

Table of Contents

Frequently Asked Questions (FAQ)	2
Getting Started	3
View and Book FX Rates	4
FX and Money Market Menu	4
View FX Rates	5
View Fx Rate Favourite Listing	6
View Fx Rate MYR Crosses	7
View Fx Rate Non MYR Crosses	7
FX Favourite List	8
Creating FX Favourite List	8
Maintain FX Favourite List	10
FX Contract Booking	11
FX Contract Listing	15
Appendices	17
Appendix A: Currency cut-off times for booking of FX Contract Rate	17
Appendix B: FX Contract Status	18

Frequently Asked Questions (FAQ)

- 1) [Who can view and book FX Rates?](#)
- 2) [How do I apply for FX Booker role?](#)
- 3) [How do I create FX Favourite List?](#)
- 4) [How do I book FX Contract?](#)
- 5) [Why FX Rates displaying "Not available"?](#)
- 6) [What if the countdown timer expired before submit for booking?](#)
- 7) [How do I use FX Contract for payment?](#)

Getting Started

- BizChannel users are now be able to use 'FX Rate Inquiry and Book' function to monitor and contract FX rates for online settlements/payments within the same day.
- All users can view real-time streaming FX rates. The FX rates are available for booking during FX trading hour from 08:30 until the respective currency cut off time - For individual currency cut off times, please refer to [Appendix A](#). Transactions submitted after the transaction cut off time at 16:00 will be processed the next working day.
- For Corporates', only authorized BizChannel users will be able to book FX Rates once FX Booker role is applied to the BizChannel user ID.

How do I apply for FX Booker Role?

- During online registration for BizLite customers, you can select FX Booker Role for the authorized users at "User Selection" section.
- For existing BizLite and Standard packaged customers, you can fill up the BizChannel Maintenance form. Please make sure you download the latest form from BizChannel web portal.
- For Customised packaged customers, you can assign FX Booker Role under User Management > User Maintenance screen as per below.

The screenshot shows the 'User Maintenance' form in the BizChannel@CIMB system. The breadcrumb trail is 'User Management / User Maintenance / Confirmation Page / Result Page'. The form is titled 'User' and contains the following fields and options:

- User Edit**
 - User ID: ALCYIA
 - User Name*: Alycia
 - Email Address*: festuser77@uat.cimb.com
 - Notify when new task is routed (Authoriser):
 - Notify when transaction involved is expiring soon (Authoriser):
 - Notify when transaction involved is processed:
 - Mobile Phone Number*: +60 | 1257577791 (e.g. For mobile number +6019-234 5678, Country Code (+60) and Mobile No. (192345678))
 - User Role: Maker
 - User Group*: user group all
 - Booker**: (This field is highlighted with a red box in the image)
 - View Payroll & Statutory Payment Details:
 - Authentication type*: SMS OTP
 - System ID (For third party system integration access - Please tick if applicable): 7ZH11VD1H5
- Terms and Condition Booker Roles**
 - In the event the company appoints a booker, it hereby agrees that the booker is authorized to book FX (foreign exchange) rates on behalf of the company. Upon booking of the FX rate, the company shall be deemed to have entered into an FX transaction with CIMB Bank Berhad or CIMB Islamic Bank Berhad (the "Bank") whereby payment shall be made by the company via BizChannel to the Bank on the same day. In the event the Bank does not receive payment on the same day, it may cancel the booking and the FX transaction shall be deemed terminated. Upon termination, the company shall be liable for all marked-to-market losses incurred by the Bank.

Buttons:

View and Book FX Rates

FX and Money Market Menu



New sub menu options:

- **FX Rate Inquiry and Book**
Customer can view FX rates, create FX Favourite list and book FX rates.
- **FX Contract Rate Listing**
Customer can view the FX Contract Rate booked at BizChannel

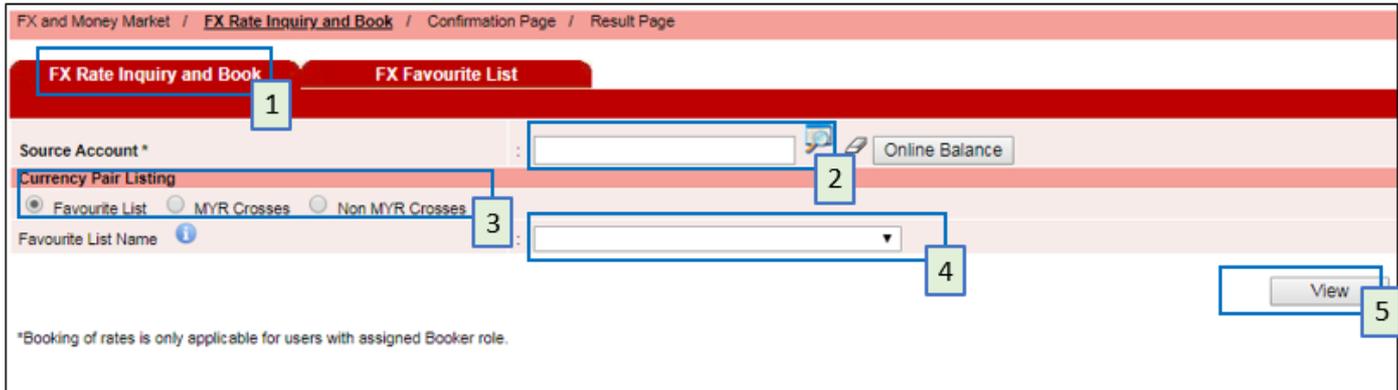
List of FX services available:

1. View FX rates
2. FX Favourite List
3. FX Contract Rate Listing
4. Book FX Contract Rate (only available to BizChannel user with FX Booker Role).

View FX Rates

- View Fx Rates is available to all users.

FX and Money Market → FX Rate Inquiry and Book → View FX Rate

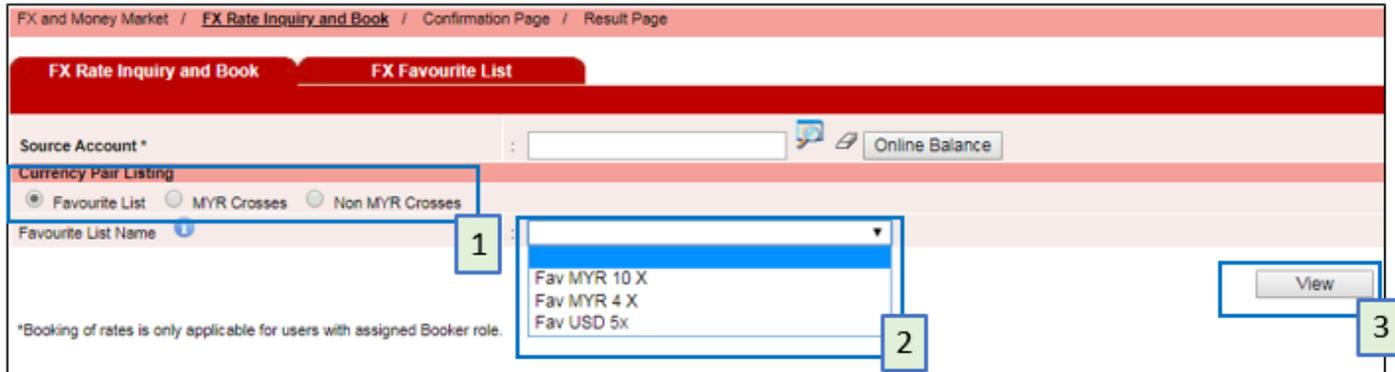


The screenshot shows the 'FX Rate Inquiry and Book' interface. At the top, there are two tabs: 'FX Rate Inquiry and Book' (highlighted with a red box and labeled '1') and 'FX Favourite List'. Below the tabs, there is a 'Source Account *' field with a dropdown menu (labeled '2') and an 'Online Balance' button. Underneath, there is a 'Currency Pair Listing' section with three radio buttons: 'Favourite List' (selected), 'MYR Crosses', and 'Non MYR Crosses' (labeled '3'). Below this is a 'Favourite List Name' dropdown menu (labeled '4'). At the bottom right, there is a 'View' button (labeled '5'). A note at the bottom states: '*Booking of rates is only applicable for users with assigned Booker role.'

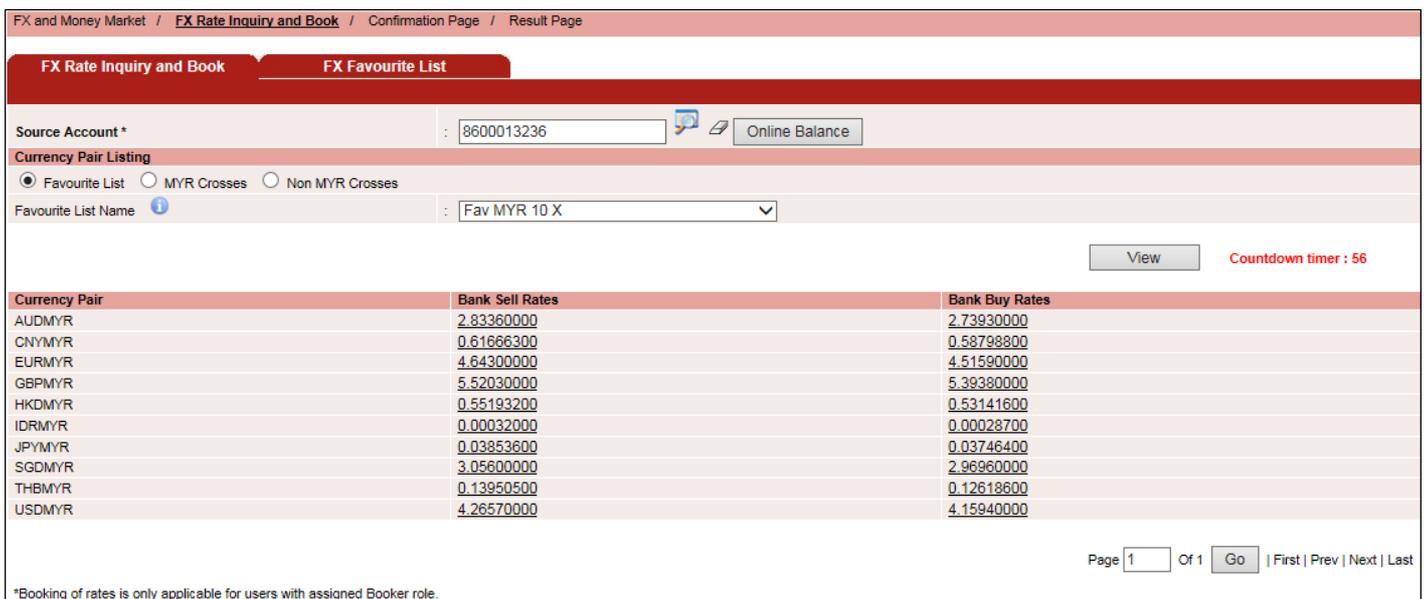
- Click FX Rates Inquiry and Book tab.
- Select funding / debiting account from the list.
- Select one of the Currency Pair listing (Favourite List, MYR Crosses and Non MYR Crosses)
- Favourite List – Customized up to 3 lists
 - MYR Crosses i.e. AUDMYR, GBPMYR, USDMYR, EURMYR etc
 - Non MYR Crosses i.e. AUDUSD, GBPUSD, USDHKD, EURUSD etc
 - For Favourite Currency Pair listing option, select the favourite list created earlier. You can create up to 3 Favourite Listing.
- Click View to display FX Rates.

- A currency pair is the quotation of two different currencies, with the value of one currency being quoted against the other.
- FX Contract of MYR crosses to sell foreign currency to MYR account is only for in-house transfer purpose. Ringgit transfer to outside Malaysia is restricted as per BNM FEA Rules Notice 1.
- Countdown timer of 60 seconds will start after clicking View button. Upon expiry a **Refresh Rate** button will be displayed to update the latest FX rates.
- System will show FX rates "**Not available**" when:
 - Currency country is on public holiday;
 - After currency cut of time;
 - After trading hours (after FXOnline COT);
 - FXOnline is down.

View Fx Rate Favourite Listing



1. Select Currency Pair listing as “Favourite List”.
2. Select the favourite list from the dropdown listing.
3. Click View to display FX Rate. You can view up to 10 currency pairs in a page.



View Fx Rate MYR Crosses

FX and Money Market / **FX Rate Inquiry and Book** / Confirmation Page / Result Page

FX Rate Inquiry and Book | **FX Favourite List**

Source Account * :

Currency Pair Listing

Favourite List MYR Crosses Non MYR Crosses

Countdown timer : 56

Currency Pair	Bank Sell Rates	Bank Buy Rates
AEDMYR	1.20400000	1.09180300
AUDMYR	2.83450000	2.73980000
BDTMYR	0.05235900	0.04670600
BNDMYR	3.05380000	2.98440000
CADMYR	3.22460000	3.12940000
CHFMYR	4.37490000	4.24560000
CNYMYR	0.61674900	0.58806500
DKKMYR	0.63280400	0.59760000
EURMYR	4.64350000	4.51550000
GBPMYR	5.52110000	5.39340000

Page Of 3 | First | Prev | [Next](#) | Last

*Booking of rates is only applicable for users with assigned Booker role.

View Fx Rate Non MYR Crosses

FX and Money Market / **FX Rate Inquiry and Book** / Confirmation Page / Result Page

FX Rate Inquiry and Book | **FX Favourite List**

Source Account * :

Currency Pair Listing

Favourite List MYR Crosses Non MYR Crosses

Countdown timer : 58

Currency Pair	Bank Sell Rates	Bank Buy Rates
AUDUSD	0.67720000	0.64750000
EURUSD	1.10780000	1.06620000
GBPUSD	1.31820000	1.27340000
NZDUSD	0.65140000	0.62000000
USDAED	3.85440000	3.50720000
USDBDT	85.19340000	84.61230000
USDBND	1.42410000	1.37130000
USDCAD	1.35260000	1.30200000
USDCHF	0.99820000	0.95790000
USDCNY	7.18810000	6.82110000

Page Of 3 | First | Prev | [Next](#) | Last

*Booking of rates is only applicable for users with assigned Booker role.

FX Favourite List

- FX Favourite List is available to all users.
- You can have up to 3 favourite rate listings and max 10 pairing rates for each favourite rate listings.

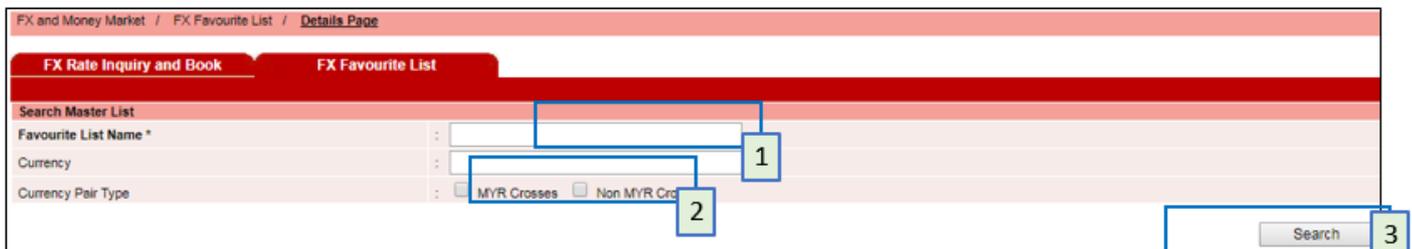
FX and Money Market → **FX Favourite List** → Maintain FX Favorite List → Select Currency Pairs



1. Click “FX Favourite List” tab.
2. FX Favourite List created will be listed. If there is no FX Favourite List, “Record Not Found” will be displayed.
3. To **create** new favourite list, click “Add FX Favourite List” button

Creating FX Favourite List

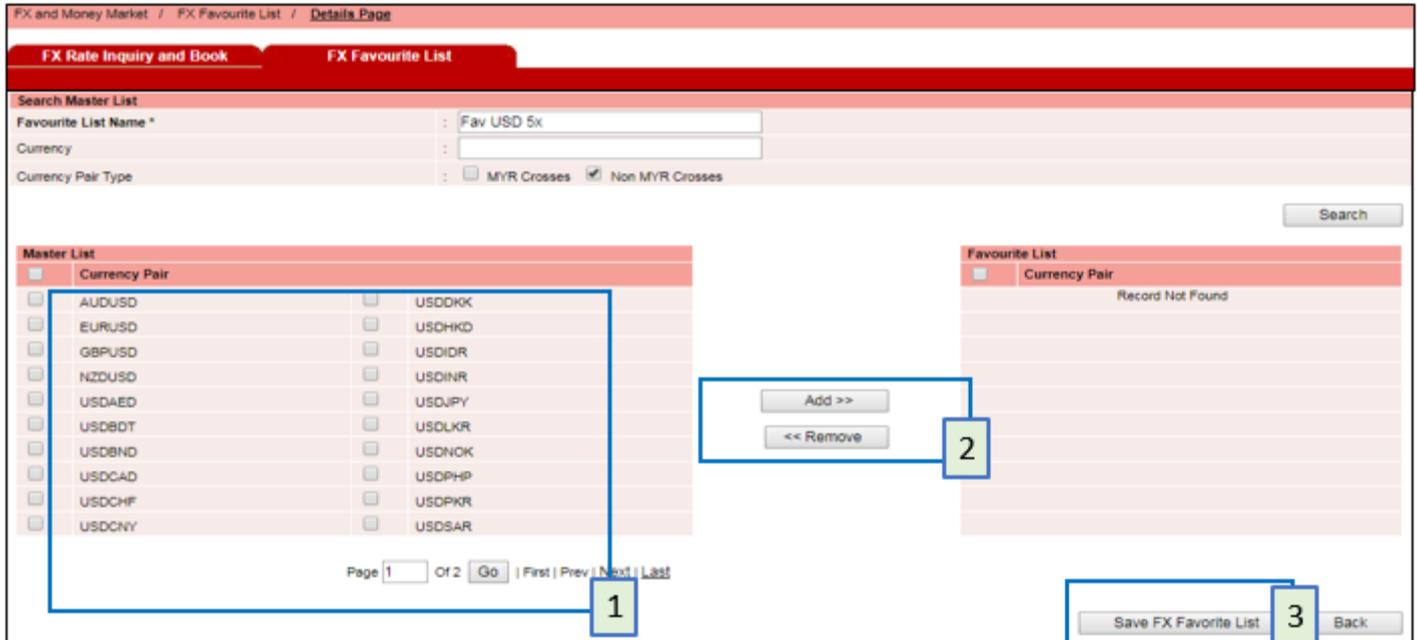
FX and Money Market → FX Favourite List → **Maintain FX Favorite List** → Select Currency Pairs



1. Key in a name for every list created (i.e. Fav USD 5X)
2. Key in currency code or tick either “MYR Crosses” or “Non MYR Crosses”
3. Click “Search” button to list the currency pairs for selection.

FX and Money Market → FX Favourite List → Maintain **FX** Favourite List → **Select Currency Pairs**

- Master List on the left, displays FX Rates filtered based on Currency and Currency Pair Type.
- Favourite List on the right is the list of currency pairs selected for this FX Favourite.



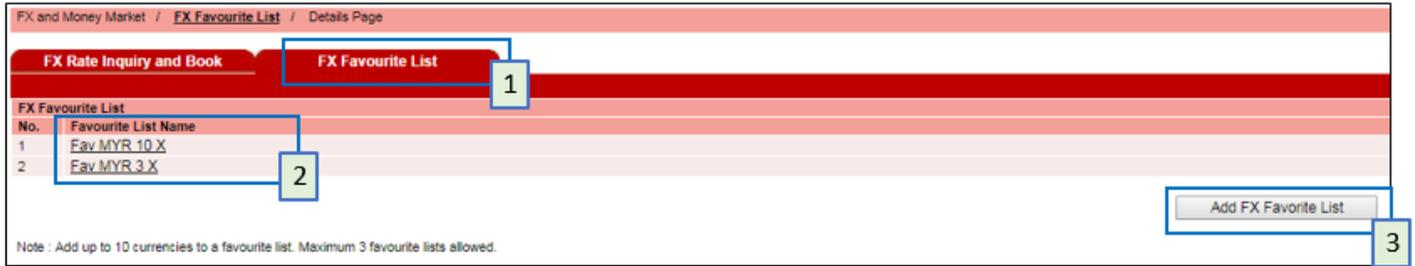
1. Select the preferred currency pairs.
2. Click “Add” to add into the favourite listing or “Remove” to remove from favourite listing.
3. Click “Save FX Favourite List”

FX and Money Market → **FX Favourite List** → Maintain FX Favorite List → Select Currency Pairs



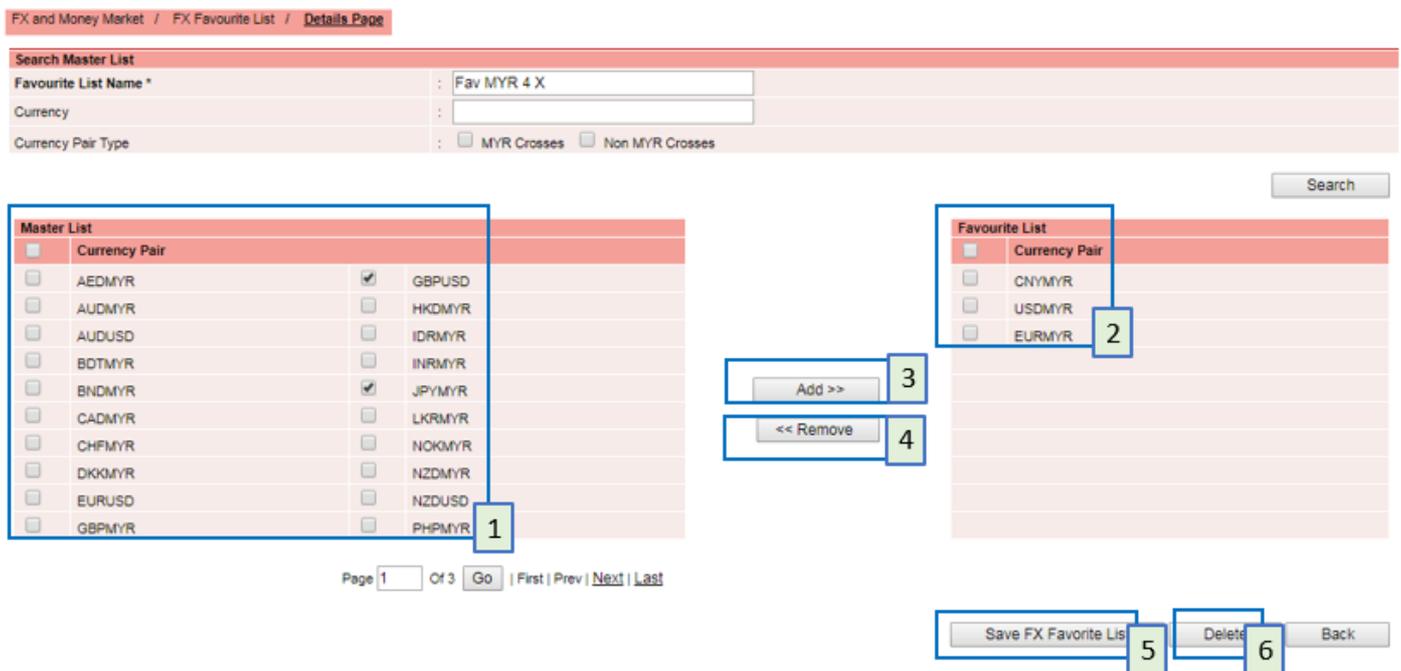
Maintain FX Favourite List

FX and Money Market → **FX Favourite List** → Maintain FX Favorite List → Select Currency Pairs



1. Click “FX Favourite List” tab
2. To **edit** the existing favourite list, click favourite list name to select currency pairs.

FX and Money Market → FX Favourite List → Maintain **Fx Favourite List** → **Select Currency Pairs**



1. **Master List:** FX Rates filtered based on Currency and Currency Pair Type
2. **Favorite List:** Save the updated list
3. **Add button:** Move the selected currency pair to Favorite list.
4. **Remove button:** To remove selected list from Favorite list to Master list.
5. **Save FX Favourite List button:** Save the Favourite List
6. **Delete button:** Delete the Favorite list

FX Contract Booking

- FX Rate from FX Rate Inquiry screen will be reflected on the Confirmation Page as below.
- Enter purpose code and amount to proceed.

FX and Money Market → **FX Rate Inquiry and Book** → Book Rate and Confirm → Submit → Result

Currency Pair	Bank Sell Rates	Bank Buy Rates
SEKMYR	0.45487200	0.42433000
SGDMYR	3.10690000	3.01850000
THBMYR	0.14057200	0.12716600
USDMYR	4.40570000	4.29640000
ZARMYR	Not Available	Not Available

*Booking of rates is only applicable for users with assigned Bookers role.

1. Perform inquiry rates at “FX Rate Inquiry and Book” screen
2. Select Source Account to be debited from account list
3. Select Currency Pair Listing type
4. Click View to list the FX Rate Listing. Rates are valid for ONLY 60 Seconds (refer to Countdown Timer)
5. Select the desired FX Rate to book i.e. To send out USD TT by debiting from MYR account, select “Bank Sell USDMYR Rates”

FX and Money Market → FX Rate Inquiry and Book → **Book Rate and Confirm** → Submit → Result

Fill up the details of contract:

1. Select the “Purpose Code Category” and “Purpose Code”
2. Key in the amount, in either one of the currency amount
3. Click “Confirm”

Important Note:

Rate displayed here is indicative, and is carried over from the FX Rate Inquiry screen to the Book Rate and Confirm Page.

FX and Money Market → FX Rate Inquiry and Book → Book Rate and Confirm → **Submit** → Result

FX and Money Market / FX Rate Inquiry and Book / Confirmation Page / Result Page

FX Rate Inquiry and Book
FX Favourite List

Currency Pair Listing	
Currency Pair	: USDMYR
Book Rate	
Bank Sell USD vs MYR Today at 4.40570000 1	
Settlement Date	: Today, 27-Apr-2020
Source Account	: 8600013236 / CIMB M SDN BHD (MYR)
Purpose Code Category	: SERVICES AND INVESTMENT INCOME
Purpose Code	: 10010-Goods for processing (manufacturing services)
Amount	: USD 10.00 MYR 44.06 2

Countdown timer : 34

Terms and Conditions

I hereby confirm that I am authorised to book the FX (foreign exchange) rate on BizChannel on behalf of the company. Upon booking of the FX rate, the company shall be deemed to have entered into an FX transaction with CIMB Bank Berhad or CIMB Islamic Bank Berhad (the "Bank") whereby payment shall be made by the company via BizChannel to the Bank on the same day. In the event the Bank does not receive payment on the same day, it may cancel the booking and the FX transaction shall be deemed terminated. Upon termination, the company shall be liable for all marked-to-market losses incurred by the Bank. 3

4

Note : Please make payment & approve before 5pm to avoid cancellation. Cancellation of FX contract will be subjected to fees and charges.

Completed Contract ticket will be shown

1. Confirm Rate quotation [*Bank Selling vs Bank Buying Currency*]
 2. Confirm on the information of contract
 3. Read the "Terms and Condition" and click the check box if you agree to the terms
 4. Click Submit. Rate shown is valid for 60 Seconds. Once expired, you will need to click Back button to return to "Book Rate and Confirm" page.
- Upon clicking Submit, pop up screen appear.
 - Click OK to proceed (if click Cancel, the pop up will hide)

FX and Money Market / FX Rate Inquiry and Book / Confirmation Page / Result Page

FX Rate Inquiry and Book
FX Favourite List

Currency Pair Listing	
Currency Pair	: USDMYR
Book Rate	
Bank Sell USD vs MYR Today at 4.40570000	
Settlement Date	: Today, 27-Apr-2020
Source Account	: 8600013236 / CIMB M SDN BHD (MYR)
Purpose Code Category	: SERVICES AND INVESTMENT INCOME
Purpose Code	: 10010-Goods for processing (manufacturing services)
Amount	: USD 10.00 MYR 44.06

www.cimb.bizchannel.com.my says

Click OK to Create Record

Terms and Conditions

I hereby confirm that I am authorised to book the FX (foreign exchange) rate on BizChannel on behalf of the company. Upon booking of the FX rate, the company shall be deemed to have entered into an FX transaction with CIMB Bank Berhad or CIMB Islamic Bank Berhad (the "Bank") whereby payment shall be made by the company via BizChannel to the Bank on the same day. In the event the Bank does not receive payment on the same day, it may cancel the booking and the FX transaction shall be deemed terminated. Upon termination, the company shall be liable for all marked-to-market losses incurred by the Bank.

Note : Please make payment & approve before 5pm to avoid cancellation. Cancellation of FX contract will be subjected to fees and charges.

Important Note:
Rate displayed here is final.

FX Contract Listing

FX and Money Market → **FX Contract Rate Listing** → FX Contract Rate Search → FX Contract Rate Details

1. Key in any of the search key fields Contract No, Account no, Booked Date.
2. Click “Search” Button

FX and Money Market → FX Contract Rate Listing → **FX Contract Rate Search** → FX Contract Rate Details

Contract No.	Booked Date	Rate	Bank Buy / Bank Sell	Buy Currency Booked Amount	Sell Currency Booked Amount	Buy Currency Utilized Amount	Sell Currency Utilized Amount	Status
R19006590	2020-04-27 14:08:09.0	4.40570000	Bank Sell	MYR 44.06	USD 10.00		USD 0.00	Active

1. Click at the Contract No. link to display the detail page
2. Click “Print” to print Contract Listing OR “Download” to save into selected format
3. This is the sample XLS download format.

FX and Money Market → FX Contract Rate Listing → FX Contract Rate Search → **FX Contract Rate Details**

The screenshot displays the 'FX Contract Rate Details' page. On the left, there is a table with the following data:

Contract No.	Booked Date
61906590	2020-04-27 14:08:09.0

The main content area shows the details for Contract No. 61906590:

- Contract No. : 61906590
- Account No. : 8600013236-CIMB (M) SDN BHD
- Booked Date : 2020-04-27 14:08:09.0
- Rate : 4.40570000
- Bank Buy / Bank Sell : Bank Sell
- Buy Currency Booked Amount : MYR 44.06
- Sell Currency Booked Amount : USD 10.00
- Buy Currency Utilized Amount :
- Sell Currency Utilized Amount : USD 0.00
- Purpose Code Category : SERVICES AND INVESTMENT INCOME
- Purpose Code : 10010-Goods for processing (manufacturing services)
- Status : Active
- Remarks :
- Created By : LIMYUETJEN
- Created Date : 2020-04-27 14:08:09.0

At the bottom right, there are buttons for 'Print', 'Save As', and 'Done'. A search bar and pagination controls are also visible on the right side of the page.

Appendices

Appendix A: Currency cut-off times for booking of FX Contract Rate

No	Currency	Currency Code	Cut Off Time (COT) GMT +8 Time Zone
1	Emirati Dirham	AED	17:00
2	Australian Dollar	AUD	12:00
3	Bangladeshi Taka	BDT	17:00
4	Bruneian Dollar	BND	15:00
5	Canadian Dollar	CAD	17:00
6	Swiss Franc	CHF	17:00
7	Chinese Yuan	CNY	15:00
8	Danish Krone	DKK	17:00
9	Euro	EUR	17:00
10	British Pound	GBP	17:00
11	Hong Kong Dollar	HKD	15:00
12	Indonesian Rupiah	IDR	15:00
13	Indian Rupee	INR	17:00
14	Japanese Yen	JPY	11:00
15	Sri Lankan Rupee	LKR	17:00
16	Norwegian Krone	NOK	17:00
17	New Zealand Dollar	NZD	11:00
18	Philippine Peso	PHP	12:00
19	Pakistani Rupee	PKR	17:00
20	Saudi Arabian Riyal	SAR	17:00
21	Swedish Krona	SEK	17:00
22	Singapore Dollar	SGD	15:00
23	Thai Baht	THB	15:00
24	United States Dollar	USD	17:00
25	South Africa Rand	ZAR	17:00

For the latest charges, refer to <http://www.cimb-bizchannel.com.my/index.php?ch>

Appendix B: FX Contract Status

FX Contract Status	Description
Active	FX Contract booked today and has not been used for any payment yet.
Pending Approval	FX Contract used for payment which is still pending Authoriser approval.
Partial Utilized	FX Contract is only partially utilized for payment(s), with remaining unused balance.
Fully Utilized	FX Contract is fully utilized for payment(s), with zero remaining balance.
Pending Cancellation	FX Contract is to be cancelled, pending bank's approval.
Cancelled	FX Contract has been cancelled by the bank, and can no longer be used for payment.
Expired	FX Contract that can no longer be used for payment

Document Version

Version	Date	Change Detail
1.0	Apr 2020	Initial Copy – FX Contract

For further enquiries, please contact our Business Call Centre at **1300 888 828** between 8AM to 7PM from Monday to Friday or 8AM to 5PM on Saturday (excluding public holidays) or email to mybusinesscare@cimb.com.