

Name as per NRIC/Passport :

Mailing Address :

Date :

Human Resources Department

Company Name :

Company Address :

Dear Sir / Madam,

Re: Revised Bank Account Details for Salary Crediting

I <Name as per NRIC/Passport> _____ would like to switch my salary account to the
below effective < Month / Year > _____:

Bank Name : **CIMB Bank Berhad**

Account Name :

Account Number :

Thank you.

Yours sincerely,

Signature

Name:

Department:

Staff ID / NRIC / Passport No.: