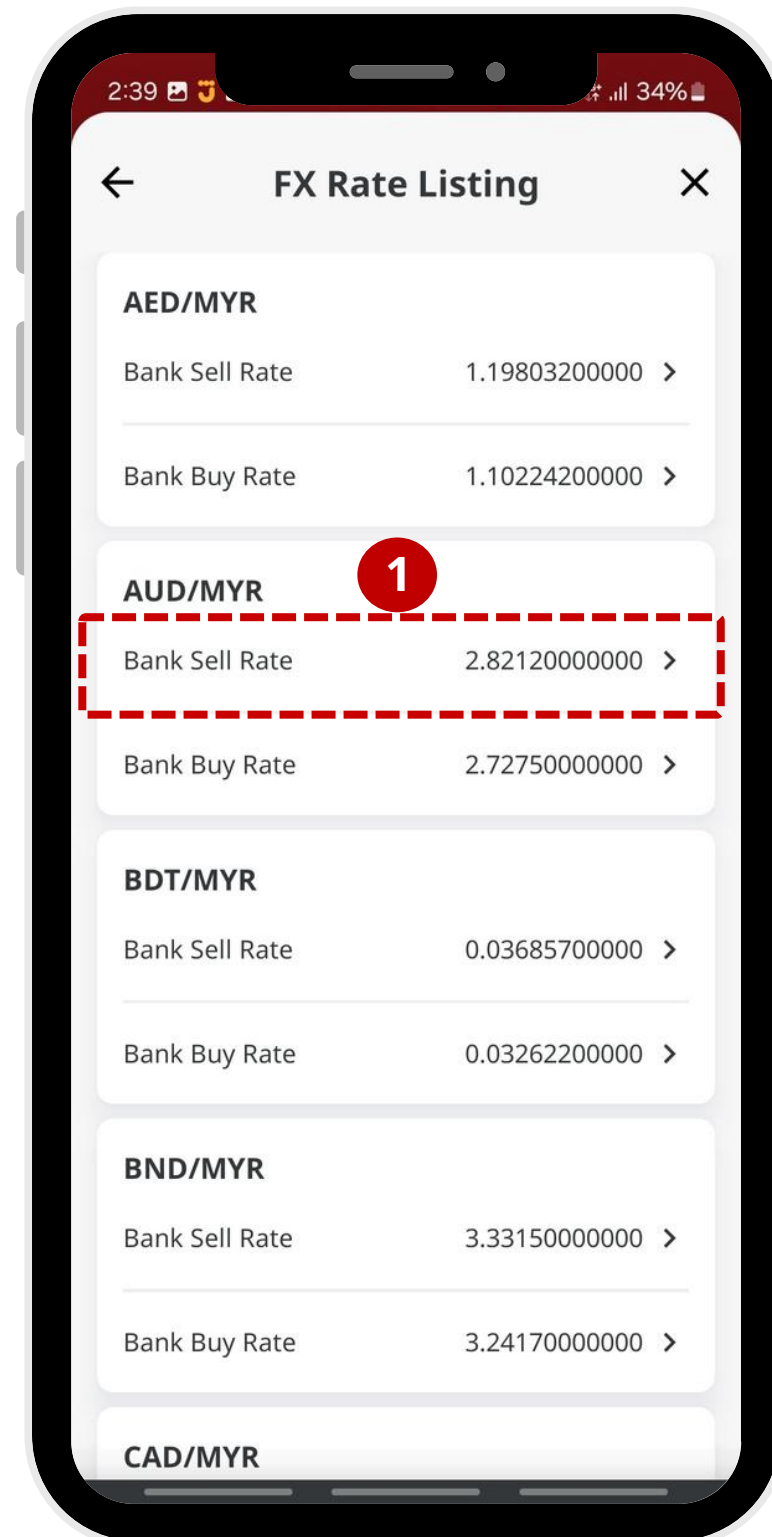


1 Click on **FX Rate Booking**.

2 Click on **MYR Pairing**.

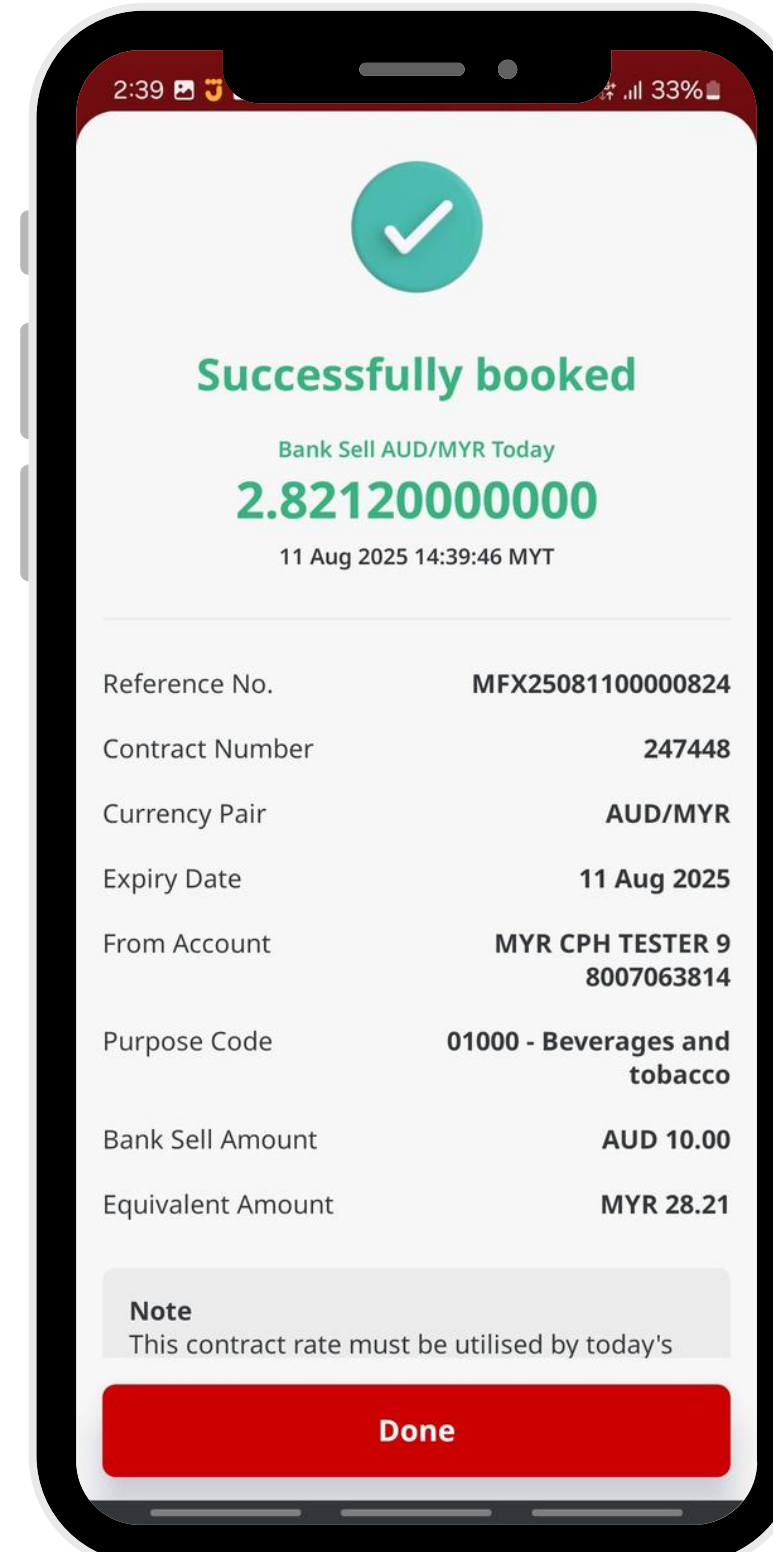
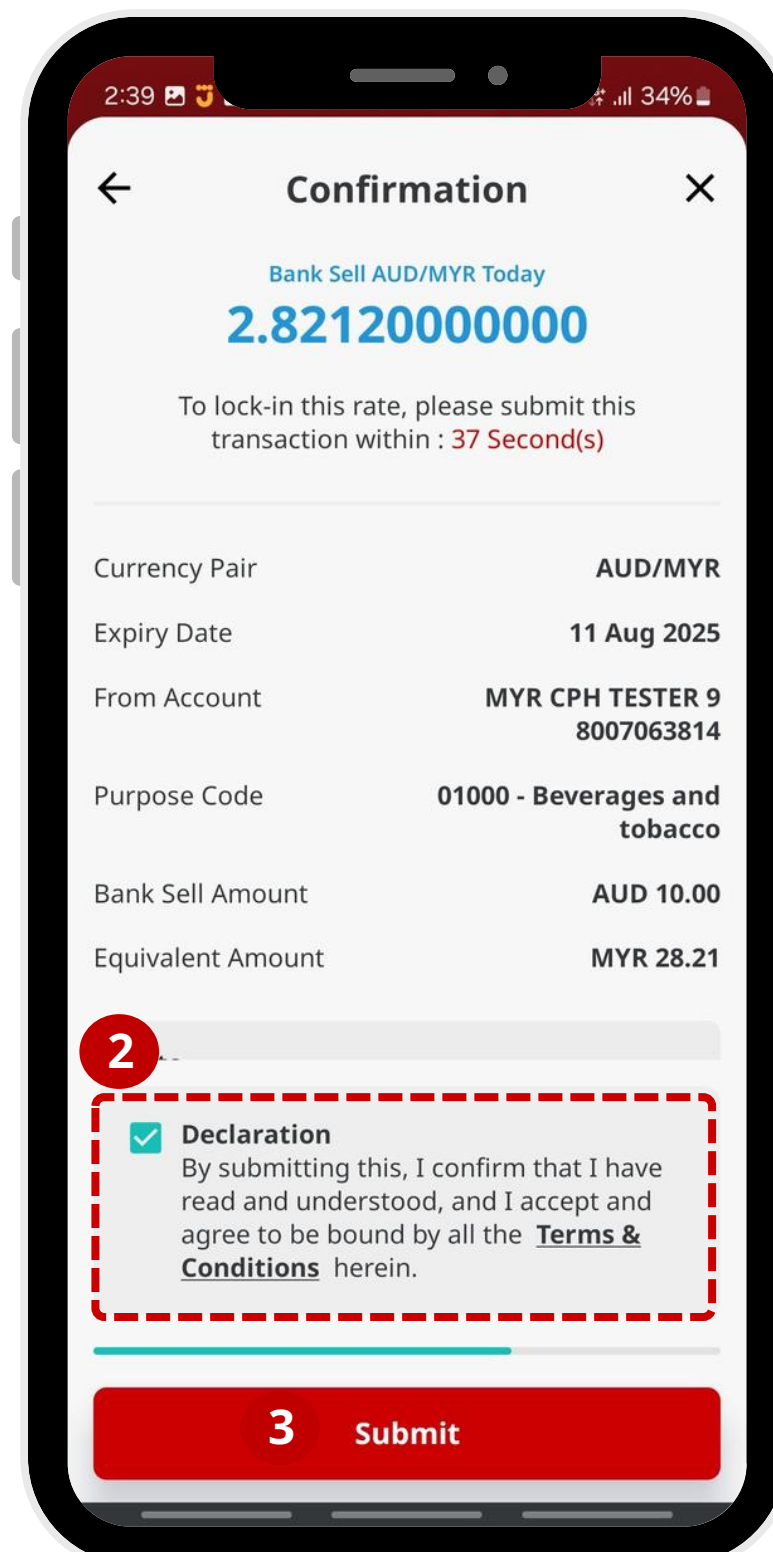
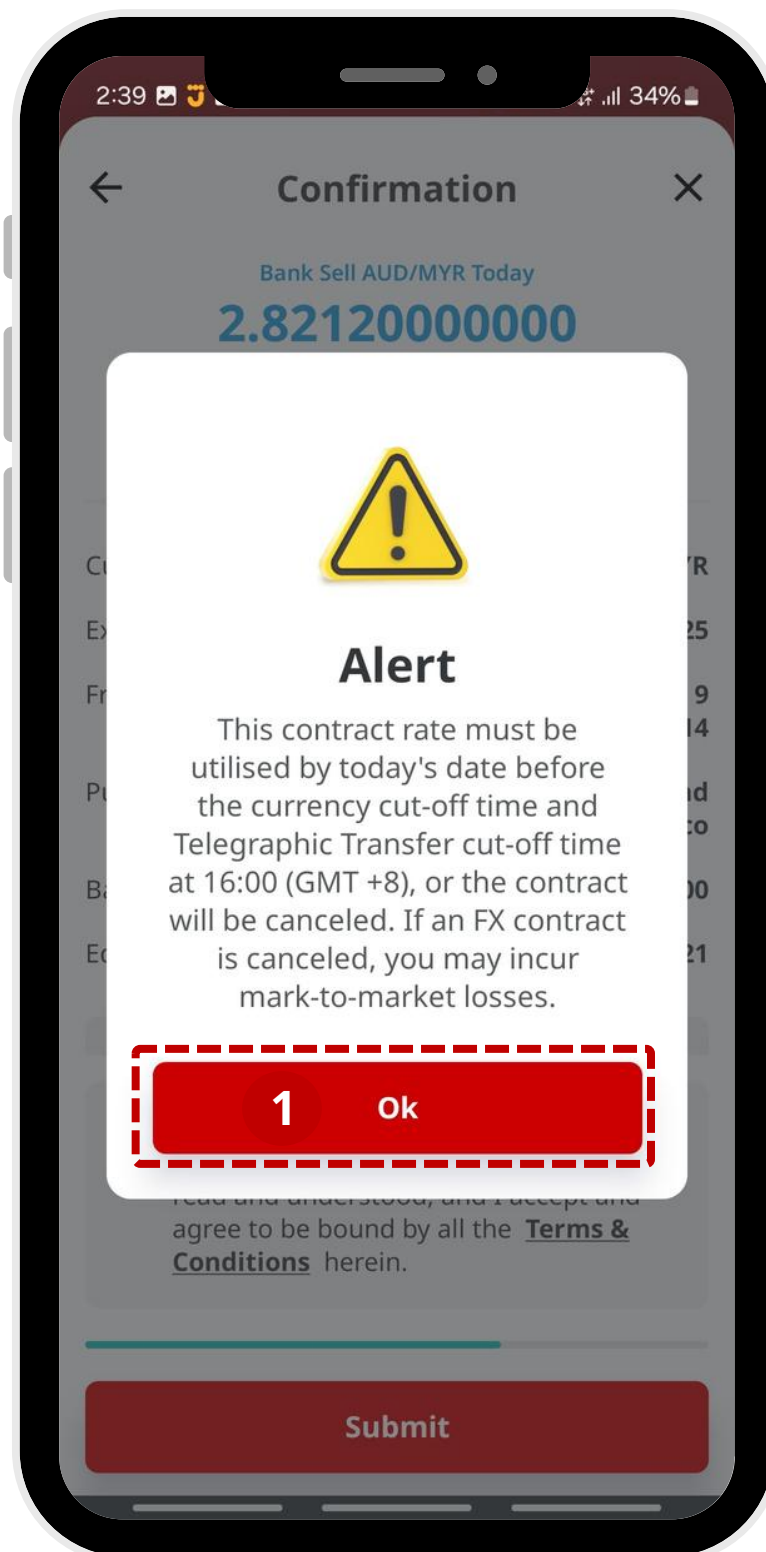
Note : You can also select Non-MYR Pairing for currency pair outside of MYR.

STEP 03



- 1 Click on **Bank Sell Rate** of desired currency pair.
- 2 Displays the indicative Forex Rate.
- 3 Select **Bank Account**.
- 4 Select **Purpose Code**.
- 5 Input **Amount**.
- 6 Select **Next**.

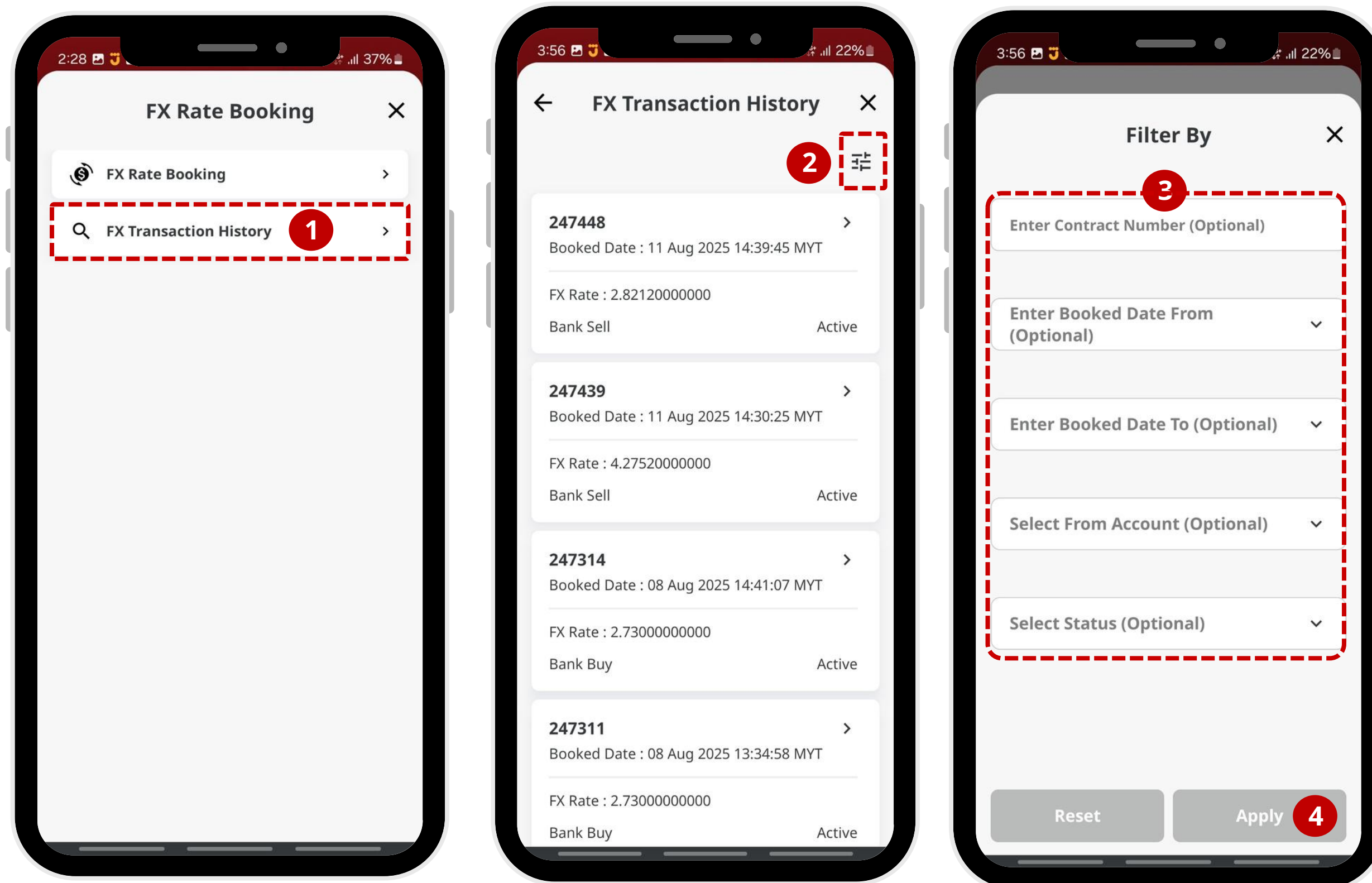
STEP 04



- 1 Click on **Ok** on Alert.
- 2 Tick on **Declaration**.
- 3 Click on **Submit**.

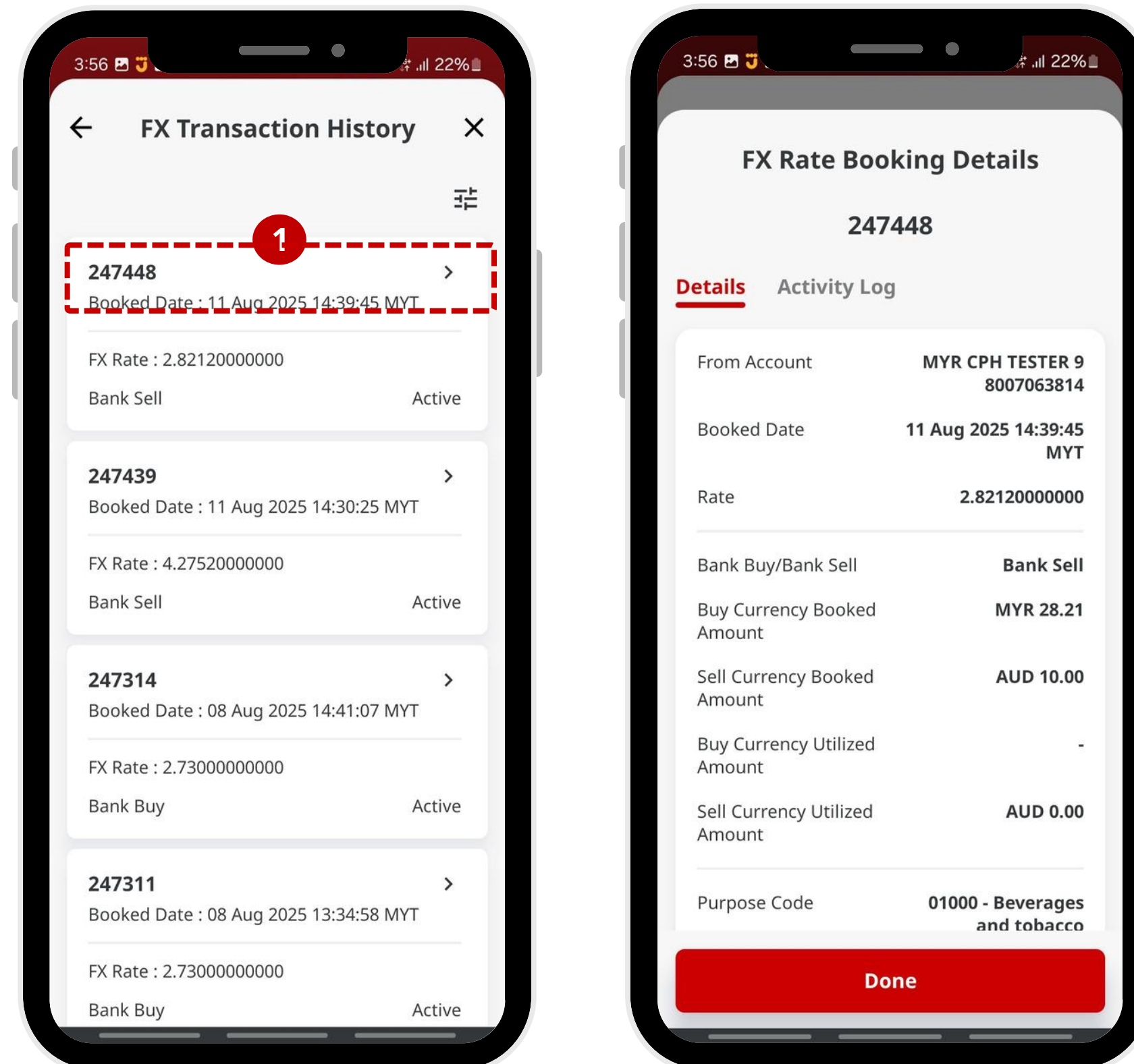
The screen will display the FX Transaction Details

STEP
04a
Optional



- 1 Click on **FX Transaction History**.
- 2 Click on **Filter**.
- 3 Select all relevant **Filters**.
- 4 Then, click **Apply**.

STEP
04b
Optional



- 1 Click on **FX Transaction**.
The screen will display the FX Transaction Details.