

## OCTO Biz Application Form

**IMPORTANT NOTE:** You are advised to read and understand the terms and conditions of Internet Banking Services ("Terms") before you decide to apply for this banking product / services and if you do not understand any of the Terms, you may seek the Bank's clarification on such Terms.

### GENERAL INFORMATION

Company Name	<input type="text"/>		
Business Registration / Reference Number	<input type="text"/>	Tax Identification Number (TIN)	<input type="text"/>
Mailing Address*	<input type="text"/>		
<i>*PO Box is not accepted</i>	<input type="text"/>		
	<input type="text"/>		
Contact Person Name	<input type="text"/>		
Contact Person Office Number	<input type="text"/>	Contact Person Mobile Number	<input type="text"/>
Contact Person Email	<input type="text"/>		

### SERVICE PACKAGES

Package (Please Tick (✓) Only 1 Package)	<input type="checkbox"/> Lite	<input type="checkbox"/> Standard
Single Transaction	Available	Available
Bulk Transaction	Unavailable	Available
Payroll	Single	Single / Bulk Payroll
Transaction Limit	<b>RM100,00.00</b>	Unlimited
Number of Users*	Up to 5 Users	Unlimited
Monthly Fee	<b>Waived</b>	<b>RM20</b> per user

\* If there are any changes to the authorised Users in future, please download the OCTO Biz Maintenance Form from the Bank's website.



















## USER INFORMATION

### A) Instructions:

1. Single User setup
  - If you are the only user, you'll automatically get the System Admin role. This allows you to create, approve, and manage your own transactions and settings.
  - Please tick only the 'Single User' role
2. Multiple Users setup
  - You must have at least one Maker (to create transactions) and one Approver (to approve the transactions)
  - One individual user can have both roles (Maker + Approver) if needed, with condition of there are other user with Approver role
  - All Approvers will automatically get the FX Booker role to handle foreign exchange transactions
  - System Admin manages profiles, users, companies, and transaction limits, but cannot create or approve transactions unless also assigned a transactional role.
  - Please tick the roles accordingly to each user

### B) Please note:

1. Every user must provide a unique mobile number and email address
2. Authorised user(s) will be granted Inquiry role and able to view all account details

No.	 <b>Full Name of Authorised User(s)*</b> (as per NRIC / Passport)	<b>Role</b> (Please tick (✓))	
	 <b>Mobile Number &amp;</b>  <b>Email Address</b>		
1.	<div>  </div> <div>  </div> <div>  </div>	<input type="checkbox"/> <b>Single User</b> <input type="checkbox"/> <b>Maker</b> <input type="checkbox"/> <b>Approver</b>	<input type="checkbox"/> <b>Maker + Approver</b> <input type="checkbox"/> <b>System Administrator</b>
2.	<div>  </div> <div>  </div> <div>  </div>	<input type="checkbox"/> <b>Single User</b> <input type="checkbox"/> <b>Maker</b> <input type="checkbox"/> <b>Approver</b>	<input type="checkbox"/> <b>Maker + Approver</b> <input type="checkbox"/> <b>System Administrator</b>
3.	<div>  </div> <div>  </div> <div>  </div>	<input type="checkbox"/> <b>Single User</b> <input type="checkbox"/> <b>Maker</b> <input type="checkbox"/> <b>Approver</b>	<input type="checkbox"/> <b>Maker + Approver</b> <input type="checkbox"/> <b>System Administrator</b>
4.	<div>  </div> <div>  </div> <div>  </div>	<input type="checkbox"/> <b>Single User</b> <input type="checkbox"/> <b>Maker</b> <input type="checkbox"/> <b>Approver</b>	<input type="checkbox"/> <b>Maker + Approver</b> <input type="checkbox"/> <b>System Administrator</b>
5.	<div>  </div> <div>  </div> <div>  </div>	<input type="checkbox"/> <b>Single User</b> <input type="checkbox"/> <b>Maker</b> <input type="checkbox"/> <b>Approver</b>	<input type="checkbox"/> <b>Maker + Approver</b> <input type="checkbox"/> <b>System Administrator</b>

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**Billing Account**

**Account to be tagged (If have multiple accounts eg: Credit Card, Loan, Investment account)**

- ☐ All Account
- ☐ Link only account below

Account Name	Account Number	Account Type	
		<input type="checkbox"/> View	<input type="checkbox"/> View & Transact
		<input type="checkbox"/> View	<input type="checkbox"/> View & Transact
		<input type="checkbox"/> View	<input type="checkbox"/> View & Transact
		<input type="checkbox"/> View	<input type="checkbox"/> View & Transact
		<input type="checkbox"/> View	<input type="checkbox"/> View & Transact

I would like to access to ☐ **third party system integration** Specify The Service Provider

**Note:**

- Third party system integration refers to straight through information and transactions with service providers and accounting software providers

**Declaration by Company(ies) [applicable to Main Company(ies) and / or Participating Company(ies)]**

We (the Main Company / the Main Company with participating company(ies) hereby:

- acknowledge that the Terms and Conditions of Subscription and Access to Internet Banking Services ("**Terms**") which are available on the Bank's website at [www.octobiz.com.my](http://www.octobiz.com.my) have been made available to us and the key contract terms affecting our obligations have been adequately explained to us by a staff, representative or agent of the Bank.
- agree that we have read and understood the Terms and we agree that our use and access of OCTO Biz shall be subject to such Terms.
- confirm that all the information provided by us in this Application Form is true, correct and not misleading.
- agree to be tagged under the same Company ID issued to the Main Company for Internet Banking Services to be provided by the Bank and consent to the disclosure by the Bank, its employees and its related applicants of the Company ID and related information to the Main Company and/or Participating Companies.
- appoint the Main Company to manage and operate all OCTO Biz related matters on our behalf.
- agree that fees and charges imposed by the Bank shall be solely borne by the **Main Company**.
- in the event the company appoints a booker, the company hereby agrees that the booker is authorized to book foreign exchange (FX) rates on OCTO Biz on behalf of the company. Upon booking of the FX rate, the company shall be deemed to have entered into an FX transaction with CIMB Bank Berhad or CIMB Islamic Bank Berhad (the "Bank") whereby payment shall be made by the company via OCTO Biz to the Bank on the same day. In the event the Bank does not receive payment instruction on the same day for any reason whatsoever, it may cancel the booking and the FX transaction will be cancelled. Upon termination, the company shall be liable for all marked-to-market losses incurred by the Bank, and such marked-to-market losses shall be deemed as "Charges" as the term is understood in the Terms and Conditions of Subscription and Access to Internet Banking Services.

**Declaration on Disclosure of Customer Information**

We hereby agree, consent to and authorise CIMB Bank Berhad/ CIMB Islamic Bank Berhad ("the Bank") to disclose any information relating to us, our affairs and/or any accounts, products and/or services provided by the Bank to us to:

- any of its agents, service providers, auditors, legal counsel and/or professional advisors, in or outside Malaysia for facilitating and/or protecting the business, operations, facilities and services provided in connection with the accounts, products and/or services by the Bank and its Group Companies (as defined below);
- any entity within the corporate group of CIMB Group Holdings Berhad, the Bank's ultimate holding company ("Group Companies") whether such Group Companies are residing, situated, carrying on business, incorporated or constituted within or outside Malaysia for facilitating the business, operations, provision of the product, facilities and services, and performance of the contract by the Bank and its Group Companies;
- any tribunal, courts, governmental agencies or bodies or other relevant authorities to whom the Bank is required to make disclosures or have jurisdiction over the Bank whether in or outside Malaysia in order to comply with any order, demand, request or reporting requirement, or for the purposes of potential litigation or litigation involving the Bank as and when required or requested to do so from time to time and at any time;
- any financial institution, company and/or organisation that assists or facilitates the processing and/or fulfilment of transactions or instructions that we have requested and/or given to the Bank;
- any potential transferee or assignee with whom the Bank is negotiating the transfer, assignment and novation of the rights or obligations under or by reference to the account; and
- such third parties as specifically identified and for the purpose(s) as stated in the respective terms and conditions governing each account, product and/or service.

We understand and agree that the consent given above cannot be withdrawn where such disclosure of our information is necessary for the provision of the account, product and/or service or the performance of the contract with us to comply with contractual requirements or to comply with any legal requirements.

Any disclosure by the Bank to Group Companies (within Malaysia) may also be for cross-selling purposes provided always that **disclosure for cross-selling purposes shall not be effected if such disclosure is objected by us.**

We acknowledge and understand that the disclosure of our information above by the Bank to Group Companies (within Malaysia) for cross-selling purposes may be revoked or withdrawn by us at any time by contacting the Bank at the following telephone number or address (which may be changed by the Bank from time to time by notice to us): Customer Resolution Unit (CRU) P. O. Box 10338, GPO Kuala Lumpur, 50710 Wilayah Persekutuan. Tel: +603 6204 7788 / email: contactus@cimb.com.

Main Company Name

**IMPORTANT NOTE:** To be signed by the Authorised Person(s) approved in accordance with your extract Board Resolution and Company Secretary whose signatures must be stated in Section 58 / Form 49 / Form 25 (whichever is applicable).

For and on behalf of the Company(ies)

Authorised Person Signature

Name

Authorised Person Signature

Name

Authorised Person Signature

Name

Authorised Person Signature

Name

Application Date

<b>FOR BANK'S USE ONLY</b>	
<b>Submitted By:</b> <input type="checkbox"/> SMERM <input type="checkbox"/> CBRM <input type="checkbox"/> Corp <input type="checkbox"/> C@W <input type="checkbox"/> MSF	
Staff Name:	Staff ID:
Contact Office Number:	Contact Mobile Number:
Campaign (if applicable):	Remarks:
<b>Referred By:</b> <input type="checkbox"/> Branch <input type="checkbox"/> Call Centre	
Staff Name:	Staff ID:
Submission Branch Code:	Contact Number:
Remarks:	